

Meeting Minutes

Date: 11 June 2024
Program: Suburban Rail Loop
Title: Burwood Precinct Reference Group
Meeting Number: 11
Chairs: Louisa McPhee (GHD), Matt Fregon (MP)
Minute Taker: Letiesha Jamieson, SRLA

Attendees	Apologies
<ul style="list-style-type: none"> Louisa McPhee, Facilitator, GHD (Co-Chair) Matt Fregon, Member for Ashwood (Co-Chair) Graham Ross, KooyongKoot Alliance Graham Scott, Community Representative, Friends of Gardiners Creek John Wilson, Community Representative Leah McGuinness, Whitehorse City Council Matthew Duke, Presbyterian Ladies' College Mark Coffey, Melbourne Water Tanya Tescher, Whitehorse Ratepayers and Residents Association Yvonne Yip, Deakin University Niamh Moynihan, Department of Transport Liz Grabham, Laing O'Rourke (LOR) Adam Mellino, Suburban Rail Loop Authority (SRLA) Erin Dale, SRLA Jesse Overton-Skinner, SRLA Letiesha Jamieson, SRLA Rebecca McHutchison, SRLA Simon Wollan, SRLA Will Roberts, SRLA 	<ul style="list-style-type: none"> Tali Borowski, Mount Scopus

Item	Discussion topic	Who
1.	Welcome and housekeeping <ul style="list-style-type: none"> Louisa McPhee (LMP) opened the meeting and welcomed everyone. Matt Fregon (MF) conducted an Acknowledgement of Country. LMP asked if the Precinct Reference Group (PRG) members had received the last meeting minutes and if there were any questions or changes. <ul style="list-style-type: none"> Suburban Rail Loop Authority (SRLA) to resend minutes to Tanya Tescher (TT). New attendees introduced themselves. 	LMP/MF
2.	Updates from SRLA and Laing O'Rourke <ul style="list-style-type: none"> SRLA gave a project update noting: <ul style="list-style-type: none"> Key milestones for the Project. SRLA provided an overview of current works at all six sites. Update from Laing O'Rourke (LOR) on Initial and Early Works, outlining: <ul style="list-style-type: none"> Last 12 months of works, including site establishment and Tunnel Access Shaft. Upcoming works and expected disruptions, including excavation of the tunnel access shaft as well as works within Bennettswood Reserve and Burwood Highway. <ul style="list-style-type: none"> Graham Ross (GR) enquired about how water would be managed through these works LOR will follow up. Update provided on local stakeholder engagement Matters arising: 	SRLA / LOR

	<ul style="list-style-type: none"> Mathew Duke (MD) asked about the road closures on Burwood Highway and Elgar Road noting school drop off pick-up times and suggested joint communication to ensure parents are informed. MD requested a meeting with SRLA/LOR to discuss SRLA and Presbyterian Ladies College's upcoming works. LOR to schedule. <p>SRLA gave a structure planning engagement update:</p> <ul style="list-style-type: none"> Provided a timeline of structure planning engagement and key structure planning dates, noting we are in phase two of engagement "shaping the plans." SRLA continues to work with key stakeholders/councils throughout the structure planning process. Advised major engagement commenced last year with the release of the Discussion Paper, then the SRL East Draft Precinct Visions with each engagement informing and refining work on structure planning, including workshops with key stakeholders. Presently, SRLA is consulting with the community on the Key Precinct Directions and this round of consultation will be open until 30 June 2024. More detailed plans will be made available late 2024/early 2025. SRLA has a comprehensive community and engagement plan to promote structure planning engagement, including key stakeholder briefings and workshops, several local pop-ups, and materials distributed to materials. SRLA noted local Burwood pop ups at Deakin University and an information session coming up on 13 June at Box Hill Town Hall for the community to provide feedback and ask questions about structure planning. SRLA gave a high-level summary of Key Directions for Burwood. <p>Matters arising</p> <ul style="list-style-type: none"> Tanya suggested that not all residents are aware of the consultation and suggested an extension be considered. <ul style="list-style-type: none"> Discussion regarding SRLA postcards and newsletters sent to all residents within ~1.6km to encourage feedback on the current consultation, noting translated materials and an interpreter service are available. Discussion regarding a brochure distributed by Whitehorse City Council encouraging engagement with SRLA's structure planning process, as well as the MP's promotion. Feedback from other community representatives indicate a strong level of structure planning awareness in their neighbourhood. Graham Scott (GS) enquired if SRLA has considered the demographic of Burwood and asked about housing diversity and schools. <ul style="list-style-type: none"> Advised SRLA are engaging with the Department of Education to ensure alignment along with a demographic analysis. Housing diversity is key in all precincts and the diagrams shared in the Key Directions are to start a conversation regarding each precinct's needs. Mathew asked if SRLA are planning for the roads surrounding the station. <ul style="list-style-type: none"> SRLA noted that during the EES (Environment Effects Statement) a transport impact assessment was completed, and the structure plan will extend from that work. GR noted the role of Gardiners Creek as a biodiversity corridor, the area surrounding Gardiners Creek Trail being built up and challenges with the trail being used as a commuting route for cyclists. <ul style="list-style-type: none"> GR advised he will be submitting a formal response to structure planning Key Directions and would like to continue discussing the naturalisation of Gardiners Creek. Presbyterian Ladies College will be submitting a formal response to structure planning. 	
3.	Plan Victoria presentation <ul style="list-style-type: none"> Niamh Moynihan (NM) introduced herself and her role within the Department of Transport. NM summarised Plan Victoria's strategic plan for Victoria including: <ul style="list-style-type: none"> Housing, environmental and jobs needs. Caring for Country. Engagement programs. Plan Victoria's four pillars guiding their engagement. 	NM
4.	Other business <ul style="list-style-type: none"> GR they will send through the KooyongKoot Alliance planting day 2024 schedule. LMP thanked all for attending and closed the meeting. 	LMP

	<ul style="list-style-type: none"> Meeting closed. 	
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Item	Stakeholder	Details	Status / due	Owner
ACTIONS				
1.	Tanya Tescher	SRLA to resend previous PRG minutes	Complete	SRLA
2.	Graham Ross	LOR will follow up on water management during current and upcoming IE works	Ongoing	LOR
3.	Mathew Duke	LOR to schedule a meeting with Presbyterian Ladies College to discuss their building works	Complete	LOR
4.	Graham Ross	KooyongKoot Alliance to send through their planting day dates to SRLA	Complete	KooyongKoot Alliance