

# Meeting Minutes

**Date:** 8 March 2024  
**Program:** Suburban Rail Loop  
**Title:** Clayton Precinct Reference Group  
**Meeting Number:** 10  
**Chair:** Noël Jones (GHD)  
**Minute Taker:** Samantha Deasy (SRLA)

Attendees		Apologies
<ul style="list-style-type: none"> <li>Noël Jones, GHD</li> <li>Caroline Lucas, Electorate Office for The Hon. Steve Dimopoulos, MP for Oakleigh</li> <li>Sharon Daujat, St. Peter's Primary School</li> <li>Matthew Veale, City of Monash</li> <li>Alex Francis, Clayton Traders Association (CTA)</li> <li>Frank Golotta, Clayton Traders Association (CTA)</li> <li>John Saunders, Clayton RSL</li> <li>Heather Campbell, SRLA</li> <li>David Donelly, SRLA</li> <li>Clint Quealy, SRLA</li> <li>Samantha Deasy, SRLA</li> <li>Jesse Overton-Skinner, SRLA</li> <li>Matthew Chartres, SRLA</li> <li>Vineeta Maruti, SRLA</li> <li>Simon Platt, SRLA</li> <li>Nicole Ekert, Laing O'Rourke (LOR)</li> <li>Mark Skrzypek, LOR</li> <li>Niamh Moynihan, Department of Transport and Planning (DTP)</li> </ul>		<ul style="list-style-type: none"> <li>Richard Chau, Clayton Traders Association (CTA)</li> <li>Uyen Tran, City of Monash</li> <li>The Hon. Steve Dimopoulos MP for Oakleigh</li> </ul>
Item	Discussion topic	Who
1.	<b>Welcome and housekeeping</b> <ul style="list-style-type: none"> <li>Noël Jones (NJ) welcomed everyone to the meeting with an Acknowledgement of Country.</li> <li>Attendees introduced.</li> <li>NJ provided an overview of the agenda.</li> <li>NJ noted actions from the last meeting.</li> </ul>	NJ
2.	<b>Engagement Update</b> <ul style="list-style-type: none"> <li>SRLA provided an update on engagement in Clayton including:               <ul style="list-style-type: none"> <li>30 and 31 January - Pop ups at Clayton Station</li> <li>7 February – Clayton Information Session</li> <li>25 February – Clayton Festival</li> </ul> </li> <li>Tunnelling contract has been signed for tunnels from Cheltenham to Glen Waverley.</li> <li>SRLA noted coordination is important and would welcome feedback on communicating one message.</li> <li>Introduce the tunnelling group at the next meeting.</li> </ul>	SRLA

3.	<p><b>Works update</b></p> <ul style="list-style-type: none"> <li>• LOR referred to the slide presentation and provided an update on works including:</li> <li>• <b>Works staging for 2024</b> <ul style="list-style-type: none"> <li>○ Works will involve site investigations &amp; site establishment.</li> <li>○ Non-commercial demolition should be completed by May to June 2024.</li> <li>○ Commercial demolition on corner of Clayton and Carinish Roads.</li> </ul> </li> <li>• <b>Upcoming works</b> <ul style="list-style-type: none"> <li>○ Combined services route Victrack underground services relocations from early March to late April.</li> <li>○ <b>Traffic changes in early 2024 include:</b></li> <li>○ Day time and night-time lane closures and road closures: Link Road, Haughton Road, Carinish Road, Clayton Road.</li> <li>○ Footpath closures with localised pedestrian detours in place.</li> <li>○ Temporary car parking closures and changes to public transport services: Haughton Road and Remembrance Gardens.</li> <li>○ Electorate Office (EO) for Hon. Steve Dimopoulos, MP asked if Clayton Road will be closed during the school holidays.</li> <li>○ LOR noted the staging is conditional; MP EO noted school holidays is preferred timing.</li> <li>○ EO for The Hon. Steve Dimopoulos, MP asked about arrangements for worker parking.</li> <li>○ LOR noted workers will use the compound parking across the road.</li> <li>○ Signage and postcard leaflets to given to patrons for parking availability.</li> <li>○ EO for The Hon. Steve Dimopoulos, MP asked how will marshalling of trucks be handled.</li> <li>○ LOR noted safety is paramount.</li> <li>○ <b>ACTION: LOR to communicate staging for trucks.</b></li> <li>○ LOR noted carparks will be reinstated over Easter.</li> <li>○ CTA asked if roads not used for works will be reopened. LOR noted roads needed for daytime works will be open from 6pm to 7am.</li> <li>○ EO for The Hon. Steve Dimopoulos, MP asked about emergency services and bus services. LOR noted buses and emergency services are given priority.</li> <li>○ VMS signs indicating the traffic changes.</li> <li>○ Works notice to 4700 letterboxes with 263 business and properties doorknocked plus radio advertising.</li> <li>○ CTA asked where the VMS will be located.</li> <li>○ <b>ACTION: Confirm locations of VMS.</b></li> <li>○ CTA asked if VMS signs are only active when road closures are in place, noting it doesn't want people to divert for 6 to 8 weeks.</li> <li>○ SRLA noted the messages may be able to be turned off easily when not needed.</li> <li>○ Some delays to public transport due to closures depending on the traffic.</li> <li>○ Briefings will be provided to key stakeholders and local businesses ahead of works and disruptions.</li> <li>○ CTA asked for a digital media package to share on their channels.</li> <li>○ <b>ACTION: SRLA to confirm availability of digital media package and send to CTA if available.</b></li> </ul> </li> <li>• <b>Trader support.</b> <ul style="list-style-type: none"> <li>○ Collaboration and engagement – Community Information Session 7 February at Dixon House Neighbourhood House, over 50 attendees.</li> <li>○ RSL asked if anyone asked about the Police Station future location.</li> </ul> </li> </ul>	LOR
----	---	-----

	<ul style="list-style-type: none"> <li>○ SRLA noted it was not raised.</li> <li>○ EO for The Hon. Steve Dimopoulos, MP asked if there was negative feedback on Carinish Road.</li> <li>○ SRLA noted there was some negative feedback.</li> <li>○ SRLA noted it had a positive follow up meeting with St Andrews Church after the Information Session.</li> <li>○ SRLA provided information to concerned stakeholders, including the Traffic Assessment and reasoning behind vehicle number estimations.</li> <li>○ SRLA offered to meet with EO for Hon. Steve Dimopoulos, MP to ensure conversations are aligned.</li> <li>○ MCC noted they deal with the same concerned stakeholders and would like to align their message.</li> <li>○ <b>ACTION: MCC, SRLA and with Electorate Office for Hon. Steve Dimopoulos, MP to align messaging on Carinish Road.</b></li> </ul>	
4.	<p><b>Structure planning update</b></p> <ul style="list-style-type: none"> <li>● SRLA provided an update on structure planning including: <ul style="list-style-type: none"> <li>○ Precinct vision responses, with 474 responses to the online survey.</li> <li>○ A summary of key themes, including transportation, amenity and housing.</li> <li>○ SRLA will continue to consult in the next stage of engagement for structure planning.</li> </ul> </li> </ul>	SRLA
5.	<p><b>Plan Victoria update</b></p> <ul style="list-style-type: none"> <li>● The Department of Transport and Planning (DTP) gave an overview of Plan Victoria including: <ul style="list-style-type: none"> <li>○ DTP is engaging with Victorians to inform a plan for Victoria.</li> <li>○ This replaces Plan Melbourne.</li> <li>○ DTP is asking all Victorians to imagine the future of their cities, suburbs, towns in the coming decades.</li> <li>○ Community engagement started 22 February, with pop-up and drop-in events to be held across Melbourne and throughout regional and rural Victoria.</li> <li>○ Conversations with community will help shape the final plan, which will be released later in 2024.</li> <li>○ After meeting with more than 200 industry and local government leaders in 2023, DTP are now embarking on extensive community engagement program.</li> <li>○ This includes: <ul style="list-style-type: none"> <li>○ 60 pop-ups throughout Melbourne and regional Victoria.</li> <li>○ Meeting with local grassroots organisations, DTP will share a conversation toolkit.</li> <li>○ Community events and drop-in sessions.</li> <li>○ A youth ambassador program, co-designed with and delivered by young people.</li> <li>○ Culturally and Linguistically Diverse (CALD) ambassador program with seven different language groups.</li> <li>○ A focused program of engagement with traditional owners and the broader First Nations people on self-determination and caring for Country.</li> <li>○ Meetings with local councils will continue throughout the engagement period.</li> <li>○ Collecting data over 5 months, then 50 Victorians will meet for deliberative engagement, where they will write a vision written by Victorians.</li> </ul> </li> </ul> </li> </ul> <p><b>Online engagement</b></p> <ul style="list-style-type: none"> <li>● Engage Victoria webpage went live 22 February, over 1000 have participated so far. The page includes: <ul style="list-style-type: none"> <li>○ An online survey.</li> </ul> </li> </ul>	DTP

	<ul style="list-style-type: none"> <li>Information about community events and pop-ups.</li> <li>Interactive map.</li> <li>Ideas board.</li> <li>Option to sign up to the mailing list.</li> <li>Option to book a time with a DTP planner, with a QR code to book.</li> </ul> <ul style="list-style-type: none"> <li>EO for Hon. Steve Dimopoulos, MP noted it met the team in Oakleigh and asked for more handouts for the mobile office. <ul style="list-style-type: none"> <li><b>ACTION: Provide Plan Victoria handouts to Electorate Office for Hon. Steve Dimopoulos, MP.</b></li> </ul> </li> <li><b>Our four pillars to guide engagement</b> <ul style="list-style-type: none"> <li>Affordable housing choice.</li> <li>Equity and jobs.</li> <li>Thriving and liveable suburbs and towns.</li> <li>Sustainable environments and climate action.</li> </ul> </li> <li>5<sup>th</sup> pillar – Caring for Country and self-determination, will be worked through with Traditional Owners.</li> <li>Feedback from the PRG on precincts to be added into this planning.</li> <li>DTP noted it and SRLA are sharing data regarding where people work and travel.</li> <li>RSL asked how people will travel once Carinish Road is closed. <ul style="list-style-type: none"> <li>SRLA encouraged the RSL to read the Traffic Assessment on the Engage Vic website.</li> <li>SRLA noted there are two parts to the Carinish Road closure – a temporary closure and proposed permanent closure.</li> </ul> </li> <li>CTA asked if the VMS messaging on VMS be changed to reflect that traders are still trading when the roads are open.</li> </ul>	
6.	<b>Other business</b> <ul style="list-style-type: none"> <li>Meeting closed at 11.56AM</li> </ul>	All

Item	Stakeholder	Details	Status / due	Owner
<b>New Actions</b>				
1.	SRLA	SRLA to communicate staging for trucks.	Complete	LOR
2.	SRLA	Confirm locations of VMS; confirm the VMS messaging can indicate that traders are still open at the times the roads are open.	Complete	LOR
3.	SRLA	SRLA to confirm availability of digital media package and send to CTA if available.	Complete	LOR
4.	SRLA	MCC, SRLA and Electorate Office for Hon. Steve Dimopoulos, MP to align messaging on Carinish Road.	Complete	SRLA
5.	SRLA	Provide Plan Victoria handouts to Electorate Office for Hon. Steve Dimopoulos, MP.	Complete	SRLA