

2 May 2023



# Meeting Minutes

## Southern Business Liaison Group (SBLG)

Date	2/05/2023	Time	5:30 – 7:00pm
Chair	Mike Marasco	Meeting no.	3 of 2023
Location	Veneto Club	Minute taker	Jacqueline Weedon

## Attendees

Attendees			
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	Bruce Plain (BP)	Bulleen Art & Garden
Frank Freschi (FF)	Veneto Club	Ben Harnwell (BH)	Manningham City Council
Tom McCann (TM)	SPARK	Andrew Hocking (AH)	NELP
Holly Havers (HH)	SPARK	Carolyn Petrovic (CP)	NELP
Shondelle Mathews (SM)	SPARK	Ivan Zarezkij (IZ)	SPARK
Cam Giardina (CG)	Cam's Greenaway Auto Repairs		

Apologies			
Name	Organisation	Name	Organisation
Alison Tobias (AT)	Alot of Good Stuff	Soula Grouios (SG)	Arthurs Fish & Chips Bulleen
Hudson Brown (HB)	The French Lettuce	Milan Dhruve (MD)	SPARK
Nathan Mc Avaney (NM)	Topgear Cycles	Andrea Lomdahl (AL)	Boroondara City Council
Christine Gibbins (CG)	Manningham City Council	Melissa Reid (MR)	Boroondara City Council
Clare Davey (CD)	Boroondara City Council	Renato Marnich (RM)	NELP
Chris Logan (CL)	SPARK		

## Key discussion points/decisions

Owner	Action
Mike Marasco (MM)	<p><b>Welcome and introductions</b></p> <p>MM welcomed the Southern Business Liaison Group (SBLG) attendees.</p> <ul style="list-style-type: none"> <li>MM confirms that the previous minutes have been read and adopted.</li> </ul>

Owner	Action
	<ul style="list-style-type: none"> <li>• Apologies were acknowledged.</li> <li>• Introduced Ben Harnwell, Manningham City Council</li> <li>• Outstanding items from last meetings addressed.                             <ul style="list-style-type: none"> <li>○ The following actions were closed: SB1-5, SB2-1, SB2-2, SB2-4</li> </ul> </li> </ul>
<p>Andrew Hocking (AH)</p>	<p><b>South Project Timeline Update</b></p>
<p>Shondelle Mathews (SM), Tom McCann (TM) Ivan Zarezkij (IZ)</p>	<p><b>Tunnel Program update</b></p> <p>TM gave an overview of the construction of the Manningham Rd interchange and an update on the Manningham and Bulleen construction activities</p> <p><b>Questions/Responses:</b></p> <p><b>FF: How high is the retaining wall around the Bentonite plant?</b> TM: Its five metres high from the ground.</p> <p><b>AH: Do you have to remove water as you are digging the SEM tunnel?</b> TM: The diaphragm walls are waterproof, there will be water that needs to be removed as we build these walls.</p> <p><b>AH: Does the removed water get filtered and added to the Yarra River?</b> TM: It goes through a water treatment plant then into the sewer network as per a trade waste agreement with Yarra Valley Water. <b>FF: What are the two boxes on the diagram under the road pavement level?</b> TM: These are access points for operational maintenance.</p> <p><b>FF: Are there cross passages all the way through the tunnel?</b> TM: Yes, every 120 metres, they allow you to move from one tunnel to the other on foot if required for safety reasons, they also allow emergency services access. SM: The cross passages are underground.</p> <p><b>FF: What are the two outer surfaces shown on the other diagram?</b> SM: They are the ramps to access the tunnel. There are two lanes that merge into one.</p> <p><b>FF: Same for the northbound side?</b> Yes, but only one lane at the exit point and it then branches out.</p> <p><b>FF: Can you please explain if the tunnels were to flood, how that is managed?</b> TM: If this was to happen the road would be closed and the floodgates installed where appropriate.</p> <p><b>SM: Are floodgates automatic?</b> TM: No, cover plates in the road need to be removed then the flood gates put into place. In the case of heavy rain there is a storm water drain system installed in the tunnel. Surface water will be removed by being pumped up to a water treatment plant.</p> <p><b>FF: In a flood scenario – do floodgates close off the road at both ends after the tunnel has been cleared?</b> TM: Yes. There are alarms and cameras in the tunnel that will be monitored by the Motorway Control Centre (MCC). If an alarm is triggered showing an incident, the MCC team to take the appropriate action.</p> <p><b>FF: Will this be communicated to drivers?</b> TM: Yes, drivers will receive a message over radio and boom gates will come down to close the tunnel. There is also a secondary MCC in the event the primary one needs to close.</p> <p><b>AH: Prior to the TBMs coming towards the surface, how far out do the diaphragm walls need to be in place?</b> TM: These aren't required as the TBMs create their own structure.</p> <p><b>CP: How far are the on and off ramps from the tunnel?</b> Approx. 600 metres for the off ramp heading north to Manningham Road and 300 metres for the on ramp at Bridge Street. These areas are only partly covered</p> <p><b>Drone Footage Walkthrough</b></p> <p><b>FF: What flood modelling has been done on the temporary embankment at the Manningham site?</b> TM: Flood modelling has been completed by Spark designers and after reviewing Melbourne Water have provided a 'letter of no objection'.</p>

Owner	Action
	<p><b>FF: Is their role is to endorse the modelling that has been done?</b> TM: Yes, their role is to assess what will happen with the water due to the changes that are being made.</p> <p><b>FF: It's my concern that if we have rain again like in October 2022 that the water in the Yarra may rise causing flooding.</b> TM: In providing a 'letter of no objection' Melbourne Water have assessed the modelling for rare flood events and are satisfied happy there will be no impact to the system in case of a heavy rain event.</p> <p><b>BH: What are the hours of operation of your worksites?</b> TM: Our daytime work hours are 7am – 6pm, Monday to Friday and 7am to 1pm Saturday. Sometimes we may need to work up to 10pm especially when we are pouring concrete for the diaphragm walls. We keep our residents informed of any works outside of working hours.</p> <p><b>CG: How do the diaphragm walls get linked together?</b> TM: There are male and female panels which are put together in a sequence, so they lock together.</p> <p><b>CG: How does the concrete get bonded?</b> TM: Once the primary pour is done we take stop out and use the shape of the stop end to fill.</p> <p>TM left at 7:05pm</p> <p><b>Special acknowledgement</b></p> <p>FF: I would like to thank Spark for allowing access to the Carey carpark for our Anzac Day event and for allowing Bulleen Road to remain open for our soccer game on to let soccer spectators and players leave last night.</p> <p><u>Trader Support</u></p> <p>IZ provided an overview of the worksite activation program for construction workers "Spend and Win in Bulleen" competition and opportunities for trader support. A Bulleen Trader survey has been sent to business inviting them to complete the survey. The survey will help us to understand what type of promotional activities may work best to support traders</p> <p><b>Questions/Responses:</b></p> <p><b>BH: How do you define where 'local' ends?</b> IZ: It's determined by postcode at this time.</p> <p><b>BH: Are traders able to have a copy of the hi-res images they have taken by the NELP professional photography shoot?</b> IZ: Yes, they are offered to the trader.</p> <p><b>BH: Can Spark offer assistance to traders on how to use the images.</b> IZ: There is one on one marketing support for traders available if they want to sign up.</p> <p><b>Special acknowledgement</b></p> <p>BH: The VMS sign near BAAG has worked very well.</p>
Mike Marasco (MM)	<p><b>Other business</b></p> <ul style="list-style-type: none"> <li>• SG would like to meet with traders and IZ to see what can be done to help entice customers after dark.</li> <li>• MM: Announced Nadia Hollins is leaving NELP would like to thank her for her work and commitment both at the Bulleen Hub and with the SBLG meetings.</li> <li>• FF: Would also like to thank Nadia on behalf of the SBLG members.</li> <li>• Next meeting: Tuesday 13 June – Veneto Club.</li> <li>• Meeting closed at 7:15pm.</li> </ul>

## Actions and issues register

No.	Date raised	Action/Issue	Owner	Status	Date closed
SB7-3	13 Dec	NELP and SPARK to provide a summary of the business EPRs audit once released.	NELP/ SPARK	ONGOING – NELP will present once audit has been released.	
SB2-1	21 March	SM to organise a meeting with BP to provide an opportunity to review the tree maintenance plan in greater detail and address any concerns or questions.	SPARK	CLOSED SM will book meeting with BP	02.05.23
SB2-3	21 March	CL to provide CD further detail of the Trinity Lake dewatering.	SPARK /NELP	OPEN –	
SB2-5	21 March	CD to update on whether any business owner from the Bellevue shops is interested in joining the group.	BCC	OPEN – Waiting on response from CD	