

# Meeting Minutes

## North Community Liaison Group (NCLG)

Date	9/07/2021	Time	10:00-11:30am
Chair	Mike Marasco	Meeting no.	10
Location	Montmorency RSL	Minute taker	Nadia Hollins

## Attendees

Attendees			
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	Michelle Molinaro (MMo)	Community Representative
Stephen Paul (SP)	Community Representative	Katie George (KG)	Community Representative
Paul Bellis (PB)	Banyule Council	Kate Zisos (KZ)	CPB
Nat Pearson (NP)	NELP	Carlene Rutledge (CR)	CPB
Nadia Hollins (NH)	NELP	Matt Abdallah (MA)	CPB
Bill Himonas (BH)	NELP	Duncan Elliott (DE)	NELP
Scott Lambert (SL)	NELP	Tara Buckley (TB)	NELP
Franklin O'Carroll (FO)	NELP	Emily Abrahams (EA)	NELP
Cassie Jovan (CJ)	NELP		

Apologies			
Name	Organisation	Name	Organisation
Sarah Maguire (SM)	Watsonia Traders Association	Mick Marcevski (MMa)	DoT
Jim Needham (JN)	NELP	Matt Pochroj (MP)	CPB
Simon Chao (SC)	VicRoads	John Pompei (JP)	Community Representative
Michelle Giovas (MG)	Friends of Banyule	Allan Hunter (AH)	Community Representative
Remo Marinucci (RM)	Community Representative	Greg Sandford (GS)	CPB
John Pompei (JP)	Community Representative	Glen Preema (GP)	CPB
Adriano Murone (AM)	Community Representative		

## Key discussion points/decisions

Owner	Action
Mike Marasco (MM)	<p><b>Welcome and outstanding business</b></p> <ul style="list-style-type: none"> <li>• MM welcomes the group.</li> <li>• MM introduces DE to give a presentation on the project update.</li> </ul>
Duncan Elliott (DE), NELP	<p><b>Project update</b></p> <ul style="list-style-type: none"> <li>• DE apologises to the group that he was not able to attend this meeting in person to discuss the project update.</li> <li>• DE discusses the Government's announcement regarding Spark as their preferred bidder for the tunnelling package of the project. Spark consortium is made up of WeBuild, GS Engineering and Construction, CPB Contractors, China Construction Oceania, Ventia, Capella Capital, John Laing Investments, DIF and Pacific Partnerships.</li> <li>• The bidders' submissions were evaluated on a range of considerations, including design solutions, jobs and employment, land use, managing traffic, urban design outcomes and construction and community impacts, along with value for money.</li> <li>• DE spoke about a recent article that was published in the Age, the state favoured bidders' proposal of a longer NELP tunnel. DE confirmed that it is industry speculation, and the final solution and design has not been agreed.</li> <li>• DE discussed the importance of completing the tender process to secure the preferred builder for the Tunnelling Package and then moving on to the Secondary Packages (North, West, Eastern Freeway Interchange and East) separate contractual arrangements and toll collection run by the state.</li> <li>• DE discussed the next steps of the project is to work with the preferred bidder to negotiate a final contract and finalise their concept design by the end of this year. Early Works including Sport and Recreational upgrades will come to an end early next year, which will give our preferred bidder a clear run to start work mid next year.</li> <li>• DE said that once the tunnelling package is awarded, we'll go out to market for other key elements of North East Link including a massive overhaul of the Eastern Freeway, Melbourne's first dedicated busway, the completion of the M80 and more than 25 kilometres of new and upgraded walking and cycling paths.</li> <li>• Q: KG, could we have a more definitive time when the contract will be awarded, and the design published?</li> <li>• A: DE, as soon as possible, it is important to complete the next steps, the insurance and financial procurement which will take the next couple of months.</li> <li>• MM thanked DE for his presentation and introduces CPB to give their works update.</li> </ul>
Kate Zisos (KZ), Matt Abdallah (MA), & Carlene Rutledge (CR), CPB	<p><b>CPB Works Update</b></p> <ul style="list-style-type: none"> <li>• CR introduced herself, MA and KZ and gives an overview of the agenda for the presentation.</li> </ul>

Owner	Action
	<ul style="list-style-type: none"> <li>● MA gives an update on water relocations at Borlase Street and Reserve. DN1700 water main has been connected to the mains for the last three weeks. DN600 water main is 65% completed, commissioning is planned for early August. Installation of the DN375 water main will recommence in late July with 10% completed. The Yarra Valley &amp; Melbourne Water PRS commissioning planned for late July and fabrication and reinstatement works continue through August.</li> <li>● MA gives an update on other utility relocations around Borlase including, culvert drainage works for the Banyule creek diversion, Moorwatha Street water main tie connection and sewer works along Greensborough Road. The street will be opened back to public within the next week following reinstatement.</li> <li>● MA gives an update on Borlase street reinstatement. Borlase Street new footpath being installed, and remainder due for completion in early August. Borlase Reserve reinstatement will commence early August. Borlase and Drysdale Streets, road reinstatement activities will commence from mid to late August.</li> <li>● MA continues with the update on utility relocations around Borlase including the relocation of overhead power lines and power poles on Greensborough Road, Lower Plenty Road and Creek Bend Reserve and the installation of underground power lines and pole replacements on Drysdale Street.</li> <li>● CR gives an update on Greensborough Road newly relocated electrical services and completing the tie-in and commissioning works in July. Sections of Greensborough Road and Edward Street will be occupied for the designated work areas and traffic management in place to safely guide vehicles, cyclists, and pedestrians around work areas.</li> <li>● CR continues with Greensborough Road utility relocations for the electricity infrastructure, gas relocation and tie in works near Watsonia Road. Staggered day works of full road closure and resident driveway access restrictions between Powley Parade and Richards Avenue. Night works at Watsonia Road/Greensborough Road intersection, closures on Watsonia Road from 14 July for one week.</li> <li>● KZ gives an update on electrical and telecommunication relocation works on 'Old' Greensborough Road. Final reinstatement and re-sheeting of the road is expected to commence in July.</li> <li>● CR gives an update on the Ford and Binnak Park sporting upgrades for an August completion. Works for both parks continue, new Pavilion fit outs with the completion of footpaths, kerbs, retaining walls, and ongoing turf maintenance.</li> <li>● CR gives a breakdown and summary of the 25 northern early works complains through June.</li> <li>● Q: MMo, is there any positive feedback?</li> <li>● CR advises, we do get some compliments of our sporting upgrades, assisting residents through night works, relocation, and respite support, we can include compliments in this report, but we were asked to update on complaints only.</li> <li>● MMo would like to thank and send appreciation to the construction workers, who assisted people with disabilities along Greensborough Road.</li> <li>● Q: SP, do you have vexatious or hard case residents that complain about everything?</li> <li>● CR advises, we do, and can't always satisfy everyone, particularly with the night works and relocating residents. Not all residents can relocate, due to various circumstances, but we continue to monitor and work with the residents as best as we can.</li> </ul>

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	<ul style="list-style-type: none"> <li>● KG would like raised that there is an ongoing issue of complaints received without a response. KG has forwarded the unanswered complains to NP last few week.</li> <li>● KG advises, some of the actions are marked complete and are not and would like an updated on those actions or marked as incomplete.</li> <li>● KG, advises, driveway closure notifications unclear leaving some residents unable to leave their premises.</li> <li>● CR advises there are no unresolved driveway issues. Residents who are affected are notified letter drops, face to face contact, phone calls, but unfortunately there are those that are uncontactable.</li> <li>● NP, KG and CR to discuss unresolved actions further.</li> <li>● Q: KG, can more appropriate respite options be considered or offered to vulnerable people who cannot relocate or choose to stay in their homes from the disruptions, e.g. stopping night works for a night or during lockdown? KG advises that this question was misunderstood from the previous meeting, “what respite options are provided to residents”.</li> <li>● A: CR, advises that those questions were address in an email early this morning but will clarify those clearer, most of the early works are day works now and cannot advise on the future PPP contract works.</li> <li>● CR gives the community engagement update for all early works areas. Ongoing works notifications, phone calls and face to face discussions and with residents. Proactive respite and relocation offer's and assistance with residents adjacent the night works. Disruption manager is on call 24/7 hours for emergency action requirements for community engagement.</li> <li>● Q: SP, are all the early works on schedule and has the rain slowed things down?</li> <li>● A: MA advises, no, the rain is no doubt challenging but we adapt and change to the conditions. The early works are progressing to date.</li> <li>● Q: KG would the Borlase and Drysdale Streets road closure be reinstated once the early works are completed, as per the agreement/understanding in the 1970's?</li> <li>● A: CR advises she will get back to KG about the Borlase and Drysdale Streets closure reinstatement.</li> <li>● KG, currently there is big stockpiles of fill on Borlase Reserve, how is dust going to be managed?</li> <li>● MA advises all the clean fill on the Borlase Reserve will be removed and repurposed to fill in the excavation area on Borlase Reserve.</li> <li>● KG, vegetation reinstated, is there a plan to control the dirt and mud in front of people's homes?</li> <li>● A: CR the Borlase Street vegetation, and turfing of nature strips will be completed in August.</li> <li>● CR advises, currently CPB are working through a reinstatement plan and a detail notification for those reinstatements will be sent out soon.</li> <li>● CR will send KG the reinstatement notification once finalised.</li> <li>● KG, will the remainder of Borlase street pathway and driveways be reinstated?</li> </ul>

Owner	Action
	<ul style="list-style-type: none"> <li>● A: CR advises the remainder of the pathway and driveways will be reinstated in Borlase Street once the water work is completed in August.</li> <li>● KG what will Borlase area look like after early works is completed?</li> <li>● A: NP to advise KG what the Borlase area will look like after the completion of early works.</li> <li>● CR advises the group that she will be on maternity leave in 2 weeks' time and this will be her last meeting. Chris Logan will replace CR during this time. Chris Logan currently manages the south early works and will manage both areas.</li> <li>● MM thanked CPB for their presentation and introduces FO to give his presentation on Skills and Jobs Centre.</li> </ul>
Franklin O'Carroll (FO), NELP	<p><b>NELP Skills and Jobs Centre</b></p> <ul style="list-style-type: none"> <li>● FO introduced himself and EA &amp; JC and their positions as part of the NELP Skills and Jobs Centre.</li> <li>● FO spoke about the Skills and Jobs Centre (SJC), which was created by the Victorian Government who provided funding to Big Build Projects for opportunities to get direct access to employment on the project.</li> <li>● FO discussed North East Link Project will support more than 10,300 jobs during the project and estimated 35,000 indirect jobs to support the project. NELP will help boost the local economy, address social procurement challenges, recovery post-COVID-19 crisis and leave a positive community legacy for present and future generations.</li> <li>● FO spoke about the Local Jobs First Policy, comprised of the Victorian Industry Participation Policy (VIPPP) and the Major Projects Skills Guarantee (MPSG). The NELP project employment targets, 10% target for apprenticeship, trainees, cadets, and 2.5% Indigenous employment. The targets are set by the Local Jobs First Policy and mandatory to all Victorian Government departments.</li> <li>● FO spoke about the NELP Local Content requirement of 90% during construction and 80% during operation of the project with a focus on small and medium sized enterprises (SMEs).</li> <li>● FO discussed how the project includes the Social Procurement Framework (SPF) in providing direct employment for people from disadvantaged communities, and in providing employment opportunities that are gender equitable and inclusive of people with disability. Currently we have employed 25 apprentices, 15 cadets and over 30 trainees on Early Works.</li> <li>● FO discussed the establishment of the new SJC at the Watsonia Community Hub to support the PPP contractor. The SJC will be launched at Watsonia on Tuesday 13 July with Minister Gayle Tierney. A Project Officer will be based at the SJC to provide workers with careers and skills advice and address project-specific training needs.</li> <li>● FO discussed part of the SJC is a partnership between the TAFE's to provide training to the project workforce and creating a skilled workforce legacy. The TAFE's will offer various skill sets e.g. traffic management, trenching, equipment licences and certificates in further career pathways.</li> <li>● Q: SP, do all TAFE's offer this type of training?</li> <li>● A: FO, all TAFE's are involved and offer various skill sets, Holmesglen TAFE has access to civil and construction programs, Box Hill TAFE offers trade school programs and Melbourne Polytechnic specialises in land and conservation programs.</li> </ul>

Owner	Action
	<ul style="list-style-type: none"> <li>● FO advises, the Skills and Jobs Centre will provide, careers advice, assistance preparing resumes and interview skills, apprenticeship and traineeship advice, information on employment opportunities and support for disadvantage &amp; priority jobseekers.</li> <li>● FO discussed the NELP Big Build Apprenticeships program provides employment pathways on the project to support job seekers through apprenticeships and traineeships. The program works in partnership with TAFE's and Group Training Organisations (GTO's) to support the workforce requirements required for NELP.</li> <li>● FO advises, Holmesglen TAFE Victorian Tunnel Centre (VTC) in Chadstone was established as part of the Metro Tunnel and had trained over 150 apprentices to work on the Metro Tunnel project. Training is aimed at all levels, from new entrants, existing workforce, engineers through to managers and is now contributing to the NELP work force.</li> <li>● Q: MMo, are you going into shopping centres?</li> <li>● A: NP NELP do go to shopping centres for project specific information only, not for SJC.</li> <li>● FO continues, there is over 20 SJC in Victoria and we will be able to link with all those SJC to give job seekers the opportunity to work on the Big Build projects.</li> <li>● MM advises that most councils have economic and development programs and undertakes that type of support.</li> <li>● MM thanked FO for his presentation.</li> </ul>
Mike Marasco (MM)	<p><b>Other business</b></p> <ul style="list-style-type: none"> <li>● MM reviews the outstanding actions from previous meeting in May.</li> <li>● MM, Item 1, TC to liaise with JN and CR and follow up with KG regarding complaint and overall complaints management process. NP has advised that TC said its on its way.</li> <li>● MM, advises Item 8, is a repeat of Item 1 and will be removed.</li> <li>● MM, Item 5, an overview of complaints analysis was given in today's meeting by CPB.</li> <li>● MM, Item 6, due to the COVID-19 restrictions the WGTP tour not currently running. This item will be kept as an ongoing item.</li> <li>● MM reviews items for discussion received in an email from Michelle Giovas.</li> <li>● MM, item 7.1 update on Borlase Street Road - discussed in today's meeting, complete.</li> <li>● MM, item 7.2 complaint type and area breakdown – CPB present in today's meeting, complete.</li> <li>● MM, item 7.3 Greensborough College opening event &amp; environmental – answer being sought, NP will advise MG, in progress.</li> <li>● MM, item 7.4 appointment of project contractors and breakdown of construction packages – Duncan Elliott presented on this today, complete.</li> <li>● MM, item 7.5 update on the Council seat at the design table – NP is waiting further information on this, in progress.</li> <li>● MM, item 7.6 Review on Tree loss and where have they been retained – A tree removal and plan is prepared for each part of the project and adhered to as part of the EES, complete.</li> </ul>

Owner	Action
	<ul style="list-style-type: none"> <li>• MM, item 7.7 Independent Environmental Auditor Report and its non-conformances, MM spoke about SP making a point in one of our earlier meetings, the role of this group is to satisfy that there is a process in place and the process if being followed. The issues of what is in that report is available to us once the Minister has seen it. The non-conformance matters are for DE and his staff, and if any matters arise it will be addressed by a manager's level, then reviewed by DE for MTIA and the Ministers office, to show that those non-conformances have been address. We have no control of what has been done and what hasn't been done before the Minister releases of the Auditors Report to the public, complete.</li> <li>• KG would like to clarify that the CLG is where the community representatives can raise issues and concerns and feed back to the community.</li> <li>• MM agrees, these meetings are for the community representative to raise concerns.</li> <li>• KG raised a concern that is has been two meetings and TC hasn't reported back to the CLG of the complaint's management process.</li> <li>• NP to report back to the group of the timing for the complaint's management process. This was covered by previous outstanding Item 1.</li> <li>• CR advises, she has attended the Auditors Report meetings, it is thorough, and a rigid process and we must demonstrate how non-conformance issues are actioned with detail.</li> <li>• KG, said her observations are different, there has been freedom of information request made for those Independent Environmental Auditor Reports that she has seen, and some of those complaints did not make it in the report, for some reason, and there is always opportunities for those complaints to be address and improved.</li> <li>• MMo would like to thank and acknowledge NELP for the Greensborough College Grounds. It is a great asset for the school and for community to have these state-of-the-art facilities.</li> <li>• MMo would like to say, thank you and say well done to NELP for replacing the lost trees and planting additional trees for the Greensborough College Grounds upgrade.</li> <li>• MM and the group wish CR and her family well and thanked her ongoing support during these meetings.</li> <li>• MM thanked all participants and closes the meeting.</li> </ul>

## Actions – new

No.	Action	Owner	Due	Status	Update
1	KG points raised in recent email to be addressed regarding complaints received without a response.	NP		In progress	NP, KG and CR to discuss unresolved actions further.
2	CR to provide KG clearer response to other respite options to homeowners who do not move.	CR			
3	CR to investigate if Borlase and Drysdale Streets closure will be reinstated.	CR			
4	CR will send KG the reinstatement notification once finalised.	CR			

No.	Action	Owner	Due	Status	Update
5	NP to advise KG what the Borlase area will look like after the completion of early works.	NP			

## Actions – previous

No.	Action	Owner	Due	Status	Update
1	TC to liaise with JN and CR and follow up with KG regarding complaint and overall complaints management process.	TC, JN & CR		In progress	NP will be in touch with TC for ETA.
2	CR to provide an overview of complaints analysis for other areas at the next CLG.	CR		Complete	09.07.21 presented and ongoing.
3	NP organise WGTP tour	NP		In progress	WGTP are not currently doing tours, will check in again in a few months.
4	MG confirms she will pass suggestions for planting locations in Banyule Flats to NP. FW to liaise with MG on locations within Banyule Flats.	MG, NP, FW		Pending	
5	MG points raised in recent email to be addressed.	NP		In progress	7.3 & 7.5 still in progress