

Meeting Minutes

Southern Community Liaison Group Meeting (SCLG)

Date	22/04/2022	Time	10 AM
Chair	Mike Marasco	Meeting no.	3 of 2022
Location	Veneto Club	Minute taker	Natalie Pearson

Attendees

Attendees			
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	Alexander Law (AL)	Community Representative
Glennys Jones (GJ)	Community Representative	Frank Freschi (FF)	Community Representative
Judith Voce (JV)	Community Representative	John Van Delft (MM)	Community Representative
Natalie Pearson (NP)	NELP - Senior Manager, Community Partnerships	Kat Meulen (KM)	SPARK - Senior Manager, Community Engagement & Partnerships
Chris Logan (CL)	CPB - Stakeholder & Community Engagement Manager	Stephen Griffith (SG)	CPB - Project Manager
Isolde Piet (IP)	CPB - Project Manager	Deanna Hadid (DH)	CPB - Senior Stakeholder & Community Engagement Advisor
Mitchell Worthington (MW)	CPB - Project Engineer	Nic Morton (NM)	NELP - Communications & Stakeholder Relations Advisor

Apologies			
Name	Organisation	Name	Organisation
Paul McMorran (PM)	Community Representative	Tina Garg (TG)	Community Representative
Liz Lambropoulos (LL)	Manningham City Council	Leah McGuiness (LM)	Whitehorse City Council
Clare Davey (CD)	Boroondara City Council	Mark Judge (MJ)	VicRoads

Key discussion points/decisions

Owner	Action
Mike Marasco (MM)	<p>Welcome and introductions</p> <p>MM: Welcomed the group to the third meeting for 2022.</p> <ul style="list-style-type: none"> FF: Comment on the previous minutes – did not feel enough information was provided on the Bulleen Park PSA. NP: This feedback is taken on board and more information regarding key project activities will be provided as early as possible. MM: Outstanding issues and actions. JV: Questioned action item regarding project boundary area information from Matthew Hill. NP: Information was included in the previous meeting and will be distributed again to JV as she was an apology. MM: Asked for suggestions on the project tour. CLG members are happy to put the project tour on hold at this time. GJ: Question from the cycling group – is the boring machine still under the Eastern freeway? MW: The boring machine has been removed.
Chris Logan (CL) Mitchell Worthington (MW) Isolde Piet (IP) Stephen Griffith (SG) Deanna Hadid (DH)	<p>CPB Works update</p> <ul style="list-style-type: none"> IP: Presented YEMS works timeline. IP: Presented an update on Freeway Golf Course, Boroondara Tennis Centre, Manningham Hotel & Club, Carey Grammar School, Bulleen Park and Veneto Club, Trinity Grammar School, Marcellin College and Bulleen Road. SG: Presented an update on Bulleen Park & Ride. CPB are carefully planning concrete works as this can be impacted by weather. SG: Kampman Street closure is complete and Thompsons Road widening works will commence mid-2022. MW: Eastern Freeway update – Water main relocations at Carron Street, Balwyn North and Estelle Street, Bulleen and underground service relocation at Park Avenue and Outhwaite Street, Doncaster. DH: Presented recent communications and engagement activities. Doorknocks will take place next week for Park Avenue and Outhwaite Street to advise of upcoming works. <p>Questions/Responses:</p> <ul style="list-style-type: none"> GJ: Signage for detours near Thompsons Rd need to be tidied up and to be made clearer. A dead tree also blocks the path. DH: CPB will advise Council of the tree and will investigate the signage. JV: What time does construction work finish? SG: If there is no concrete to be poured, works finish at 5.30pm. If concrete is to be poured this is done by 1pm and subsequent work can take up until 9-10pm at night (triggering an out of hours work notice). CL: Usual construction hours are 7am to 6pm. JV: How do you manage the ingress and egress of trucks during busy times? SG: busy times are in the afternoon. It is reasonably well managed by construction staff on radios. FF: What are the traffic impacts on Thompsons Rd? SG: High level - lane closures and staged traffic management are expected on Thompsons Road over several months, which will accommodate the work areas as CPB widens the road. AL: Have you timed the works to avoid closing a lane during peak hours? SG: We will minimise this as much as possible (through traffic modelling). FF: How will the freeway be widened when the project boundary is so close to existing trees? NP: This is part of the Southern package works, which is currently being tendered at the moment. More information will be available at a later date.

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	<ul style="list-style-type: none"> ○ DH: shared user path investigations (for Park Avenue service proving works commencing from 28/04/2022) will serve as a litmus test for the civil works that are planned for later this year. ○ MM: Have many people taken up the relocation offers? DH: Offers for relocation are not required for this set of day works (Park Avenue service proving works). However, CPB are regularly monitoring for any potential changes for noise and vibration in the area ahead of the civil works. CPB have already noted the properties that will be impacted by these as there may be some substantial noise and/or vibrations during the day. Considering that there are people who continue to work from home, or look after younger children during the work hours, CPB are willing to consider offering part-time relocation to residents that will be significantly impacted. ○ FF: Has there been any negative feedback or relocation offers? SG: No relocation offers. Dust has been the main concern but most of this work has now been completed. CL: Some residents have taken up noise-cancelling headphones. Doorknocks are important in foreshadowing specific work activity and building relationships with new neighbours. ○ DH: Work was done in mid-2021 to build contact lists for nearby residents for time sensitive notifications. ○ FF: Comments that CPB has done well to build relationships. Recognises that this is just early works and that residents impacted by the other packages will be affected for 6 plus years. ○ GJ: Comments that simple actions like secondary glazing could improve comfort of residents who are highly affected by the tunnelling package. KM: This is very much top of mind for Spark. Residents have highly individual needs, and each property will be looked at on a case-by-case basis.
Kat Meulen (KM)	<p>Tunnelling package design presentation</p> <ul style="list-style-type: none"> ● KM: Introduction ● KM: Key dates for Central package ● KM: Construction compounds <ul style="list-style-type: none"> ○ From May 2022, we'll be preparing key work sites as we get ready to start major construction of the North East Link Tunnels. ○ Initially, you may have seen some of the Spark team out and about surveying utilities, local roads and vegetation and doing geotechnical investigations. The information collected is getting ready to start construction this year, including planning construction schedules and activities. To prepare for works Spark will set up site compounds in the area. <ul style="list-style-type: none"> ▪ Preparing Manningham site in late May. ▪ Bulleen site to be prepared in June. ▪ Works include installing timber hoarding, fencing and security gates, site investigations and building access roads. ● KM: Tree removal is required and outlines approach for construction compounds. ● KM: Trader engagement initiatives will occur during major construction. ● KM: Urban Design Landscape Plan is upcoming and associated engagement is being planned. <p>Questions/Responses:</p> <ul style="list-style-type: none"> ○ MM on behalf of PM: In the EPRs, the Minister was adamant that BAAG would continue to operate throughout construction. As engineers are in design phase, BAAG would like reassurance that this EPR is front of mind. BAAG and Heide are key businesses in this community. KM: Spark have directly met with BAAG. This is front of mind and conversations will continue with BAAG and Heide.

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	<ul style="list-style-type: none"> ○ JV: Are there going to be two site compounds? KM: Yes, as they are two separate work areas, workers are contained to their site compounds and won't have to cross busy roads like Bulleen Road. ○ JV: Are key stakeholders like Marcellin and Trinity being consulted? KM: Spark is meeting with key stakeholders such as these on a regular basis (ie fortnightly). ○ GJ: Has Spark considered e-bikes, scooters been considered to move workers between sites? KM: Most workers would be transporting materials and so this would be difficult. ○ FF: At the last meeting, it was explained that workers would remain as close as possible to the site compounds (ie no coming and going from the site) to reduce impact on community. NM: Doorknocks have recently taken place with nearby residents to explain the purpose and impacts of site compounds. ○ JV: With Eucalyptus trees, the root is further away from the canopy than most people would realise. KM: Arborists and ecologists will be on site to review and assess trees and vegetation. ○ GJ: Will the river red gum at Manningham Rd be retained. KM: Yes, the river red gum will be retained. ○ GJ: Will trees be planted before any trees need to be removed? NP: Yes, tree planting began in 2021 in various locations. ○ FF: Will marketing and promotion include promotion for existing businesses when they are affected by traffic impacts. KM: Yes, this becomes a focus for traffic management/behaviour change using tools like VMS boards, traffic routes etc. ○ MM: What will consultation on the UDLP with CLG look like? NP: We will coordinate a separate meeting for CLG members before the UDLP is released to the public. ○ JV: What percentage of traders are involved in the trader groups? MM: 40 per cent of the Bulleen traders have now gone and more will go by the end of the year. A new trader group has been created for the businesses who will remain. Those traders will liaise directly with NELP, Spark and other contractors.
Natalie Pearson (NP)	<p>Upcoming Community Engagement Events</p> <ul style="list-style-type: none"> ● NP: We are working with local councils, probus/rotary groups and other MTIA projects to plan for more events in 2022: <ul style="list-style-type: none"> – Binnak Park – Community Open Day – Saturday, 26 March - COMPLETED – Ford Park – Community Open Day – Sunday, 27 March – COMPLETED – Watsonia Probus Group – Friday, 1 April - COMPLETED – Rosanna Village Easter Fun Day – Saturday, 9 April – COMPLETED – Sagra San Marco Festival @ Veneto Club – Monday, 25 April (Anzac Day) – Eltham Farmers Market – Sunday, 15 May (Big Build event with LXRP and MRPV) – Greensborough Probus Group – Friday, 6 June – TBC - Kingsbury Farmers Market, Macleod Market, Eaglemont Market, Elder Street Reserve Market, Heide Makers Market – UDLP Exhibition ● If you know of any events coming up, please let Louisa or Natalie know. <p>Questions/Responses:</p> <ul style="list-style-type: none"> ○ JV: Suggestion to hold a pop-up info session at the old Commonwealth Bank site in North Balwyn, and along the East Kew shopping strip.

Owner	Action
Mike Marasco (MM)	<p>Other business</p> <ul style="list-style-type: none"> • MM: Next meeting Friday 3 June • MM: Thanked SCLG members and presenters and closed the meeting at 11.31pm.

Actions and issues register

No.	Date raised	Action/Issue	Owner	Status	Date closed
1	8 November 2021	JV asks about ball net fencing at Freeway Golf Course (FGC) and that NELP should be responsible for funding this on top of existing works at the site.	NP	OPEN – CD Boroondara CC and NELP are currently in discussions and will update the group of the outcome.	
3	8 November 2021	Completion date updates for the Freeway Golf Course works.	NP	CLOSED – Timelines provided in the meeting	22/04/22
6	28 January 2022	UDLP clearer timelines to be provided at next meeting.	FW	CLOSED Update on UDLP timeline provided	22/04/22
7	28 January 2022	Suggestions to Natalie for inclusions in tour	CLG Members	CLOSED - Project tour on hold for now.	22/04/22
8	24 March 2022	GJ to email NELP of the specific bike group questions	GJ	CLOSED – Question received and answered in the meeting	22/04/22
9	22 April	CLG members to sign up to NELP electronic newsletter	NP	CLOSED – Link to sign up sent with minutes	22/04/22