

Meeting Minutes

Southern Business Liaison Group (SBLG)

Date	2/08/2022	Time	5.30 - 7.00pm
Chair	Mike Marasco	Meeting no.	4 of 2022
Location	Veneto Club	Minute taker	Nadia Hollins

Attendees

Attendees			
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	Cam Giardina (CG)	Cam's Greenaway Auto Repairs
Nathan Mc Avaney (NM)	Topgear Cycles	Frank Freschi (FF)	Veneto Club
Alison Tobias (AT)	Alot of Good Stuff	Bruce Plain (BP)	Bulleen Art & Garden
Soula Grouios (SG)	Arthurs Fish & Chips Bulleen	Clare Davey (CD)	Boroondara City Council
Christine Gibbins (CG)	Manningham City Council	Nadia Hollins (NH)	NELP
Shondelle Mathews (SM)	SPARK	Hannah English (HE)	SPARK
Andrew Hocking (AH)	NELP	Renato Marnich (RM)	NELP

Apologies			
Name	Organisation	Name	Organisation
Hudson Brown (HB)	The French Lettuce	Simon Tsalikidis (ST)	Café Heide
Melissa Reid (MR)	Boroondara City Council	Vanessa Bove (VB)	Manningham City Council
Katherine Meulen (KM)	SPARK		

Key discussion points/decisions

Owner	Action
Mike Marasco (MM)	<p>Welcome and introductions</p> <p>MM welcomed the Southern Business Liaison Group (SBLG) attendees.</p> <ul style="list-style-type: none"> MM confirms that the previous minutes have been read and adopted. Outstanding items from last meetings are addressed.

Owner	Action
	<ul style="list-style-type: none"> ○ Item SB1-4: MM: Once SPARK confirm their Construction Traffic Management Plan, we will be able to get more information. ○ Manningham Council Traffic Engineers have provided further details regarding views on a request to access the car park at 178 Bulleen Road, Bulleen from Austin Street. <ul style="list-style-type: none"> - The car park entry/exit would be too close to the intersection of Bulleen Road, which could interfere with traffic flow in and at the Austin Street intersection. In addition, there are concerns that vehicles trying to enter the car park could block the through traffic on Bulleen Road due to vehicles queuing at the Austin Street approach blocking the proposed car park access. - The approach of Austin Street at Bulleen Road has a 'left out only' restriction. Motorists wishing to travel north from Austin Street could enter the car park and exit Bulleen Road by turning right at the signalised access. The proposed entrance on Austin Street could increase traffic entering the car park. The mixing of car park traffic, pedestrians and the through traffic from Austin Street is highly undesirable; and - The established tree in Austin Street could be affected by the construction of the proposed access. ○ Item SS2-4: MM: Francis Wilkinson, NELP, sent an email to Ben Dawson's query of the technical team response that new and upgraded noise walls will be built along the Eastern Freeway to meet the project noise standard. Human health studies for the NELP EES found that with the project noise standard in place, there would be no measurable negative impacts on the community's health due to traffic noise associated with North East Link. ○ The car park should remain open during construction. However, until we get the construction traffic management plans, we cannot say whether northbound vehicles will be able to make the right turn into the car park. <ul style="list-style-type: none"> ● MM introduced SM and HE from SPARK to provide the Tunnel Program update.
<p>Shondelle Mathews (SM), Hannah English (HE)</p>	<p>Tunnel Program update</p> <p>SM introduced herself and her position and will provide all future SPARK updates at these meetings.</p> <p>SM gave a detailed overview of the construction site establishments and upcoming works.</p> <ul style="list-style-type: none"> ● Fencing has been installed at Trinity Grammar, Bulleen Park oval one and the former Drive-in and swimming centre to keep the community and workers safe. Investigation works continue for utility, services, and arborist inspections. Anti-gawk traffic barriers and hoardings along Bulleen Road and around the compound sites were installed from late August to September. ● SM spoke about the compound traffic management plans at Greenaway Street, Ilma Court and Bulleen Road, Bulleen. Turning lanes and the introduction of speed restrictions will be in place. The trees around Ilma Court (Bulleen Road) will remain for resident visualisation. <p>SM spoke about following the approval process for tree removal, complying with the project's Environmental Performance Requirements (EPR), and obtaining the permits and approvals from the Minister for Planning and Department of Environment, Land, Water and Planning (DELWP).</p> <ul style="list-style-type: none"> ● Strict guidelines are used to minimise the risk of removing the wrong trees or vegetation. The trees and vegetation are categorised, labelled and numbered using field surveys and digital mapping and checked against records to ensure trees and wildlife are protected. ● Trinity, Marcelling and Carey have been given \$2,500 to use on a school planting program as part of the two projects for one replanting program. ● Up to, three hundred timber logs will be salvaged and re-used to support the community, e.g., Boroondara City Council is using for two playscapes, and a chainsaw sculpturist has provided plans to restore a gondola feature at the Veneto Club from indigenous local trees. <p>Questions/Responses:</p> <ul style="list-style-type: none"> ○ FF: Where is the compound site in Bulleen Park? SM: at the Bulleen Park oval one pavilion. FF: is there going to be extra compound parking on that site? SM: yes, there will be car parking at the front of the pavilion, separate from the Veneto Club.

Owner	Action
	<ul style="list-style-type: none"> ○ CD: Are you tagging all the trees? SM: we are tagging the trees that are to remain and installing no-go zones to protect those trees. ○ MM: With the two-for-one replanting replacements, who are responsible for maintaining the trees once planted? SM: It is SPARK's responsibility and a requirement for the upkeep of the trees until the project completion, and then handed over to the local council post construction. ○ NM: Are the trees being replaced for like and indigenous to the areas? SM: yes, the replanted trees will be the similar types but a mixture of seeding to sapling sizing one to three meters. It is a requirement to replant like for like and create healthy and productive communities so we will include native and indigenous species. <p>HE spoke about the SPARK trader engagement program and trader impact assessments.</p> <ul style="list-style-type: none"> • HE and RM have met with over forty-five business owners in the Watsonia area. During our meetings with the businesses, we have surveyed them on how to support them best and tailor solutions that suit their business and help mitigate any impacts. We will be organising meetings with the Bulleen businesses in the coming months. RM gave an example of a recent meeting with a local second-hand store that finds it difficult to stock male clothing. From that conversation, NELP is organising an internal male clothing drive to support the community requirement. • Ongoing meetings with councils and business networks to help develop a business directory, shopping, and workforce campaigns. • Community involvement opportunities include community events, quarterly surveys, evaluations, early engagement, notification of construction activities, small business mentoring and marketing. <p>Questions/Responses:</p> <ul style="list-style-type: none"> ○ FF: You interview the business owners and then have a specific plan that suits their operational and functional needs. RM: the information we gather from the business owners is assessed, and we have further discussions with the businesses about the supportive solutions we can offer them. It is a proactive program; we are honest and try our best to meet their needs. ○ MM: How do you start the liaison with the businesses? RM: We call into the businesses, introduce ourselves first, and organise a face-to-face engagement meeting. ○ MM: Once you gather all the business survey information, can you share that information and the outcomes with this group? HE: yes, we are happy to share the general northern business information soon and not disclose private information. ○ MM: How far do you travel from the project boundary to meet with businesses? will you travel to BelleVue or Thompson Road shopping strip? RM: I did introduce myself to the BelleVue shopping strip businesses last week about the upcoming works in the area and their timings. We focus on specific business areas that upcoming works may impact before we approach them. ○ SG: When do the SPARK workers start coming to the compound site? SM: I present a detailed construction timeline to the schools and councils, and I will adapt the same detail to suit these meetings. ○ FF: I am not happy with the timeline image sent and would like a better bottom level to help us understand. SM: I present a detailed construction timeline to the schools and councils, and I will adapt the same detail to suit these meetings. ○ CD: Can Boroondara City Council be included in trader events that SPARK are involved in? SM: I have been working with the schools and council on their events and have produced an events calendar, and I can work with HE to create an events calendar that includes construction mapping and what's important to suit this group. ○ AH: As part of your SPARK update for each meeting, could we have workforce status updates that are known, stating a deployment update with area mapping? SM: I will certainly investigate and try my best to produce one. AH: this will help the business engagement team target specific market areas to support the local businesses. HE: that action is on me, and I am working internally to get that information. <ul style="list-style-type: none"> • MM introduced AH from NELP to provide the BIZ relocation update.

Owner	Action
Andrew Hocking (AH)	<p>Relocation update</p> <p>AH provided an update of the Bulleen Industrial Zone (BIZ) business relocations.</p> <ul style="list-style-type: none"> Seventy-five per cent of the one hundred businesses have vacated. The remaining businesses, who have a solid plan to vacate, have an extension. The NELP Landowner Engagement team (LET) and Department of Transport (DoT) continue to work with the business on-site to relocate. Security is an issue with some break-ins at the vacant businesses. Two security guards work twenty-four hours a day, seven days a week. In addition, the contractor will be installing mobilisation sensors on various sites. If anyone does have security concerns or incidents, contact AH. SPARK is currently conducting site hazard inspections before demolishing the building site. BIZ demolitions continue throughout the fourth quarter. NELP will inform the businesses of any impact of upcoming demolitions. <p>Questions/Responses:</p> <ul style="list-style-type: none"> NM: Are the service amenities decommissioned in the vacant buildings? AH: everything will be turned off except water. So, the decommissioning is done in three stages, services turned off and tied off, above ground demolition and then service removal. NM: How do they control dust mitigation? AH: using water to suppress dust and installing hazard screens around the site's edges. CD: With regard to the potential for squatters, Boroondara and Manningham City Councils have a homelessness protocol you can reach out to for support. AH: the first point is via the local council and part of our protocols.
Mike Marasco (MM)	<p>Other business</p> <ul style="list-style-type: none"> MM discussed the MTIA policies, the latest government advice, and the risk of COVID still in the community. Face masks are highly recommended indoors and when you cannot socially distance. Hand sanitation and face masks are available at each meeting. If you have any covid and flu symptoms, please do not attend. MM: Asked the attendees if members were comfortable meeting face to face or would you prefer via zoom? The group has acknowledged that they are happy to continue to meet face to face. MM: Please contact NH individually, if you prefer, or have concerns. Next meeting: Tuesday, 13 September.

Actions and issues register

No.	Date raised	Action/Issue	Owner	Status	Date closed
SB1-4	26 April	Carpark opposite Greenaway Street to have access to turn right?	MCC	CLOSED – as per minutes.	2 August
SS2-4	24 May	Francis Wilkinson will take Ben Dawson's details and follow up on his safety noise standards questions.	NELP	CLOSED – as per minutes.	2 August
SB3-1	28 June	Bulleen Road carpark access during works.	NELP	CLOSED – as per minutes	2 August
SB3-2	28 June	NELP update of NELP program packages timelines.	NELP	CLOSED – email sent to members.	26 July
SB3-4	28 June	North East Community Fund information to be sent to the members when available.	NH	CLOSED – email sent to members.	14 July

No.	Date raised	Action/Issue	Owner	Status	Date closed
SB4-1	2 August	Detailed construction timeline	SPARK	OPEN –	
SB4-2	2 August	Events calendar which includes construction mapping	SPARK	OPEN –	
SB4-3	2 August	Workforce deployment update with area mapping	SPARK	OPEN –	