

Code of Conduct

Background

North East Link (NEL) has elements which affect communities in different places and different ways. To provide the best opportunity to engage with the community and other stakeholders, Community Liaison Groups (CLGs) have been established.

The CLG code of conduct outlines the rules and responsibilities for all CLG members.

All members must sign an agreement to abide by the code before participating in any CLG activities.

The Code of Conduct should be read in conjunction with the CLG Terms of Reference, which outline the purpose, composition and function of the group.

Code of Conduct

As a member of the North East Link Community Liaison Group (CLG), I agree to:

1. Notify the Chair of any potential conflict of interest that may arise.
2. Attend CLG meetings in person or provide an apology in advance if I can't attend.
3. Forfeit my place on the CLG if I am unable to attend two consecutive meetings without a valid reason.
4. To the best of my ability, share authorised information with the people I represent; and provide insight and feedback on their views on North East Link.
5. To the best of my ability, obtain and represent the views of the broader community even if they are different to my own.
6. Be open and available to community members who wish to provide their thoughts and comments on North East Link.
7. Meet any reasonable request from the North East Link Program to promote my position in the CLG to achieve the best possible level of community feedback.
8. Participate in a positive way to finding solutions to issues or concerns.
9. Treat people with respect in meetings and respect the ideas and beliefs of CLG members and invited guests.
10. Contribute to an atmosphere where all members feel comfortable to participate.
11. Maintain confidentiality of information provided, as directed by the Chair.
12. Not speak on behalf of or claim to represent the CLG without prior written approval from the Chair.

I understand that if I breach the Code of Conduct, the Independent Chair may ask me to step down; and if I represent an organisation it may be requested to nominate a replacement.

Name

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Date

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Signature

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northeastlink.vic.gov.au

community@northeastlink.vic.gov.au

1800 105 105

NELP GPO Box 2392, Melbourne VIC 3001

Hub 17 Watsonia Rd, Watsonia VIC 3087

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@nelpvic

