

**Date:** Monday 16 May 2022 **Time:** 4.00pm- 5:30pm  
**Location:** Microsoft Teams Meeting  
**Program:** Suburban Rail Loop (SRL)  
**Title:** SRL Glen Waverley Precinct Reference Group (PRG)  
**Security Classification:** Public

### Attendees

- Matt Fregon, Member for Mount Waverley
- Noël Jones, GHD
- Yogeeta Silva, Precinct Director, Glen Waverley, Suburban Rail Loop Authority (SRLA)
- Penny Papoulidis, Senior Project Manager, Glen Waverley, SRLA
- SRLA Strategic Communications staff
- Nicole Ekert, Communications and Engagement, Laing O'Rourke
- Matthew Veale, Senior Project Manager, City of Monash
- Ross Evans, Engineering Manager, City of Monash
- John Taylor, Waverley RSL
- Alex Hume, Marketing Coordinator, Glen Waverley Traders Association
- David Bird, Management Committee for IKON
- David Schulz, Community representative
- Greg Male, President of Glen Waverley Men's Shed, Community representative
- Joanne Wastle, Principal, Glen Waverley Secondary College

### Key discussion points

Sub-heading	Description
Welcome and housekeeping	<p>Matt Fregon (MF) welcomed everyone to the Glen Waverley PRG meeting:</p> <ul style="list-style-type: none"> <li>• Noël Jones (NJ) advised minutes from previous meeting were distributed and all previous actions have been closed.</li> <li>• Previous minutes agreed.</li> <li>• NJ reminded the group to complete any outstanding confidentiality agreements.</li> <li>• NJ provided outline of meeting agenda.</li> </ul>
Community Projects Fund	<p>SRLA provided an update on the SRL Community Projects Fund (CPF).</p> <ul style="list-style-type: none"> <li>– Round 1: Community Support Grant applications open until 26 May 2021.</li> <li>– Encouraged PRG members to distribute information with their networks.</li> <li>– Noted success of grant workshops; two additional grant workshops to be scheduled this week.               <ul style="list-style-type: none"> <li>◦ <b>Action: SRLA to send CPF links to PRG members.</b></li> </ul> </li> <li>• David Schulz (DS) asked what is considered the catchment area for CPF eligibility is Mount Waverley included.               <ul style="list-style-type: none"> <li>◦ SRLA noted grants are available in the broader areas around the SRL East station as well as near the facilities required to support the rail line such as the Emergency Support Facility at Mount Waverley.</li> </ul> </li> <li>• Alex Hume (AH) noted positive feedback about the grant workshop she had attended including the facilitator.</li> <li>• AH asked if there is any clarification on when Round 1 grants would be awarded and if there is a timeline on when funds need to be spent.</li> </ul>

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Environment Effects Statement (EES) update	<ul style="list-style-type: none"> <li>◦ <b>Action: SRLA to confirm timeframes around grants (award and expenditure)</b></li> </ul> <p>SRLA provided an update on the SRL East EES:</p> <ul style="list-style-type: none"> <li>– Independent Advisory Committee (IAC) online public hearings ran for approximately 10 weeks and completed on 5 May 2022.</li> <li>– Overview of EES process next steps and timeline for Q2 and Q3 2022.</li> <li>• DS noted commentary on Train Stabling Facility in Heatherton about potential noise impacts; he is aware of other similar locations that show those concerns about noise may not be reflective of impacts.               <ul style="list-style-type: none"> <li>◦ SRLA noted that there are Environmental Performance Requirements (EPRs) that will be in place including requirements for noise levels during construction. The EES process has considered the potential impacts at Heatherton, which will be different from other stabling locations such as Pakenham. SRLA trains will be automated and will not be using horns on a regular basis.</li> </ul> </li> <li>• David Bird (DB) asked if Tunnel Boring Machines (TBMs) will start and finish at Glen Waverley?               <ul style="list-style-type: none"> <li>◦ SRLA noted that Glen Waverley is a TBM retrieval site, TBMs will be launched at Monash and Burwood and travel to Glen Waverley.</li> </ul> </li> <li>• DB asked if this means the TBMs would arrive at Glen Waverley at the same time?               <ul style="list-style-type: none"> <li>◦ SRLA noted TBMs are not synchronised so may not arrive at exactly the same time, the length of tunnel is different between Burwood and Monash through to Glen Waverley.</li> </ul> </li> <li>• DB asked how truck spoil would be controlled from tunnelling?               <ul style="list-style-type: none"> <li>◦ SRLA noted EPRs will be in place during construction, noted spoil from tunnelling activities will be removed from Monash and Burwood, not Glen Waverley. Glen Waverley spoil is limited to station box excavation.</li> </ul> </li> </ul>
Initial Works	<p>SRLA and Laing O'Rourke (LOR) provided an Initial Works (IW) update</p> <ul style="list-style-type: none"> <li>• Site investigations underway at Glen Waverley including:               <ul style="list-style-type: none"> <li>– Overview of engagement included briefings with stakeholders including RSL, IKON and Trader Association as well as a doorknock and works notification about works.</li> <li>– LOR also engaged directly with traders about some laneway impacts.</li> <li>– Feedback to date indicates no major concerns from stakeholders regarding works.</li> <li>– Upcoming night works required for site investigations for five nights from 23 May.</li> <li>– LOR team has been on ground providing information to businesses and residents to ensure they are aware of these works, proposed to go out again before works commence.</li> <li>– LOR encouraged PRG members, businesses and residents to use the project information line 1800 105 105 if any concerns during these night works. This project information line is 24/7 and calls during night works go directly to LOR communications team who can address issue with staff on site.</li> </ul> </li> <li>• AH requested a copy of the works notification for night works and for all works notifications to be sent to her directly so she can distribute to traders. AH asked if night works can be sequenced to avoid Friday and Saturday nights as this is busiest period in Glen Waverley.               <ul style="list-style-type: none"> <li>◦ LOR noted will follow up directly with site team about this and get back to AH.</li> </ul> </li> <li>• DB asked if works notifications are translated into languages other than English.               <ul style="list-style-type: none"> <li>◦ SRLA noted communications materials are translated for CALD communities in SRL East. LOR to note feedback regarding translation of works notifications.</li> </ul> </li> </ul>

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Sub-heading	Description
	<ul style="list-style-type: none"> <li>• <b>Action: LOR to provide works notification for night works to AH to distribute to Glen Waverley Traders Association.</b></li> <li>• <b>Action: LOR to speak to site team about sequence of night works in Glen Waverley to minimise impacts and follow up with AH.</b></li> </ul>
Trader and resident engagement support	<p>LOR provided an update on landowner and tenant support during Initial and Early Works:</p> <ul style="list-style-type: none"> <li>– LOR outlined the process for ongoing engagement to support community during works.</li> <li>– LOR acknowledged that it is an interactive process and can take many forms including providing short- and medium-term measures such as headphones, vouchers and relocation if required.</li> <li>– LOR noted traders support includes programs that can assist businesses during construction to mitigate impact, including vouchers, business campaigns and mentoring sessions.</li> </ul> <ul style="list-style-type: none"> <li>• Gregory Male (GM) asked about circumstances for potential relocation for pets             <ul style="list-style-type: none"> <li>◦ LOR advised this would need to be looked into to see what is covered in the guidelines, noted some accommodation options accept pets so potential for relocation if deemed required for very high impact activities.</li> </ul> </li> </ul>
Other business	<ul style="list-style-type: none"> <li>• DS noted recent discussion with the Waverley RSL appeared supportive of the approach and working with SRLA.</li> <li>• John Taylor (JT) noted there is a constructive relationship between Waverley RSL and SRLA and consultation going well to date.</li> <li>• JT highlighted the importance of ongoing communication and consultation and if SRLA and Council are working on master planning for car parking in the precinct, highlighted opportunity for ensuring way-finding signage to be accurate and clear for car parking in the Glen Waverley precinct.</li> <li>• SRLA noted there is ongoing consultation with Council about car parking. SRLA acknowledges the importance of finding a balance between ensuring car parking is provided to support traders and visitors to the activity centre, and the intent of the project in creating a precinct that encourages active transport.</li> <li>• Matthew Veale (MV) and Ross Evans (RE) noted Council is working with SRLA and this is an iterative process.</li> <li>• AH noted Council plans to extend Bogong Avenue car park and also referenced there is some state government funding for directional signage for car parks, this should be in place in next few months.</li> <li>• MF thanked everyone for attending and for their contributions.</li> <li>• SRLA thanked Glen Waverley Secondary College for hosting the first in person meeting of the PRG.</li> <li>• SRLA noted the next Glen Waverley PRG will be held on 5 September 2022 in person.</li> </ul>

## Actions

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#	Action	Owner	Due	Status	Update
GW	SRLA to send CPF links to PRG members	SRLA			Complete (email sent 25/5)
GW	SRLA to confirm time frames around CPF to PRG members	SRLA			Complete (email sent 25/5)
GW	LOR to provide works notification for night works to AH to distribute to Glen Waverley Traders Association	LOR			LOR followed up directly with GWTA
GW	LOR to speak to site team about sequence of night works in Glen Waverley to minimise impacts and follow up with AH	LOR			LOR followed up directly with GWTA and will continue to engage with GWTA with future site investigations and works.