

# Meeting Minutes

## North CLG

Date	2/01/2020	Time	10:00am -11:30am
Chair	Mike Marasco	Meeting no.	4
Location	Online (Zoom)	Minute taker	Nic Morton

## Attendees

Attendees		Apologies	
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	John Pompei (JP)	Community Representative
Michelle Molinaro (MMo)	Community Representative		
Sarah Maguire (SM)	Watsonia Traders Association		
Stephen Paul (SP)	Community Representative		
Remo Marinucci (RM)	Community Representative		
Michelle Giovas (MG)	Friends of Banyule		
Katie George (KG)	Community Representative		
Allan Hunter (AH)	Community Representative		
Adriano Murone (AM)	Community Representative		
Simon Chao (SC)	VicRoads		
Paul Bellis (PB)	Banyule Council		
Mick Marcevski (MMA)	DoT		
Ben Sullivan (BS)	WorkSafe		
Richard Carroll (RC)	CPB		
Carlene Rutledge (CR)	CPB		
Glen Preema	CPB		
Toni Clark (TC)	NELP		
Louisa Rendina (LR)	NELP		

Attendees		Apologies	
Name	Organisation	Name	Organisation
Rebekah Kober (RK)	NELP		
Nat Pearson (NP)	NELP		
Nic Morton (NM)	NELP		
Toni Clark (TC)	NELP		
Louisa Rendina (LR)	NELP		
Bill Himonas (BH)	NELP		

## Key discussion points/decisions

Owner	Action
Mike Marasco (MM)	<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>MM welcomes everyone and reminds attendees to use hands or thumbs up function offline to ask questions.</li> </ul> <p><b>Outstanding Business</b></p> <ul style="list-style-type: none"> <li>MM informs attendees that outstanding items have been addressed since last meeting and that minutes have been adopted from the previous meeting</li> </ul>
Richard Carroll (RC), Carle Rutledge (CR) & Glen Preema (GP), CPB	<ul style="list-style-type: none"> <li>CR explains overview of what will be explained in the presentation.</li> <li>CR explains that early works are continuing with safety measures put in place. These include masks, PPE, health checks, staggered shifts and break times, regular cleaning, head counts and regular Worksafe visits to ensure compliance with these protocols. Community engagement is continuing as letterbox drops will now be possible rather than notifications being sent through Australia Post.</li> <li>RC gives update on Borlase Reserve works. Focus has been on construction of haul roads over the past 6 weeks to allow for trucks to stay off public roads. Works have also continued to Excavate for the opening of Borlase Street onto lower plenty road, allowing residents to exit both directions. Sewer works will also soon begin on the south side of the reserve.</li> <li>RC explains next steps for Borlase Reserve including water main works to begin this Monday, Sewer relocations and construction of offset car park. RC also explains electrical relocations works to transfer overheads underground will take 4 weeks and will start in October.</li> <li>KG explains temporary car park built due to loss of vehicle access is too far away and not enough has been done to improve the situation for residents.</li> <li>RC continues to explain Borlase and Drysdale street openings, occurring in the next 6 weeks.</li> <li>RC explains topic of working safely in the community and that contingencies are being worked through when dealing with contaminated ground. RC explains controls that have been put in place and the cooperation that has been done with WorkSafe to keep workers and the public safe.</li> <li>BS introduces himself and his role at WorkSafe in the Major Construction Projects Team. BS explains his involvement in reviewing control plans to check for adequate controls. Explains that</li> </ul>

Owner	Action
	<p>his team have been to site on 4 occasions unannounced after asbestos concerns were raised from the public. Adequate controls were found to be in place on each occasion.</p> <ul style="list-style-type: none"> <li>• KG raises question to CPB and BS explaining the community concerns around asbestos and not being properly notified.</li> <li>• CR responds by indicating that notice has been given through email when asbestos has been found. KG explains that she has not been notified. The matter will be handled offline.</li> <li>• BS states that there is a legislative requirement to notify residents of asbestos. However, as the works are occurring within the reserve, residents would only be notified as a measure of goodwill. Regulations only come into effect if works directly adjoin a property. BS explains that in normal circumstances asbestos removalists will hand pick through soil before loading into truck and that CPB are treating bulk soil as asbestos, lessening impact on residents.</li> <li>• CR addresses earlier concern from KG around dust suppression and air monitoring. CR indicates that she can provide details with KG offline or in briefing. KG states that a community briefing would be preferred. CR will follow up this matter online.</li> <li>• MG asks BS about location of asbestos hotspots and what types of asbestos can be found there. MG also asks CR about environment monitoring equipment.</li> <li>• RC responds by stating that asbestos hotspots consist of areas where old AC sheet has been removed and cleared by hygienists after being found scattered across a surface.</li> <li>• CR responds about noise and environment controls by stating that they provide triggers for action to be taken if there is too much noise or dust etc.</li> <li>• RC explains stage 1 and stage 2 works on Greensborough Road. Expectation that resurfacing will be done in the next 2-3 weeks making the surface much more comfortable.</li> <li>• RC explains further works at Greensborough Road. Includes service relocations and electrical relocations.</li> <li>• CR indicates that there will be some shared user path disruptions which includes a 6-month closure of the path between Drysdale Street and Lower Plenty Road. Further communications will be done with bike groups and surrounding community. CR also explains 5-week shared user path disruption on River Gum Walk. Further communications will also be done with bike groups and schools.</li> <li>• MG asks about salvage works. CR responds by mentioning that works are continuing that involve using hand tools to excavate for cultural heritage reasons before major works occur in the area. CR also informs that Information has been made available online. CR to send MG more details on this.</li> <li>• CR outlines that works are disruptive and explains controls that are in place to reduce disruptions and provide advanced notice to community. CR explains that utility relocations must occur at night but that works at Borlase Reserve will occur during the day as they occur close to residents. Auditing requirements and are then explained.</li> <li>• CR explains that high level noise will occur on Greensborough Road and that works need to be completed at night. Dedicated advisor to work with residents, with high priority calls to the contact number transferred directly to that advisor.</li> <li>• MG asks CR about Independent Environment Audit reports being done 6 monthly. CR will confirm to MG about the approvals process of this report</li> <li>• CR explains that works are recommencing at Simpson Barracks. Arborists and wildlife handlers on site when needed. Works to continue until mid-December.</li> <li>• GP outlines HV tower relocation works in Watsonia. Includes preparatory works at Watsonia Station involving limited impact to everyone.</li> <li>• GP explains two stage power pole works along Greensborough Road late this year and early next year. Power will be turned off and will be managed carefully by the utility company.</li> </ul>

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	<p>Working from home restrictions means that power will only be turned off for 6 hours a day, reduced daily work time will double the length of total days spent on the works. A 6-week gap will be taken between periods of power being turned off, with works to start before and after Christmas.</p> <ul style="list-style-type: none"> <li>• GP outlines works to establish site to relocate transmission towers into Frensham Reserve.</li> <li>• GP explains power line upgrade near Ibbotson Street and Nell Street. Power outages expected in November. Application to switch power off to be made to utility provider who will assess the needs of customers.</li> <li>• GP explains high voltage works occurring early next year to replace old transmission towers.</li> <li>• KG asks about Kangaroo displacement at Simpson Barracks and what plans are in place. KG also asks about a timeline for when notifications are to be sent out to residents about Frensham road works. CR explains that wildlife handlers are on site and that ongoing parameters have been set up to best manage the situation. CR will follow up to KG about ongoing management of wildlife at Simpson Barracks.</li> <li>• MG asks about which homes will lose power and how this is impacted by hot weather. GP answers that power outages to be confined to local streets but that specific information is not yet known. CR explains that Electricity companies have their own regulations around coordinating power outages and that they will provide notifications to customers. GP explains that night power outages may occur but that details are still to be assessed with power company. GP explains that certain conditions i.e. bushfire risk can cause works to be cancelled meaning no power outages. GP states that once work has been started, it must be finished in order to not put electricity grid at risk due to capacity reasons.</li> <li>• CR delivers community engagement update including engagement done with Borlase and Drysdale street residents, short term relocations offered for night works, past and upcoming notifications issued, factsheet for 6-month overview of Watsonia and Transmission Tower Works and subsequent works notifications. Engagement with local traders and stakeholders likely to increase in the coming months. CR also reaffirms engagement to be done around the shared user paths disruptions.</li> <li>• KG asks about holding a community briefing before disruptive upcoming works begin. KG explains that short term relocations are needed but have not been offered and that a resolution is needed. Concerns are also raised about the ineffectiveness of residents dealing directly with contractors.</li> <li>• MM suggests the need for a community meeting to resolve issues raised by KG. CR to speak with KG offline about future engagement around upcoming works at Borlase Reserve.</li> <li>• KG to provide further queries to NP offline.</li> </ul>
Toni Clark (TC) & Louisa Rendina (LR), NELP	<p><b>Schools Engagement Program</b></p> <ul style="list-style-type: none"> <li>• LR introduces herself and her position, explains strategic approach to School Engagement in fitting in with larger NELP project and involvement with education, skills and employment. LR explains objectives of program including awareness and understanding of project, Inclusive support for young people from diverse backgrounds, social inclusion of future users of the project and promoting engagement and diversity in SHTEAM subjects (Science, Humanities, Technology, Engineering, Art and Maths).</li> <li>• LR explains the current stage on the timeline in engagement. Next phase is to develop pilot programs, develop partnerships with suppliers and create collateral and web content used to establish a brand identity. Program to start in March 2021, however tree planting has already begun.</li> <li>• LR explains findings from other MTIA projects and feedback from schools on how this program can link in with their current curriculum by involving Geography, Cultural Heritage and project software.</li> </ul>

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	<ul style="list-style-type: none"> <li>• MG was advised by Banyule Council that they have no control over retention of trees for the School project works. MG noted that the Victorian School Building Authority had not got back to her about this issue.</li> <li>• MMo adds that trees are only removed once a report is prepared by an arborist, concerned residents should also contact the council about these issues. MG explains her unsuccessful dealings with council on these matters.</li> <li>• LR adds that this program is about tree planting and that close consultation has been done with Greensborough College on tree removals. NP adds that Victorian Schools Building Authority (VSBA) needs to be consulted with and that they have made detailed plans to replace two trees for every tree lost. MG adds that planting 2 for 1 is not useful as it will take many years to receive the benefits.</li> <li>• LR explains that NELP have partnered with two tech schools, Banyule Nillumbik Tech school and Whittlesea Tech School. Innovation opportunities have been explored around future transport.</li> <li>• TC explains that program engagement is targeted towards diverse communities including Culturally and Linguistically Diverse (CALD), special needs and Indigenous groups, amongst others. Many schools are to be involved across different levels of education. Evaluation of the program will also take place along the way.</li> <li>• TC explains resources provided through the program, including the concept of 'SHTeam in a box'. Program will involve many different providers and is designed to be run remotely by teachers and parents with the support of NELP.</li> </ul>
Rebekah Kober (RK), NELP	<p><b>Business and employee support program</b></p> <ul style="list-style-type: none"> <li>• RK introduces herself and her position. Environmental Performance Requirements (EPR's) explained for businesses and workers who need to relocate.</li> <li>• RK explains that workshops, mentoring and networks will be provided to businesses through a range of providers with more to be announced. Providers will cover topics that aim to upskill businesses and workers.</li> <li>• RK explains that acquired businesses will receive Business Relocation Consultants who will aid in relocating businesses to suitable locations. Once appointed, an Employee Assistance Advisor will also work with displaced workers to provide a seamless transition to find new work. They will provide an employee assistant plan for each worker and will assist in helping to find training opportunities to upskill workers.</li> <li>• RK shows table that provides program details outlining support type, activity involved, eligibility requirements, provider of the support and when the support will be provided. RK explains that specific information is available on the North East Link website.</li> <li>• RK explains that newsletter will also be supplied to businesses once restrictions are lifted.</li> <li>• RK explains that info on the North East Link website, find out how to register for support. RK can chat about these support measures with you.</li> <li>• MM explains the community counselling services currently on offer. Support is focussed on personal counselling and helping workers through relocation on a personal level. Services are to be coordinated through the Business Liaison Group (BLG).</li> </ul>
Mike Marasco (MM)	<p><b>Other business</b></p> <ul style="list-style-type: none"> <li>• NP explains that as restrictions have been eased, Ford and Binnak Park works will recommence next week.</li> <li>• MG raises an issue with complaint response and the systems in place to handle community concerns. TC responds that the contact centre follows up all concerns and that TC will handle any unresolved matters with MG offline. MG to provide TC with these instances.</li> </ul>

Owner	Action
	<ul style="list-style-type: none"> <li>MG asks about map locations for substation at Simpson Army Barracks. NP to follow up this matter.</li> <li>MM thanked all participants and closed the meeting.</li> </ul>

## Actions – new

No.	Action	Owner	Due	Status	Update
1	CR to respond to KG about asbestos notifications	CR	13/11	outstanding	
2	CR to provide KG with details on dust suppression and air monitoring at Borlase Reserve	CR	13/11	outstanding	
3	CR to provide MG with details on salvage works	CR	13/11	outstanding	
4	CR to provide MG with details on approvals process for Independent Environment Audit reports	CR	13/11	outstanding	
5	CR to follow up to KG about ongoing management of wildlife at Simpson Barracks.	CR	13/11	outstanding	
6	CR to respond to KG about resident issues and future engagement in relation to upcoming disruptive works at Borlase Reserve	CR	13/11	outstanding	
7	KG to provide NP with further details on assisting residents at Borlase Reserve	KG	13/11	outstanding	
8	MG to provide TC with issues that have not been resolved by the contact centre	MG	13/11	outstanding	
9	NP to provide MG with map locations for substation at Simpson Barracks	NP	13/11	outstanding	

## Actions – previous

No.	Action	Owner	Due	Status	Update
1	KG's questions regarding whether CPB can send a notification further than 500m radius from the night gasworks.	CPB	02/10/20	Complete	CPB provided response to KG. Recommended encouraging residents to subscribe to project updates via website.

No.	Action	Owner	Due	Status	Update
2	MG's questions about the two electrical substations being constructed in the Simpson Army Barracks and their proposed location.	CPB	02/10/20	Complete	CPB provided location and factsheet with further information to MG.
3	SM's question about the Stage 2 gas realignment works, where the works go to and will there be impacts to access into Watsonia Road.	CPB	02/10/20	Complete	CPB provided details to SM and advised further updates will be provided at the next meeting.
4	MG's question about details on the matted flax lily translocation plan.	JB	02/10/20	Complete	JB emailed plan and details to MG.
5	KG's request for updated information regarding the timeline of works ahead for Borlase in Sept/Oct (which has shifted due to restrictions) to distribute to residents.  CPB to provide more information in an email to KG.	CPB	02/10/20	Complete	CPB provided response to KG and advised they will be communicating further in the coming weeks.