

Meeting Minutes

Southern Community Liaison Group Meeting (SCLG)

Date	26/08/2022	Time	10 AM
Chair	Mike Marasco	Meeting no.	6 of 2022
Location	Veneto Club	Minute taker	Jacqueline Weedon

Attendees

Attendees			
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	James Hamilton (JH)	Spark - Environment
Liz Lambropoulos (LL)	Manningham City Council	Frank Freschi (FF)	Community Representative
Judith Voce (JV)	Community Representative	John Van Delft (JVD)	Community Representative
Michael Hobbs (MH)	NELP - Senior Stakeholder Relations and Communications Advisor	Deanna Hadid (DH)	CPB - Senior Stakeholder & Community Engagement Advisor
Adam Barban (AB)	CPB- Senior Project Engineer	Shondelle Matthews (SM)	Spark - Precinct Lead: Stakeholder Engagement
Isolde Piet (IP)	CPB - Project Manager	Paul McMorran (PM)	Community Representative
Chris Logan (CL)	CPB - Stakeholder & Community Engagement Manager	Jim Needham (JN)	NELP - Manager, Stakeholder Relations and Communications
Charlotte Wang (CW)	NELP- Manager, Sustainability	Natalie Pearson (NP)	NELP - Senior Manager, Community Partnerships
Tina Garg (TG)	Community Representative	Alexander Law (AL)	Community Representative

Apologies			
Name	Organisation	Name	Organisation
Mitchell Worthington (MW)	CPB - Project Engineer	Ben Dawson (BD)	Community Representative
Clare Davey (CD)	Boroondara City Council	Glennys Jones (GJ)	Community Representative
Andrea Lomdahl (AL)	Boroondara City Council	Mark Judge (MJ)	Department of Transport
Leah McGuinness (LM)	Whitehorse City Council		

Key discussion points/decisions

Owner	Action
Mike Marasco (MM)	<p>Welcome and introductions</p> <ul style="list-style-type: none"> Welcomed the group to the sixth meeting for 2022. Apologies Confirmed minutes from last SCLG meeting Outstanding issues and actions – points five, seven and nine were closed. Point six placed on hold
Chris Logan (CL) Isolde Piet (IP) Deanna Hadid (DH) Adam Barban (AB)	<p>CPB Works update</p> <p>Introduced Adam Barban: Senior Engineer at Bulleen Park & Ride site</p> <p>Freeway Golf Course</p> <p>CL: Acknowledged that there had been an issue with top soil that had been delivered. Future loads will be inspected as delivered. Working closely with Course Management to ensure correct material is used going forward. Weather is currently delaying works, but we expect to have the soil replaced and demobilise from site within weeks.</p> <p>IP: A number of people are currently working on how it will be removed and replaced</p> <p>YEMS</p> <p>IP: Re instated areas have been handed back to stakeholders. CPB has moved out of early works Greenaway compound and Spark has taken over site. Trinity site has been handed over to Spark.</p> <p>Barriers were removed from Bulleen Rd last night, there is still some topsoiling to be done which we hope to complete early next week. Working toward 9 September finish on Avon St</p> <p>Bulleen Park & Ride</p> <p>AB: Phase one of moving overhead assets underground to allow Thompsons Rd to be widened to allow bus access near completion. Service road has been reopened.</p> <p>Barriers have been installed to lay new pavement and create a turning lane as part of phase two with phase 3 to commence late September.</p> <p>Eastern Freeway</p> <p>CL: Services have been moved underground with power outage planned for 28 August for cutover. Reinstatement of road surfaces and reserve to be completed by mid October 2022.</p> <p>No feedback from community received during works.</p> <p>Community Engagement</p> <p>DH: Relocation offered to residents along Bulleen Rd during night works, no requests have been made. Relocation offered to residents near BPR with a couple taking up the offer due to piling works. Thompsons Rd service road residents have returned home after two months.</p> <p>CL: Appreciates how good residents were to work with during the long term relocation. DH will continue to work closely with these residents during ongoing works.</p> <p>Questions/Responses:</p> <p>Freeway Golf Course</p> <p>JV: Expressed her disappointment in the information that had been provided and the delay reopening the course</p> <p>CL: The situation was under investigation at the last meeting, the delay was not expected to be this long. Currently working with NELP, Council and Course Management on how to rectify and we will do what is required.</p> <p>MM: Thanked JV for bringing the issue to the Chairs attention and CL for investigating</p> <p>JV: Thanked CL</p>

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	<p>Bulleen Park & Ride</p> <p>AL: What's the anticipated handover date for Park and Ride, is it still on schedule?</p> <p>AB: Yes, end of 2022</p> <p>FF: <i>Left the meeting at 10:30am</i></p> <p>AB: <i>Left the meeting</i></p> <p>MM: Thanked IP for her open and informative contribution to these meetings.</p>
Shondelle Matthews (SM)	<p>Tunnelling package design presentation</p> <p>SM: Site establishment at Bulleen Park oval has commenced however this has been delayed by weather .</p> <p>Concrete barrier installation has been delayed by weather along Bulleen Rd and should be complete within the week.</p> <p>Working with the Schools and Council to adapt co-branding on hoarding.</p> <p>Services exploratory work is ongoing.</p> <p>Tree removal to commence wc 5 September, respite/relocation has been offered to those close to tree removal works near Trinity College. Doorknock is being done today with ear plugs being handed out to impacted residents.</p> <p>Community Engagement</p> <p>Acknowledged DH and her team for the great work done during early works with doorknocks. A number of doorknocks have been completed. Acknowledged residents were welcoming towards Spark team.</p> <p>Working with the Ilma Court residents on artwork for hoarding at site compound at old Taos drive through site.</p> <p>Logs from tree removal to be repurposed wherever possible.</p> <p>Questions/Responses:</p> <p>JV: Will soil be tested before it is brought back to site? SM: Yes, soil will be tested by the standard in place. CL: Soil can't be removed until it has been tested and classified. JH: Material can't be removed without a classification, once classified this gets entered into a EPA tracking system. There is a crew along the project identifying sites that need classification and having this carried out.</p> <p>MM: Who is responsible to maintain and make sure newly planted trees survive? JH: Spark are responsible until the end of the project at which time they are handed over to the asset owner. LL: Manningham have a tree planting document which shows what type of tree can be planted, where and who is responsible for maintenance during establishment.</p> <p>LL <i>Left the meeting</i></p>
Charlotte Wang (CW)	<p>Sustainability presentation</p> <p>NELP has six sustainability themes with specific, measurable targets which were developed from community and stakeholder feedback and policy context as well as scientific and technical project feedback.</p> <p>Questions/Responses:</p> <p>TG: The 100% target related to the electricity used in construction, my understanding is the vast majority of energy used would be from diesel and different types of vehicles? CW: The greenhouse gas emissions are split between electricity and fuel. For a tunnelling project the bulk of energy use during construction will be electric.</p> <p>PM: Would a lot of the energy use be from the construction of concrete is that included in that process as it is a huge CO2 emitter? CW: Yes, this was considered in the technical assessment undertaken at the beginning. There is a separate target focused on 'embodied emissions' such as concrete and steel to ensure we're reducing these emissions.</p> <p>TG: How has climate change been factored into construction? How can you build something that will withstand a one in a 1000 year event? CW: Climate change adaptation is considered,</p>

Owner	Action
	<p>as per the Vic Government Adaptation Plan for Transport sector. This is achieved on the NELP project through climate change risk assessments. Spark are required to undertake climate change risk assessments as part of design.</p> <p>JV: In this area flooding has become an almost yearly occurrence, has this been considered? SM: There has been a lot of work done on flood modelling. CW: our Environmental Performance Requirements require future climate change and latest designs (i.e. including extension of the tunnel) to be considered in flood modelling.</p> <p>JV: How will walls be treated to help keep noise levels down? How will wind be managed, will there be extraction fans? SM: More information will be provided at the next meeting</p> <p>JV: How does the height of the ventilation stack affect greenhouse emissions? SM: The ventilation stacks are there in an emergency to extract the smoke if required. More information to be provided at the next meeting.</p>
Mike Marasco (MM)	<p>Other business</p> <p>NP: We had a very positive response to Grants program. Assessment of applications will commence soon and we are working toward awarding successful recipients in October.</p> <p>CLG Refresh: There will be one more meeting with this group. Recruitment process will commence shortly with current members welcome to re apply.</p> <p>JV: Do existing members need to go through the recruitment process again? NP: Everyone will be interviewed as part of the process.</p> <p>MM: Only four responses to EOI for bus tour – should we defer until new group is formed? NP: We can revisit once new group is formed with invite to be extended to current members.</p> <p>JV: What information can be given to this group regarding the cost over run of the project at this point? NP: A lot of the focus in the media has been about Suburban Rail Loop, with NEL the cost has been revised as the project has changed and developed.</p> <p>NP: We will endeavour to provide a wrap up of early works at the next meeting JV: Acknowledged scope of project had changed.</p> <p>JN: Unforeseen circumstances during the last two years such as COVID have had an impact on timelines</p> <p>CL: There are a number of reasons for cost pressure including logistics, changes to schedule, cancellation of jobs due to illness (such as COVID)</p> <p>Next meeting Friday 7 October 2022 at 10am</p> <p>Thanked SCLG members and presenters and closed the meeting at 11:26 am.</p>

Actions raised

No.	Date raised	Action/Issue	Owner	Status	Date closed
1	8 November 2021	JV asks about ball net fencing at Freeway Golf Course (FGC) and that NELP should be responsible for funding this on top of existing works at the site.	NP	OPEN – CD Boroondara CC and NELP are currently in discussions and will update the group of the outcome.	
3	24 May 2022	FW will take BD's details and follow up on his safety noise standards questions.	NELP	CLOSED–Ben was emailed a response	26.08.22
4	15 July 2022	The group has requested more information on tree	NELP	OPEN – More information to be presented at a future meeting	

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		and vegetation maintenance after 2030.			
5	15 July 2022	More dates have been requested for grant writing workshops. These are to be shared with the community ASAP.	TC	CLOSED – more workshop sessions have been scheduled.	26.08.22
6	15 July 2022	SPARK have requested NELP to get expressions of interest from CLG/BLG members for a bus tour along the project corridor	NELP	ON HOLD – To be reopened when CLG refresh complete	
7	15 July 2022	GJ requested details of Koonung Creek Reserve Shared User Path closure	CPB	CLOSED - DH provided details to GJ of shared user path closure	15.07.22
8	15 July 2022	KM to contact GJ regarding placarded truck query	KM/SM	OPEN - KM to work with GJ to clarify truck path. SM to email GJ to advise	
9	15 July 2022	TC to check whether Freeway Golf Course clubrooms upgrade would comply with Community Fund Criteria as a partnership project with council and advise JV.	TC	CLOSED - TC to follow up and advise JV TC has spoken to JV about the possibility of an application for the upgrade to their pro-shop through the NECF.	26.08.22
10	26 August 2022	Spark Project Manger to attend next meeting	SM	OPEN: SM to arrange	
11	26 August 2022	More information requested on how tunnel walls will be treated to minimize noise levels, how wind will be managed and the use of extraction fans.	SM	OPEN - SM to provide more information at the next meeting	
12	26 August 2022	More information requested on how the height of the ventilation stack affects greenhouse emissions.	SM	OPEN - SM to provide more information at the next meeting	
13	26 August 2022	Early works wrap up	JN	OPEN - JN to provide a wrap up of early works at the next meeting.	