

Date: 20 May 2022 **Time:** 2:00pm-3.30pm
Location: Microsoft Teams Meeting
Program: Suburban Rail Loop (SRL)
Title: SRL Monash Precinct Reference Group
Security Classification: Public

Attendees

- Dominic Luddy, GHD
- Molly Campbell, Deputy Director Strategic Communications and Engagement, Suburban Rail Loop Authority (SRLA)
- James Tonkin, Executive General Manager, Strategic Communications and Engagement, SRLA
- Paul Hunter, Senior Project Manager, SRLA
- Jesse Overton-Skinner, Manager Government Relations, SRLA
- Nicole Ekert, Laing O' Rourke (I&EW)
- Ishka de Silva, President of Monash Student Association
- Michael Benson, Monash University
- Steve Dimopoulos, Member for Oakleigh
- Vanessa Campbell, Precinct Director, Monash and Clayton, SRLA
- Will Roberts, Manager, Strategic Communications and Engagement, SRLA
- Liam Morkham, Advisor, Strategic Communications and Engagement, SRLA
- Nandini Sengupta, Notting Hill Neighbourhood House
- Matthew Veale, Project Manager, City of Monash
- Brad Mountford, Head of Engineering, The Australian Synchrotron
- Colin MacRae, CSIRO
- Nick Davis, State Manager Victoria and Tasmania Business and Infrastructure Services, CSIRO

Apologies

Actions – previous

#	Action	Owner	Due	Status	Update
1.	N/A				

Key discussion points

Sub-heading	Description
Introductions	Steve Dimopoulos (SD) welcomed everyone to the Monash PRG meeting <ul style="list-style-type: none"> • Acknowledgement of country from SD • Acknowledged value of hybrid meeting and having people back in the room. • Thanked Monash University for hosting.
Housekeeping	Dominic Luddy (DL) went through housekeeping matters, including <ul style="list-style-type: none"> • Introductions • Agreed on previous meeting minutes • Previous actions • Conflict of interest declarations
Community Projects Fund	SRLA provided an outline of Community Project Fund (CPF) grant <ul style="list-style-type: none"> • Outline of CPF

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Sub-heading	Description
	<ul style="list-style-type: none"> • Eligibility and rounds funding <p>SD highlighted that Monash should try to have more than a few applications for CPF.</p> <ul style="list-style-type: none"> • SD shared that he had sent emails and contacted some organisations regarding the CPF • Asked if Monash University clubs and group had been involved and council. • SRLA had already been in discussions with council and had developed social media tiles. Project had also been in contact with Monash University clubs. • Notting Hill Neighbourhood House shared that they have been contacted via phone regarding CPF. Shared that they are looking forward to the applying for a grant. • Monash Student Association offered to promote CPF via social media account.
Environment Effects Statement update	<p>SRLA provided an Environment Effects Statement (EES) update, topics included:</p> <ul style="list-style-type: none"> • EES and IAC update • Submissions summary • Outline of Monash alternative tunnel alignment (Doc 479, 787, 788) • Post-hearing procedure (Q2 and Q3 next steps)
Supporting landowners and tenants	<p>SRLA provided an outline of support for landowners and tenants, topics included:</p> <ul style="list-style-type: none"> • Business and Residential Support Guidelines • Ongoing support approaches • Collateral development (fact sheets, interpreter services, translated materials) • Engagement with businesses approach <p>Nick Davis (ND) stated interest in CSIRO having visibility of comms plans and lookaheads to prepare for site impacts. ND asked when they could expect visibility of this.</p> <ul style="list-style-type: none"> • SRLA noted that part of the function of the PRG was to serve as a direct line of communications with CRG. • SRLA clarified with group the details on disruptions would be available once a definitive program was in place, and that SRL, as well as LOR, will seek to provide notice as far out from works as possible. • ND noted the importance of understanding the frequency and structure of works to account for disruptions. • LOR noted it was also important for SRLA and LOR to get a better understanding of CSIRO's requirements. • ND stated that lookaheads and dust/noise impacts and sensory equipment to monitor works may be necessary.
Initial Works	<p>LOR provided an outline of site investigations works:</p> <ul style="list-style-type: none"> • Provided an outline of Traffic and Pedestrian impacts at Ferntree Gully Road, Howleys Road, Blackburn Road and Normanby Road (NDD) • Update for site investigations at Notting Hill <p>LOR provided an outline of business support during IW geotechnical investigations:</p> <ul style="list-style-type: none"> • Letterbox drops • Meetings with impacted stakeholders • Tailored business support (signage, wayfinding, vouchers) • Business Mentoring Service <p>Ishka De Silva (IDS) asked if there were going to be any residential impacts.</p>

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Sub-heading	Description
	<ul style="list-style-type: none"> LOR explained there would be minimal impacts and no access impacts to properties. LOR shared the SRL contact number if any stakeholders have any issues during works. SRLA shared with group that SRL acknowledges the importance of considering university exam times when scheduling works.
Actions and 2022 meeting schedule	SRLA updated actions and next steps for this PRG, topics include: <ul style="list-style-type: none"> Next meeting to take place 9th September 2022 – 11:30am (F2F) Action: PRG group requested information covered in the meeting be shared.
Close	SD thanked everyone for their time

Actions – new

			Due	Status	Update
MON	SRL to share information from meeting with PRG			Pending	SRLA emailed PRG members re CPF on 25/5/22, LOR engaged regarding site investigations and works notifications.