

# Meeting Minutes

**Date:** 10 December 2025  
**Program:** Suburban Rail Loop  
**Title:** Glen Waverley Precinct Reference Group (PRG)  
**Location:** Glen Waverley Secondary College  
**Meeting Number:** 17  
**Chairs:** Emily Box (GHD) & John Mullahy MP  
**Minute Taker:** Ai-Lin Chang (SRLA)

Attendees	Apologies
<ul style="list-style-type: none"> <li>Emily Box, GHD, Facilitator, Acting Co-Chair</li> <li>John Mullahy MP for Glen Waverley, Co-Chair</li> <li>Lachlan Wolff, Monash City Council (MCC)</li> <li>Mitchell Zadow, Glen Waverley Traders Association (GWTA) and Sharrock Pitman Legal</li> <li>Sarah Maguire, GWTA</li> <li>Eric Wegman, Campbell Place Aged Care</li> <li>David Schulz, Community representative</li> <li>Rochelle Brennan, Vicinity Centres</li> <li>Kate Emms, Vicinity Centres</li> <li>Paula Lawrence, Laing O'Rourke (LOR)</li> <li>Rob Mair, Terra Verde (TV)</li> <li>Eliza Curnow, TV</li> <li>Will Roberts, Suburban Rail Loop Authority (SRLA)</li> <li>Boaz Kabillo, SRLA</li> <li>Alana Clarke, SRLA</li> <li>Ai-Lin Chang, SRLA</li> </ul>	<ul style="list-style-type: none"> <li>Matthew Veale, MCC</li> <li>Suzanne Plant, Glen Waverley Secondary College</li> <li>Sascha Schubiger, Vicinity Centres</li> </ul>

Item	Discussion topic	Who
1.	<p><b>Welcome and housekeeping</b></p> <ul style="list-style-type: none"> <li>John Mullahy (JM) delivered the Acknowledgment of Country. Emily Box (EB) confirmed previous minutes and actions. A round of member introductions was held. The meeting was opened at 4:02pm.</li> </ul>	Chairs
2.	<p><b>Project update – Suburban Rail Loop Authority (SRLA)</b></p> <ul style="list-style-type: none"> <li>SRLA provided an update on the current status on the procurement of the SRL East packages</li> </ul>	SRLA
3.	<p><b>Works Update – Initial and Early Works</b></p> <ul style="list-style-type: none"> <li>Laing O'Rourke (LOR) presented on works completed in Q4 and on upcoming works including:                             <ul style="list-style-type: none"> <li>Completed utility relocations along Coleman Parade, Montclair Avenue and Myrtle Street</li> <li>Completed works to realign Myrtle Street</li> <li>Upcoming site demobilisation activities between 15 and 16 December 2025</li> <li>Upcoming potential road closures related to United Energy works in Q1 2026 (dates tbc)</li> <li>Potential defect rectification works required in Q1 2026 (dates tbc)</li> </ul> </li> </ul> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>Sarah Maguire (SM) raised that at the Glen Waverley Trader Association (GWTA) Annual General Meeting, positive feedback was received regarding LOR's trader welfare checks.</li> </ul>	LOR

	<ul style="list-style-type: none"> <li>• David Schulz (DS) queried if handover activities were occurring between SRL packages. Boaz Kabillo (BK), SRLA confirmed significant work is being undertaken between SRL packages and their respective contractors to ensure a smooth handover.</li> <li>• DS thanked LOR for the spirit they took the project on and noted the works had been fairly harmonious and this was a testament to the attitude LOR's team had.</li> <li>• Eric Wegman (EW), Campbell Placed Aged Care also thanked LOR for their work and noted the residents were very happy with the engagement during the Initial and Early Works package.</li> </ul>	
4.	<p><b>Works Update – Tunnels North main works (Terra Verde)</b></p> <ul style="list-style-type: none"> <li>• Terra Verde (TV) provided an overview of their proposed site establishment activities in 2026 including:             <ul style="list-style-type: none"> <li>○ Site establishment works include utility decommissioning and building demolition</li> <li>○ Reconfiguring existing parking including:                 <ul style="list-style-type: none"> <li>▪ building a new, interim at-grade car park</li> <li>▪ relocating the existing Waverley RSL car park</li> </ul> </li> <li>○ The proposed traffic conditions, including the closures of Montclair Avenue and Coleman Parade during SRL main works</li> <li>○ The construction of a new pedestrian footpath along Coleman Parade</li> <li>○ Establishing haulage routes</li> <li>○ Installing workforce facilities and cribbing</li> </ul> </li> </ul> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• DS queried when TV would be overtaking the Waverley RSL (WRSL) building.             <ul style="list-style-type: none"> <li>○ TV noted that the WRSL car park would be used as part of TV's activities but WRSL will continue to be operational through their works.</li> </ul> </li> <li>• Mitchell Zadow (MZ) from Sharrock Pitman Legal queried if pedestrian access along Montclair Avenue between the reconfigured interim car park to Kingsway.             <ul style="list-style-type: none"> <li>○ RM confirmed that pedestrian access along Montclair Avenue the reconfigured interim car park to Kingsway would be closed.</li> </ul> </li> <li>• MZ queried if the Montclair East car park will become the relocated WRSL car park.             <ul style="list-style-type: none"> <li>○ RM confirmed that the Montclair East car park will become the relocated WRSL car park.</li> </ul> </li> <li>• TV noted that Stage 2 of the site establishment works will have the highest impact on at-grade car spaces in the precinct (166 car spaces impacted for up to ten weeks) and that TV are planning to provide additional communications on alternate parking locations.</li> <li>• SM queried if access to the laneway behind the WRSL would be closed during site establishment.             <ul style="list-style-type: none"> <li>○ TV confirmed that access to the laneway is planned to be maintained and will not be blocked.</li> </ul> </li> <li>• SM noted that the car space impacts during Stage 2 of the site establishment works may potentially have long-term impacts on customer parking perceptions and behaviour. SM queried the status of the proposed multi-level car park on Euneva Avenue.             <ul style="list-style-type: none"> <li>○ SRLA is appointing a contractor to these works and that the multi-level car park will not be available during TV's activities. SRLA noted that the multi-level car park is expected to be available during future packages' works.</li> <li>○ TV noted that the interim car park would be the primary mitigation in addressing impacted car spaces during Terra Verde's works.</li> </ul> </li> <li>• JM queried during Stage 2 of the site establishment works, if it is possible for TV to stage the opening of the interim at-grade car spaces enable a section of the new car parks (Myrtle Street West) to open first.             <ul style="list-style-type: none"> <li>○ RM confirmed that TV would take this as an action.</li> </ul> </li> <li>• JM queried Monash City Council (MCC) on whether live car parking signage for Euneva Avenue and Bogong can be placed on Springvale Road. SM queried if it was also possible for this live signage to be located on Kingsway. SM further noted that GWTA is presently working with MCC's Community Strengthening team on this. SM requested that a joint approach is undertaken to install the signage. MCC confirmed that they would provide an update on this installation at the next meeting.</li> </ul>	TV

	<ul style="list-style-type: none"> <li>SM raised several peak trading days for the precinct, including Valentine's Day, Lunar New Year, The Australian Grand Prix and Mother's Day all fall within Terra Verde's site establishment works. SM asked TV to consider this in their works program planning and noted the importance of minimising car space impacts on those days.</li> <li>SM noted that encouraging customers to park at the Bogong Car Park continues to be challenging and raised that the GWTA is still waiting on Monash City Council (MCC) to install live signage to communicate parking space availability at Bogong Car Park and the Euneva Car Park. SM noted that utilisation levels at both car parks remain low.</li> <li>SM raised that improved lighting at the interim car park and Bogong Car Park would assist with car park patronage and safety.</li> <li>DS queried if TV intends to work during night time hours in Glen Waverley.             <ul style="list-style-type: none"> <li>TV is currently planning to work during standard construction daytime working hours but this may change in the future.</li> </ul> </li> <li>SM queried when TV expects peak truck movements to occur during Stage 4 (excavation)             <ul style="list-style-type: none"> <li>TV is still confirming programming for excavation activities and will provide an update at a later date.</li> <li>TV noted that a range of mitigations are planned to minimise the impacts of truck movements in the precinct, including wheel washers on site and the regular use of street sweepers.</li> </ul> </li> <li>EW queried what are TV's specific standard construction working hours.             <ul style="list-style-type: none"> <li>TV confirmed standard construction working hours would be between 7am to 6pm, Monday to Friday and 7am to 1pm, Saturdays.</li> </ul> </li> <li>DS queried if TV are planning to provide local spend vouchers to their workforce.             <ul style="list-style-type: none"> <li>TV will be facilitating spend local campaigns with their workforce and local trader vouchers would be provide as part of these campaigns.</li> </ul> </li> <li>SRLA wishes to continue the current collaboration and good relationship with the GWTA and build on existing trader activation and support opportunities</li> </ul>	
5.	<p><b>Other business</b></p> <ul style="list-style-type: none"> <li>Rochelle Brennan, Vicinity Centres raised that The Glen can provide complimentary activation spaces to TV and offered its use to TV.             <ul style="list-style-type: none"> <li>TV responded that this would be of great interest to Terra Verde and would like to accept this offer.</li> </ul> </li> <li>The meeting closed at <b>4:59pm</b>.</li> </ul>	All

Item	Stakeholder	Details	Status / due	Owner
<b>New Actions</b>				
1.	TV	Confirm if the opening of reconfigured Montclair and Myrtle Street interim car park can be staged to enable a section of the new car parks to open first	Open	TV
2.	MCC	Provide an update on the installation of live car parking signage for Euneva Avenue and Bogong car parks	Open	MCC