

Meeting Minutes

Community Reference Group (CRG)

Subject: April Yan Yean Road Upgrade CRG meeting

Date: Monday 12 April 2021 **Time:** 6.30pm-8pm

Location: Online Microsoft Teams meeting

Meeting number: 5

Chair: Charlotte Claney

Minute-taker: Leon Anh

Attendees

Attendees (Name/Organisation)	Apologies (Name/Organisation)
Charlotte Claney (CC), MRPV	Adam Mitchell (AM), MRPV
Fu-Ho Chung (FC), MRPV	Barbara Marshall (BM)
George Barratt (GB)	Kelvin Bennetts (KB)
Grant Hollins (GH)	Mark Jackson (MJ)
Joanne Jamieson (JJ)	Paige Krygger (PK), MRPV
John Yeomans (JY)	Tony Nesci (TN)
Laura Parker (LP), MRPV	Tori Harvey (TH), MRPV
Leon Anh (LA), MRPV	
Pam Hoyne (PH)	
Richard Wilson (RW)	

Actions - previous

#	Action	Update
4.1	Follow up at monthly council meeting on Laurie Street proposal and get back to GB with answer	MRPV followed up with Nillumbik Shire Council and no update on proposal at this stage. MRPV will continue to check in at the monthly MRPV/Nillumbik Council coordination meeting. Action closed.

Key discussion points

Agenda item	Discussion summary
Item 1 – Welcome & apologies	Welcome LA and LP to their first meeting. AM, PK, TH, KB, MJ, TN, and BM are apologies. CC to Chair meeting in PK absence and LA to minute meeting while CC Chairing.
Item 2 – Confirm the agenda	Agenda confirmed. CC addressed previous meeting actions. No new topics added to other business.
Item 3 – Project & EES update	<p>MRPV presented on outcome of Minister’s Assessment, design update and project next steps.</p> <p>FC recapped EES timeline. Minister of Planning considered the IAC report and released their assessment on 23 March 2021. Minister’s Assessment concluded project could proceed with minor modifications to the design, EMF and EPRs. The Minister endorsed the EES exhibited design for the Bridge Inn Road intersection and provided design recommendations for MRPV to consider.</p> <p>FC advised MRPV to hold workshops with Nillumbik Council and Belgravia Leisure regarding realignment of golf holes at Yarrambat Park Golf Course to avoid a fence that may impact local flying fauna. An independent facilitator has been engaged to help facilitate these workshops and achieve a positive outcome. FC concluded presentation providing key project dates.</p> <p>JJ asked when project construction would begin. CC could not confirm dates while planning and approvals still need to be completed. MRPV will provide timeframes in the coming months.</p> <p>JJ highlighted Minister’s recommendation to improve accessibility to Yarrambat Park. FC explained MRPV will work with key stakeholders to provide access improvements. JJ primarily concerned about horse float accessibility.</p> <p>RW asked if right turn access at Doreen Recreation Reserve will be provided. FC advised current design allows for left turn in and out of Doreen Recreation Reserve.</p> <p>PH asked if wide shoulder to be extended. FC acknowledged Minister’s Assessment requested MRPV extend the shoulder along the frontage of 724 Yan Yean Road. Additionally, Minister’s Assessment recommended if wide median does not avoid significant vegetation impacts, then a service road should be considered in place of wide road shoulder.</p> <p>GB followed up on proposal to extend Bannons Lane into Yarrambat Park. CC advised MRPV would review both the IAC report and Minister’s Assessment to see whether</p>

Agenda item	Discussion summary
	<p>either report mentioned the proposal or made any recommendations. Outcome to be discussed at next meeting. Action 5.1 created.</p> <p>JY asked if project area amended to remove dog leg into his property. CC confirmed that it has been amended.</p> <p>JY concerned about design changes initiated by the contractor during construction. LP explained MRPV will ensure strict conditions from the EES and EPR processes are identified and embedded into the contract before contract award.</p> <p>JY concerned about large vehicle access at his property. FC assured JY that wide driveway splay will be provided so large vehicles can enter and exit safely.</p>
Item 4 – Other business	<p>JJ requested design accommodate horse float U-turns at Bannons Lane intersection. FC responded Bannons Lane intersection will support U-turns for vehicles up to 8.8m, including service vehicles. Investigations conducted and horse float U-turns cannot be facilitated without significantly impacts to Archery Centre. JJ asked if wide median removed, could intersection supporting large vehicle U-turns be considered. FC replied if wide median removed, Minister’s Assessment requests service road between Laurie Street and Bannons Lane to be provided.</p>
Item 5 – Close	<p>Next meeting to be held in person on 7 June 2021. CC requested recommendations for local venue. GB suggested Orchard Road Community Centre. CC to book suitable local venue and advise the group prior to next meeting. Action 5.2 created.</p> <p><i>Meeting concluded early at 7.30pm</i></p>

Actions – new

#	Action	Owner/s	Due
5.1	Review the IAC report and Minister’s Assessment for reference to GB Bannons Lane extension proposal and any related recommendations or considerations. Discuss at June CRG meeting.	FC	7 June 2021
5.2	Book local venue for June CRG meeting.	CC	Prior to 7 June 2021