

Date: Friday 25 February 2022 **Time:** 11:30am-12:30pm

Location: Microsoft Teams Meeting

Program: Suburban Rail Loop (SRL)

Title: SRL Cheltenham Precinct Reference Group (PRG)

Security Classification: Public

Attendees

- Nick Staikos, Member for Bentleigh
- Nina Taylor, Member for Southern Metropolitan
- Kate van der Drift, GHD
- James Kearney, City of Kingston, Senior Project Manager
- Derek Screen, President, Pennydale Residents Action Group
- Daniel Czech, Community representative
- Bonnie Meiselbach, Kingston Residents Association
- Frank Hellier, Cheltenham Chamber of Commerce
- Henry Lee, Bayside Council Representative
- Juliana Aya, Bayside City Council Representative
- Henry Lee, Bayside City Council Representative
- James Roscoe, Bayside City Council Representative
- Rory Sackville – Community representative
- Brenton Shaughnessy, Deputy Director, Engagement, Suburban Rail Loop Authority (SRLA)
- Liam Morkham, Engagement Advisor, SRLA
- Michael J Lanigan, Senior Project Manager, SRLA
- Joseph Macula, Construction Manager, SRLA
- Yogeeta Silva, Precinct Director (Cheltenham), SRLA
- Jesse Overton-Skinner, Manager, Communications and Engagement, SRLA
- Adam M Mitchell, Senior Manager, Planning and Environment, SRLA
- Will Roberts, Deputy Director, Stakeholder Engagement, SRLA
- Sham Sara, Deputy Director, Engagement SRLA
- Lisa Rae, Communications and Engagement Manager, Laing O Rourke (LOR)
- Jason Sweeney, Delivery Director, LOR
- David Capps, Project Director, LOR

Apologies

- Deepak Muniyandi, Senior Project Engineer, SRLA

Key discussion points

Sub-heading	Description
Welcome and housekeeping	<p>Kate van der Drift (KVDD) welcomed the group and lead introductions.</p> <ul style="list-style-type: none"> • KVDD raised a motion to approve the previous meeting minutes and reviewed the outstanding actions list: <ul style="list-style-type: none"> ○ Minutes accepted ○ Meeting actions ○ Conflict of interest declarations <p>Nina Taylor (NT) welcomed group and provided an acknowledgement of country.</p>

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Sub-heading	Description
	KVDD encouraged introductions from PRG members and representing SRL team.
EES Update	<p>SRLA discussed the EES process and the public hearing process.</p> <ul style="list-style-type: none"> • Submissions closed 16 December 2021. • Total of 364 submissions received, • Directions Hearing took place via zoom on 28 January 2022 • Public Hearing to begin on 28 February via zoom. To run for approx. 10 weeks (until 5 May 2022). • noted a large number of submitters indicated they wanted to be heard during the public hearings <p>SRLA provided update that technical updates, expert witness statements and responses to submissions would be updated on the IAC webpage.</p> <p>SRLA shared the high-level breakdown of the hearing program timeline and availability of expert witness statements.</p> <p>KVDD thanked PRG for raising Clarinda Library as a location for EES materials during the EES exhibition and noted that was actioned out of the last meeting.</p>
Initial works update	<p>SRLA provided an overview of Initial works.</p> <ul style="list-style-type: none"> • Initial Works planning and approvals • Overview of the scope and purpose of Initial and Early Works <p>Laing O'Rourke (LOR) provided an update including.</p> <ul style="list-style-type: none"> • The Initial Works (IW) are primarily utility modifications that have been excluded from the Environment Effects Statement (EES). • The Initial Works will be delivered in accordance with the planning approval for Initial Works. <p>LOR outlined key activities at Cheltenham in the coming months.</p> <ul style="list-style-type: none"> • Acknowledged SRLA's engagement with community and key stakeholders prior to Laing O'Rourke's involvement – stated continuing this good work will be a focus for LOR. • Initial works are not required at Cheltenham, just site investigations. • Timing for services relocation works is TBC. • The Early Works (EW) are works that are being assessed via the EES process. <p>LOR shared a map with the PRG depicting site investigations areas at Cheltenham</p> <p>Members raised an interest in an update on Heatherton Initial Works too. Bonnie Meiselbach (BM) requested an initial works update for Heatherton.</p> <p>SRLA acknowledged interest in the Heatherton area.</p> <p>LOR shared information regarding Heatherton initial works:</p> <ul style="list-style-type: none"> • Initial Works in Heatherton include power and telecommunications utility works in the road reserve • Initial Works also include ground improvement trials at the stabling facility site. • Timing for these utility and ground improvement trial works is still to be confirmed. • Key activities in Heatherton in the coming months are site investigations which include geotechnical investigations, locating underground services and soil sampling. <p>Slides showing Heatherton site investigations and initial works maps were shared with the PRG.</p>
SRL East Cheltenham Q&As	<p>Q. Derek Screen (DS) asked if any works were taking place on Pine Lane and south side of Freeway?</p> <ul style="list-style-type: none"> ○ LOR highlighted there are no initial works in those areas. May just be the colour of the aerials. ACTION: LOR to confirm.

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Sub-heading	Description
	<p>Q. BM asked what kind of engagement activities will take place when communicating for Cheltenham and Heatherton initial and early works?</p> <ul style="list-style-type: none"> ○ LOR provided an outline of common practice community notifications including (subject to the type of work undertaken): <ul style="list-style-type: none"> ○ Mail notifications ○ Email updates ○ Doorknocks ○ Briefings/Meetings with impacted stakeholders (i.e a business in close proximity to work) ○ Collecting email details for future notifications. ○ Website updates ○ LOR acknowledged Bonnie's note that engagement is often a multi-tiered approach depending on the stakeholders involved. <p>BM, DS and Daniel Czech (DC) highlighted that Heatherton is being impacted by works, and should have a separate PRG, to engaged with residents and to keep Cheltenham PRG focused on Cheltenham area.</p> <ul style="list-style-type: none"> ○ SRLA acknowledged and thanked group for their advocacy. SRL to take feedback on notice. ACTION: SRL will continue to consider additional ways to engage with Heatherton residents. <p>DS shared feedback that he had heard from Heatherton that they felt upset by lack of involvement in initial engagement and PRG. DS highlighted the importance of continued direct communication to Cheltenham from SRL, so Heatherton don't rely on the Cheltenham PRG for information.</p> <p>Rory Sackville (RS) offered to feed information back to Heatherton residents due to his closeness to area, connection with local school and community resident groups.</p> <ul style="list-style-type: none"> ○ Action: SRL to contact RS to discuss further. <p>DS shared that they recently surveyed 305 residents by phone and 73% said they would likely misunderstand which station they would need to get off at due to SRL Cheltenham name being the same as existing Cheltenham Station.</p> <ul style="list-style-type: none"> ○ SRLA acknowledged the feedback and noted this will be something to come back to in future PRG. Action: report back to PRG with further information as available
Actions and next steps	<p>Proposed PRG Meeting cycle:</p> <ul style="list-style-type: none"> - Meeting 2 (Mid-May) - Meeting 3 (Early September) - Meeting 4 (Mid December) <p>Preference for hosting in-person (hybrid model) in the evening.</p> <p>DS shared a preference for in person and in evening, speaking on behalf of Pennydale Group.</p> <p>Nick Staikos (NS) thanked the PRG attendees and seconded the sentiment from PRG members of the importance in engaging with Heatherton residents, helping to keep the focus of this PRG meeting on Cheltenham.</p>

Actions – new

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#	Action	Owner	Due	Status	Update
1	LOR to confirm query around IW map		LOR		Confirmed: roof colour not site investigation.
2	SRL to consider additional ways to engage with Heatherton residents and follow up with Rory Sackville in due course	SRLA	Next PRG	In progress	SRLA update: <ul style="list-style-type: none"> • A Community Reference Group (CRG) will be established for the SRL stabling facility in 2022. • A further update will be provided at the next PRG.
3	SRL to report back to PRG with further information as available regarding station naming policy and approach	SRL	Subject to project timeline	Pending	