

# Meeting Minutes

**Date:** 27 June 2023  
**Program:** Suburban Rail Loop  
**Title:** Box Hill Precinct Reference Group  
**Meeting Number:** 7  
**Chair:** Louisa McPhee GHD  
**Minute Taker:** Tyson Garlick, SRLA

## Attendees

- Louisa McPhee, GHD, Facilitator, Co-Chair
- Paul Hamer MP, Member for Box Hill, Co-Chair
- Andrew Kelly, Suburban Rail Loop Authority (SRLA)
- Andrew McCulloch, Community Representative
- Bihong Wang, Asian Business Association of Whitehorse
- Chris Trueman, Whitehorse Active Transport Action Group
- Sam Matthews, Box Hill Institute
- Michelle Mayur, Whitehorse Ratepayers Association
- Leah McGuinness, Whitehorse City Council
- Helen Harris, Box Hill Historical Society
- Darren Stock, Vicinity Centres
- David Morrison, Combined Residents of Whitehorse Action Group
- William Ma, Asian Business Association of Whitehorse
- Andrew Kelly, Suburban Rail Loop Authority (SRLA)
- Clint Quealy, SRLA
- Elizabeth Reynolds, SRLA
- Emily Lin, SRLA
- Erin Dale, SRLA
- Frankie Carroll, CEO, SRLA
- Jesse Overton-Skinner, SRLA
- Rebecca McHutchison SRLA
- Tyson Garlick, SRLA
- Liz Grabham, Laing O'Rourke (LOR)
- Nicole Ekert, LOR

## Apologies:

- Jane Grover, Box Hill Institute

Item	Discussion topic	Who
1.	<b>Welcome and housekeeping</b> Matters arising: <ul style="list-style-type: none"> <li>• Louisa McPhee (LMP) opened the meeting <ul style="list-style-type: none"> <li>○ LMP gave an Acknowledgment of Country</li> <li>○ LMP welcomed the CEO of Suburban Rail Loop Authority, Frankie Carroll to the meeting.</li> <li>○ LMP gave everyone an opportunity to introduce themselves</li> </ul> </li> <li>• Louisa McPhee (LMP) welcomed everyone to the 7th Box Hill Precinct Reference Group <ul style="list-style-type: none"> <li>○ LMP went through the previous actions</li> <li>○ LMP provided an overview of the agenda for today's meeting</li> </ul> </li> </ul>	LMP

2.	<p><b>Presentations from SRLA and Laing O'Rourke (LOR)</b></p> <ul style="list-style-type: none"> <li>• Presentation by LOR giving an Initial &amp; Early Works update, providing an overview of current and upcoming works in the Box Hill area, focussing on Whitehorse Road site establishment and tram terminus relocation works.</li> </ul> <p>Matters arising:</p> <ul style="list-style-type: none"> <li>• David Morrison (DM) asked for clarification on the Whitehorse Road modification in late 2023 and whether this scope of work will create the linear park. LOR advised the upcoming realignment work is to keep the flow of traffic and a temporary relocation. SRLA noted the final relocation of Whitehorse Road will occur once station construction is complete. Chris Trueman (CT) suggested SRLA minimise the staging on Whitehorse Road. SRLA outlined the rationale for staging.</li> <li>• CT asked about the pedestrian impacts due to site establishment works. LOR noted daytime pedestrian impacts are not anticipated for site establishment works. There will be some nightworks impacts with pedestrian detours in place and signage to direct pedestrian movements.</li> <li>• William Ma (WM) asked if SRLA has mitigations in place to manage impacts of the site establishment works on traders. LOR advised regular road and dust cleaning will take place on Whitehorse Road to minimise the impact associated with the works and noted trader support measures.</li> <li>• WM asked how SRLA will provide compensation for the loss of car parking associated with the relocation of the tram terminus. SRLA advised the Authority will make it clear where other parking is available.</li> <li>• WM asked if the traffic barriers for site establishment works will be high and whether they are for noise reduction or solely for traffic. LOR advised Department of Transport and Planning set out the requirements for the height of barriers and noted that the barriers are for traffic</li> <li>• Helen Harris (HH) queried whether tram replacement buses will be made available when tram relocation works commence and trams aren't in service. LOR advised replacement buses will be available as appropriate and they are working with Yarra Trams on this matter.</li> <li>• Leah McGuinness (LMG) asked if information related to tram terminus works would be made available online. LOR advised information will be online, as well as via distributed works notifications, door knocks and briefings.</li> <li>• Michelle Mayur (MM) queried how emergency vehicle access during tram relocation works. LOR advised consultation with the Department of Transport and Planning, emergency services and relevant hospitals took place prior to the approval of works and close engagement is continuing, per usual process.</li> <li>• CT noted SRLA should engage with the Bicycle Network to inform cyclists of the site establishment and other relevant works and Whitehorse Cyclists. LOR noted that they have engaged with the Bicycle Network and will look into Whitehorse Cyclists.</li> </ul> <p>LOR presented on the Tram Terminus Urban Design Landscape Plan, noting:</p> <ul style="list-style-type: none"> <li>• Context of the Urban Design Landscape Plan and engagement to date</li> <li>• The public exhibition from Tuesday, 23 May until Sunday, 25 June</li> <li>• Consultation summary will be published on Engage Victoria.</li> </ul> <p>LOR gave an update on community engagement, including:</p> <ul style="list-style-type: none"> <li>• Recent and upcoming community events and activities undertaken within the Whitehorse municipality</li> </ul> <p>LOR presented on trader support, outlining the types of support SRLA will provide businesses affected by SRL East works within the municipality and the latest concept design. Material will be available in English and simplified Chinese – trader support and works notifications.</p> <p>SRLA presented on public open space, outlining:</p>	SRLA / LOR
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	<ul style="list-style-type: none"> <li>Summary of the Public Open Space Framework, including offset space and stakeholder consultation requirements and current process engaging with key landowners.</li> <li>Role of Public Open Space Advisory Panel (POSAP)</li> </ul> <p>Matters arising:</p> <ul style="list-style-type: none"> <li>CT suggested SRLA should consider Brickworks as an offset site. SRLA explained the Authority is bound by framework requirements in relation to Public Open Space and assessing sites, including the need for offset space to be located close to the impacted area.</li> </ul> <p>SRLA gave an update on community engagement, including:</p> <ul style="list-style-type: none"> <li>Recent and upcoming community events SRLA has/will hold within the Whitehorse municipality.</li> </ul> <p>Matters arising:</p> <p>MM provided feedback on a recent community information session. SRLA noted the feedback and explained escalation, referral and staff briefing process.</p> <ul style="list-style-type: none"> <li>Other matters arising:</li> <li>DM asked if there were any other planning scheme amendments planned by SRLA. SRLA advised SRLA will provide an update on precinct structure planning as soon as possible, noting the high level of interest from PRG members.</li> <li>DM noted active forms of transport should be encouraged within the area and that there needs to be a de-emphasis on driving and consideration of walk/ride campaigns.</li> <li>CT encouraged SRLA to consider incentivising public transport by making it cheaper to travel around Box Hill while SRL East works take place. SRLA explained the limitations with putting this in place, DTP/Government not within SRLA or LOR scope. Chris suggested SRLA consider establishing a dynamic timeline on the Big Build website showing key project dates/milestones.</li> <li>CT asked whether tree offsets will be planted within the municipality. SRLA advised everything is being done to minimise the number of trees removed and noted the Authority has a Tree Canopy Replacement Plan, doubling the tree canopy by 2050 in each SRLA East council area. SRLA is working with Whitehorse City Council to determine where the trees will be planted. CT requested further information about the Tree Canopy Replacement Plan.</li> </ul>	
3.	<ul style="list-style-type: none"> <li>LMP went through new actions raised at this meeting, noting: <ul style="list-style-type: none"> <li>SRLA to consider establishing a dynamic timeline on the Big Build website showing key project dates/milestones.</li> <li>SRLA to note feedback around the community information session.</li> <li>SRLA to ensure Whitehorse Cyclists and other special interest bicycle networks are engaged by the project and receive relevant works notifications.</li> <li>SRLA to look further into walk and ride campaigns/incentives.</li> <li>SRLA to circulate further information regarding the Tree Canopy Replacement Plan to PRG Members.</li> </ul> </li> </ul>	LM

Item	Stakeholder	Details	Status / due	Owner
<b>actions</b>				
1.	PRG members	SRLA to consider establishing a dynamic timeline on the Big Build website showing key project dates/milestones	Pending	SRLA

Item	Stakeholder	Details	Status / due	Owner
2.	PRG members	SRLA to note feedback around the community information session.	Noted	SRLA
3.	PRG members	SRLA to ensure Whitehorse cyclists and other special interest bicycle networks are engaged by the project and receive relevant works notifications	Underway	SRLA/ LOR
4.	PRG members	SRLA to note suggestions around walk and ride campaigns/incentives	Noted	SRLA
5.	PRG members	SRLA to circulate further information regarding the Tree Canopy Replacement Plan to PRG Members	Complete	SRLA