

22 September 2023



Meeting Minutes

Northern Community Liaison Group

Date	22/09/2023	Time	10:00am - 12:00pm
Chair	Jeni Coutts	Meeting no.	5 of 2023
Location	Watsonia RSL	Minute taker	Jacqueline Weedon

Attendees

Attendees			
Name	Organisation	Name	Organisation
Jeni Coutts (JC)	Independent Chair	Kim Norton (KN) Communications and Stakeholder Relations Lead	AMA
Giselle James (GJ)	Community Representative	Stephen Paul (SP)	Community Representative
Josh Ribarich (JR) Communications and Stakeholder Relations Advisor	NELP	Scott Lambert (SL) Senior Advisor, Communications and Stakeholder Relations, North	NELP
Katherine Christov (KC) Environment Advisor	Spark	Jonathan Rowlands (JR) Environment Manager	Spark
Matt Watson (MW) Project Manager	Spark	Alex Chan (ACh) TBM Project Manager	Spark
Michelle Molinaro (MM)	Community Representative	Alan Hunter (AH)	Community Representative
Michelle Giovas (MG)	Community Representative	Wade Howell (WH)	Community Representative
Natalie Pearson (NP) Senior Manager, Community Partnerships	NELP	Abdullah Mohammed (AM) Senior Project Manager, Project Integration: NELP	Department of Transport and Planning
Adrian Carter (AC) Advisor, Communications and Stakeholder Relations, North	NELP	Elizabeth Patena (EP) Senior Communications and Stakeholder Relations Advisor	NELP
Kate Zisos (KZ) Senior Precinct Community Engagement Advisor	Spark		

Apologies			
Name	Organisation	Name	Organisation
Mick Marcevski Manager Project Integration & Assurance	Department of Transport and Planning	Katy Sylvia (KS) Senior Communications and Stakeholder Relations Advisor	NELP
Mark Judge (MJ) Manager Project Integration & Assurance	Department of Transport and Planning	Kathleen Petras (KP) Transport Planning & Project Coordinator	Banyule City Council
Shaarang Bandekar (SB) Traffic Engineer	Department of Transport and Planning	Luke Minton (LM) Senior Manager, Community Engagement	Spark
Wendy Cisar (WC)	Community Representative	Andrew Mills (AM)	Community Representative

Actions – previous

No.	Date raised	Action/Issue	Owner	Status	Update
N4-1	11.08.23	LM to advise when next environmental report will be available	LM	Open	Link to be sent with minutes from 22 Sept meeting
N4-2	11.08.23	LM to advise if Bentonite plant at Lower Plenty Road will be built in	LM	Open	Will be addressed in today's meeting
N4-3	11.08.23	LM to advise if lighting at the end of Kay Court will be reinstated	LM	Open	New lighting is currently being sourced
N4-4	11.08.23	LM to meet with WH on Lower Plenty Road resident issues and follow up that Engagement Team is providing regular updates to residents on the status of their feedback	LM	Open	Resident meeting to be held at end of September
N4-6	11.08.23	LM to advise what bespoke mitigations have been put in place for residents	LM	Open	This will be an agenda topic at the next meeting
N4-7	11.08.23	LM to advise how the Spark voucher will be communicated to affected residents who require a parking permit	LM	Open	Spark and Banyule Council to arrange meeting to discuss

Key discussion points/decisions

Owner	Action
Jeni Coutts (JC)	<p>Welcome and introductions</p> <p>Introduced new presenters Matt Watson, Alex Chan and Jonathan Rowlands</p> <p>Announced Luke Minton has moved into a new role and Shondelle Mathews will be attending these meetings going forward.</p> <p>Announced Natalie Pearson is leaving NELP. Jeni acknowledged Natalie's contribution to the group and wished her well in her new role. Elizabeth Patena will be the NELP lead going forward.</p>

Owner	Action
	<p>Acknowledged apologies</p> <p>Previous actions</p> <p>MG: Why doesn't my request for complaints appear as an action? JW: This has been removed as it is now a regular part of the Spark presentation</p>
Kate Zisos (KS)	<p>Spark Works Update</p> <p>ACh ran through a video of the site discussing aspects of the construction site and works. Provided timeline of key activities through to January 2024 at Watsonia and Yallambie sites.</p>
Alex Chen (ACh)	<p>SP: How far down does the launch box need to be? AC: 10 metres</p>
Matt Watson (MW)	<p>SP: How high will the conveyor be? ACh: From the road to the bottom of the conveyor is approximately 8 metres</p> <p>JC: Will there be egress from the vent tunnel? MW: Access and egress is from the main box</p> <p>SP: What are the generators used for? AW: They power the hydro-mills and the bentonite plant.</p> <p>SP: What will the power source be once the generators are removed? MW: The substation will provide power once Jemena connects it.</p> <p>SP: Are they diesel generators? ACh: there will be fewer generators onsite once the substation is connected.</p> <p>MG: Is Banyule Creek 'barrelled' underneath? MW: Yes</p> <p>MG: Water from the construction site that goes into a pond is there any treatment? A batch discharge or continuous as the ponds fill? JR: We reuse water where we can, when we can't we do a batch discharge water is treated to be the same or slightly better than it was.</p> <p>MG: What treatment does it have? JR: PH, electrical conductivity, total dissolved solids, turbidity.</p> <p>JC: Is any of this information available online? JR: Water treatment is managed in line with the Project's strict Environmental Performance Requirements and environmental standards, including the EPA's Environmental Reference Standard. These documents are available online at North East Link's website and EPA Victoria's website.</p> <p>SP: Are you meeting the timelines? MW: Yes, we are meeting timelines</p> <p>GJ: Have you had many unexpected issues arise compared to what you prepared for? MW: There have been some small ones but nothing major.</p> <p>MM: Has the recent rain posed a challenge? MW: We have lost a couple of days on occasion as the site is still being set-up but we are prepared for a one in one hundred year rain event.</p> <p>Environmental Management</p> <p>Can the Bentonite plant be built in? JR: Due to its size the bentonite plant is unable to be built in. We always try to mitigate noise at the source and have placed blankets on the desander and use centrifuges rather than shakers as they are quieter. Once Jemena turns the substation on the generators powering the bentonite plant will be removed</p> <p>JC: When will the substation be turned on? JR: We are planning to turn these on in November but are waiting for Jemena to confirm.</p> <p>WH: What are the bentonite plants hours of operation at the moment? JR: 6pm - 2am generally, it would be rare, excluding a safety reason, that they would work past this. It also depends on what tasks are being performed as some, such as drilling, can't be stopped once it starts to maintain the integrity of the foundations.</p> <p>WH: Site lighting continues to be an issue for some residents JR: We are continually working on reducing impact on residents but also need to ensure there is adequate lighting for works to continue safely. If there is a specific light tower reported that is an issue, we can investigate and see if we are able to redirect it. WH: I will follow up with residents and see if there are any specific issues.</p> <p>SP: Water is also a major concern JR: Street drainage is captured in an existing underground drainage network. Construction water near the desanding basin is treated to EPA standard before being treated and discharged.</p> <p>MG: What is the treatment? JR: It's manually and chemically treated to drop the sediment, dose it with an acid alkaline.</p> <p>MG: Have you looked into the erosion effect downstream of the hardstands? JR: We assess to ensure there is sufficient capacity before we discharge water and it goes through rocks to slow the flow so there is not enough speed to cause erosion and sedimentation downstream.</p>

Owner	Action
	<p>MG: Where does the carpark drain into? JR: The water goes through a series of filters which only allow water through and is then discharged into the stormwater system.</p> <p>Community Engagement</p> <p>MG: Was the Community Event at Winsor Reserve just for the local residents? KZ: Yes, invites were sent to residents of Somers Avenue, Torbay Street, Wattle Drive, Lindsay Street and Tuckfield Court. This was a barbeque and also to give residents an opportunity to provide feedback on what artwork they would like to see on hoarding.</p>
Scott Lambert (SL) Kim Norton (KN)	<p>Northern Package Update</p> <p>MM: The Nillumbik Disability Advisory Group has advised that the information residents have been receiving is really good as they are including disability services during the rail disruptions. SM: I will pass this feedback onto MTM.</p> <p>MG: How long does the community have to provide feedback on the UDLP? KN: 21 days</p> <p>SP: When does the 21 days start? KN: From the day the UDLP opens</p> <p>MM: If people aren't able to get online is there assistance available to make a submission? KN: Yes, they are welcome to go to the Hub or we can arrange a suitable option.</p>
Jeni Coutts (JC)	<p>Open Forum</p> <p>SP: It's unclear when coming from the north along Greensborough Highway where the lane is to get onto Watsonia Road KZ: We are planning a line marking refresh so I will raise this with the traffic team to see if this can be included</p> <p>GJ: I'm in frequent contact with the AMA Team. KN: Some residents closest to the works have been offered property condition surveys and this will be offered to more residents in future.</p> <p>MM: I have received feedback that taxis are being used from the west rather than the north for the workers onsite. KZ: I will look into this</p> <p>MM: The feedback from the taxi company is they are happy with the progress of the works</p> <p>MG: Why and how long for are the drill rigs working on Banyule Rd in Rosanna? JR: They are doing geotechnical and groundwater investigations and should be finished in less than a month.</p> <p>MG: Has the tunnel route been confirmed yet? JR: This is currently not available but should be in the coming months</p> <p>SP: Will the TBM route be determined by ground conditions? JR: No, Engineers will determine this.</p> <p>MG: How many more homes have been acquired since the last update from Lower Plenty Rd to Watsonia? EP: There have been no further acquisitions, however some residents have taken up the offer of VPS.</p> <p>MG: Will we be able to do a site tour? KZ: Yes, we are trialling how these will run at the moment and will let you know when a date is available.</p> <p>AH: I have a contact that would like to be a NEL supplier, how do they apply? JC: KZ will provide the details</p> <p>Next meeting 27 October JC Thanked NBLG members and presenters and closed the meeting at 11:41am</p>

Actions – Short Term

No.	Action	Owner	Due	Status	Update
N4-1	LM to advise when next environmental report will be available	LM	22 September	Closed	Link sent with minutes
N4-2	LM to advise if Bentonite plant at Lower Plenty Road will be built in	LM	22 September	Closed	Environment Manager to update at meeting

No.	Action	Owner	Due	Status	Update
N4-3	LM to advise if lighting at the end of Kay Court will be reinstated	LM	22 September	Open	New lighting is being sourced
N4-4	LM to meet with WH on Lower Plenty Road resident issues and follow up that Engagement Team is providing regular updates to residents on the status of their feedback	LM	22 September	Closed	There will be a resident meeting at the end of September
N4-6	LM to advise what bespoke mitigations have been put in place for residents	LM	22 September	Open	This will be an agenda topic for the 27 October meeting
N4-7	EP to advise how the Spark voucher will be communicated to affected residents who require a parking permit	EP	22 September	Open	Spark and Banyule Council to set up meeting regarding parking

Actions – Long Term

No.	Action	Owner	Due	Status	Update
NA					

Future Presentations

Scheduled Date	Date Raised	Topic	Owner	Update
Q4	1 December	JC has requested actual v's modelling for noise and vibration to be presented in 2023	LM	LM to arrange JR (Spark Environment Manager) to present when results available
Q3	31 March	Vent outlet operation presentation including how will the vent outlets disperse the emissions and how far will they go?	LM	LM to arrange presentation
2025	31 March	Presentation on LXRP's communication plan for the Macleod level crossing removal	JN	LXRP to present at a future meeting
Q3	12 May	VPS Overview	LR	Presentation to be given in future meeting
Q3	12 May	Bentonite plant in action	LM	Video shown at meeting

Scheduled Date	Date Raised	Topic	Owner	Update
Q1 2024	22 September	D Walls	SM	Presentation to be given in future meeting

Additional information