

Date: Friday 18 February 2021 **Time:** 10:00am-11:00am

Location: Microsoft Teams Meeting

Program: Suburban Rail Loop (SRL)

Title: SRL Box Hill Precinct Reference Group (PRG)

Security Classification: For Official Use Only (Unclassified)

Attendees

- Paul Hamer, Member for Box Hill
- Louisa McPhee, GHD
- Andrew Kelly, Senior Project Manager, Suburban Rail Loop Authority (SRLA)
- Charles Windeyer, Precinct Director, SRLA
- Sham Sara, Deputy Director Engagement, SRLA
- Jesse Overton-Skinner, Manager Communications and Engagement, SRLA
- Sophie Adams, Initial and Early Works Engagement Manager, SRLA
- Lissa van Camp, Director of Land, Planning and Environment, SRLA
- Lisa Rae, Communications and Engagement Manager, Laing O'Rourke
- Jason Sweeney, Delivery Director, Laing O'Rourke
- David Morrison, Combined Residents of Whitehorse Action Group
- Leah McGuinness, Project Manager, Whitehorse City Council
- Michelle Mayur, Whitehorse Ratepayers and Residents Association
- Chris Trueman, Community Representative
- Naomi Webster, Paul Hamer's office
- Ruth Rughoobur, Senior Development Manager (Mixed Use Development), Vicinity Centres
- Helen Harris, Box Hill Historical Society
- William Ma, Asian Business Association
- Bihong Wang, Asian Business Association
- Angelo Decampo, Whitehorse City Council
- Sam Pepper, Box Hill Institute

Apologies

- Laura Macpherson, Box Hill Institute

Actions – previous

#	Action	Owner	Due	Status	Update
1.	Question to be answered: How impact on parking spaces will be addressed	SRLA	18/2/2022	Closed	SRLA addressed in meeting

Key discussion points

Sub-heading	Description
Introductions	Paul Hamer (PH) welcomed everyone to the Box Hill PRG meeting
Housekeeping	Louise McPhee (LM) went through housekeeping matters, including <ul style="list-style-type: none"> • Agreed on previous meeting minutes • Previous actions

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Sub-heading	Description
	<ul style="list-style-type: none"> Conflict of interest declarations <p>David Morrison (DM) noted he had not had a chance to review the previous minute as he only received it very recently.</p>
Environment Effects Statement	<p>SRLA provided an Environment Effects Statement (EES) update, topics included:</p> <ul style="list-style-type: none"> Submissions summary Prior to Hearing procedure High level Hearing program
Initial Works update	<p>SRLA and Laing O'Rourke (LOR) provided an Initial Works update including</p> <ul style="list-style-type: none"> Initial Works planning and approvals Overview of the scope and purpose of Initial and Early Works Introduction of the Manager Contractor for SRL East Initial and Early Works Site Investigations at Box Hill Initial Works scope at Box Hill being power relocation on Whitehorse Rd <p>Questions</p> <ul style="list-style-type: none"> DM asked will there be communication plans for the community regarding Initial Works SRLA noted the timing and program for Initial Works are still being confirmed. Once complete, the Managing Contractor (MC) will communicate the info to the community in advance of works commencing in line with requirements set out in the planning approval and contract. William Ma (WM) asked when Initial Works will begin. SRLA noted the MC is working on the timing for delivery of works and expects to be able to share more information at the next PRG. SRLA noted that site investigations to inform designs are expected to commence over the coming months and notifications and communications will be issued to stakeholders and the community in advance of these works being undertaken. Ruth Rughoobur (RR) noted the site and ground investigations impact Vicinity Centre's properties on Market Street and Main Street. She asked will there be prior communication. SRLA confirmed there will be communication from the MC with Box Hill Central and Centro centres prior to site investigations being undertaken. DM asked whether the non-destructive digging would impact vegetations around the area LOR noted Managing Contractors will be conducting works with the best practice and the least destructive way possible. SRLA noted the Managing Contractor is required, as part of the planning approval and contract for the project to develop environmental management plans which detail how potential construction impacts to environment will be managed (including vegetation, flora and fauna protection requirements).
Discussion	<p>SRLA response to questions regarding long term car park impacts from the last PRG. This was addressed in the Traffic and Transport Impact Assessment and will be carefully assessed in EES.</p>
Actions and 2022 meeting schedule	<p>SRLA updated actions and next steps for this PRG, topics included</p> <ul style="list-style-type: none"> PRG 2022 meeting program LM asked the group to please comment on their future meeting preferences in the chat: Results <ul style="list-style-type: none"> Sam Pepper – "Day online" Chris Trueman – "Flexible, depends on evening chosen"

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Sub-heading	Description
	<ul style="list-style-type: none"> ○ Ruth Rughoobur- "In person, evening or day" ○ Bihong Wang – "Either is fine" ○ William Ma – "in person, day" ○ David Morrison – "Day or evening subject to other commitments" <ul style="list-style-type: none"> • DM asked when will the community be able to participate in the process precinct planning • SRLA noted the project is still currently seeking planning approval for the rail infrastructure component of the project and advised that SRLA could share a factsheet with more detail about the subsequent precinct planning process.
Close	LM thanked everyone for their time and input

Actions – new

#	Action	Owner	Due	Status	Update
1.	EES and Planning factsheet to be shared with PRG members	SRLA	By next meeting	Underway	<p>Online version available at: https://bigbuild.vic.gov.au/library/suburban-rail-loop/fact-sheets/transport-and-precinct-planning</p> <p>Hard copies will be brought to May meeting</p>