

Meeting Minutes

South Community Liason Group

Date	5/06/2020	Time	9:00am - 11:00am
Chair	Mike Marasco	Meeting no.	1
Location	Online (Zoom)	Minute taker	Jacinta Booth

Attendees

Attendees		Apologies	
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	John Van Delft (JVD)	Community representative
Tina Garg (TG)	Community representative	Charley Woolmore (CW)	Wurundjeri
Alexander Law (AL)	Community representative		
Ben Dawson (BD)	Community representative		
Frank Freschi (FF)	Community representative		
Glennys Jones (GJ)	Community representative		
Judith Voce (JV)	Community representative		
Paul McMorran (PM)	Community representative		
Clare Davey (CD)	Boroondara Council		
Liz Lambropolous (LL)	Manningham Council		
Leah McGuinness (LM)	Whitehorse Council		
Anita Viswanathan	VICROADS		
Mark Judge (MJ)	Dept of Transport		
Donna Groves (DG)	CPB		
Isolde Piet (IP)	CPB		
Duncan Elliott (DE)	NELP		
Julia Jenvey (JJ)	NELP		
Louisa Rendina (LR)	NELP		
Erin McPherson (EM)	NELP		

Attendees		Apologies	
Name	Organisation	Name	Organisation
Vanessa Williams (VW)	NELP		
Emily D'Souza (ED)	NELP		
Nat Pearson (NP)	NELP		
Jacinta Booth (JB)	NELP		

Key discussion points/decisions

Owner	Action
Natalie Pearson	<p>Introduction:</p> <ul style="list-style-type: none"> NP introduces herself and her position as Communications and Stakeholder Relations Manager Welcomes new CLG members and thanks them for participating in training prior to meeting Introduces Mike, the Independent Chair MM gives a short introduction and introduces Duncan Elliott CEO of NELP to give a status update on the project
Duncan Elliot	<p>General Project Update:</p> <ul style="list-style-type: none"> DE introduces himself and states that he has been with the project since April 2017. He outlines his understanding of the challenges with transport as a local resident. DE explains that two bids were received on the 25th of May for the Primary Package and that the evaluation process is underway. The project expects to award the main works contract late this year which involves design of the main corridor and tunnel. DE Explains that early works have begun and outlines some of the work that will take place. DE explains how NELP fits in to overall Government investment and the outcomes of the project. DE explains CLG's are now moving into a difference phase with the commencement of works in the Early Works Program. Outlines the importance of CLG representation and the two-way communication channel it will provide in this next phase of works
Mike Marasco	<p>Welcome:</p> <ul style="list-style-type: none"> MM introduces himself and his position as Independent Chair. Proceeds to call out each participant for a quick introduction. <p>Community representatives:</p> <ul style="list-style-type: none"> TG – Community member, was on the previous South CLG and is a resident of Bulleen. On the open space advisory group for Manningham council. GJ – Community interest in the project, was previously on the CLG walking and cycling. Has a strong interest in open space and active transport. AL – Local resident of Manningham and his concerns are around NELP's environmental and community impacts. Has worked for DOT previously. BD – Representing residents against NELP option A. Main concerns are concerning with noise and air quality. FF – Resident of Banyule, interest in improving environmental aspects of amenities and safety. Member of Vento club on Bulleen Road. JV – New member. President of the Harp Golf Club Inc. and resident of Boroondara. Main focus is around the Bulleen interchange and how it affects the Golf Course.

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	<ul style="list-style-type: none"> • PM – Representing Bulleen Art and Garden, business affected by the project. Keen interest in maintaining community connectivity through spaces and the environmental and ecological impacts. <p>Council representatives:</p> <ul style="list-style-type: none"> • CD – Senior Coordinator in Transport Advocacy at Boroondara Council. Look after councils input into NELP. • LM – Whitehorse Council. Looks after council interests in NELP. • LL – Team Leader of Integrated Transport at Manningham Council. Support community views <p>Government representatives:</p> <ul style="list-style-type: none"> • MJ – Manager of Project Interface Assurance and part of the network integration team • AV – Acting Manager of Transport Planning (South East) for VICROADS • MM explains the advisory role of the CLG and that it has no decision making powers, rather an ability to influence by facilitating two-way communication between community, contractors and NELP and objectively present community views regardless of personal views. He refers to difficulties with personal views being presented on previous CLG's and stresses the importance of cooperation, respect and teamwork. • MM explains his background as chairperson of previous CLG's, his long-standing position as CEO of local government and his current work consulting in the area of Stakeholder Relations
Donna Groves & Isolde Piet	<p>CPB Works Update:</p> <ul style="list-style-type: none"> • IP introduces herself and her role as Project Manager for CPB. Explains CPB were appointed on the 30th August 2019 to look after Early Works construction. • DG introduces herself and her role as Stakeholder and Community Engagement Manager for CPB. Explains she works closely with councils and they have fortnightly meetings. • IP explains the role of CPB the managing contractor of Early Works and that they liaise with utility providers of assets they are relocating and with councils where works take place. • DG explains Early Works commenced on the 18th of May on the southern section, prior to this were site investigations and service proving. • IP provides overview of the scope of Early Works and states there are around 100 above and below ground services needing to be relocated. • IP addresses works and timings at Borlase Reserve, the Gas main utility relocation at Greensborough road, Simpson Barracks power substation requirements, Watsonia Carpark overhead line works and the Yarra East Main Sewer (YEMS) relocation. • IP explains that a compound is the base of where the contractor, CPB, will be working from and have their office facilities. This is also used as a laydown area. There will be one in the north and one in the south. • DG mentions the YEMS information session coming up. Also advised there is a fact sheet being mailed out, online sessions where the community can ask questions and see maps of works and a recorded webinar. • DG explains types of approvals and Performance Requirements of CPB are required to comply with including, the Environment Management Framework (EMF), Environmental Performance Requirements (EPR) and the Work Environment Management Plan (WEMP). • DG explains role of Independent Environmental Auditor (IEA) under EMF3 and that it will be used on each major works component on NELP. • DG explains there are 140 EPRs for the project, not all applicable to Early Works. CPB develop a plan which is submitted to the IEA, it is then reviewed, cannot start works until this has been verified. • DG outlines the documents, plans and reports required for the works.

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	<ul style="list-style-type: none"> • DG explains the extent and history of NELP's community engagement history since 2016, then subsequently explains CPB's engagement since 2019 and the methods that have been used including letterbox drops, doorknocks, 1 on 1 meetings with Borlase Reserve residents and community sessions, with a database to collect engagement information. • GD explains that this has been the biggest piece of community engagement on an infrastructure project in the country. A lot of feedback has been received and analysis done which has impacted the Early Works program and how CPB have developed NELP's community engagement plan. • DG explains the EPR requirements of CPB including the need for dates, times and locations and acknowledges how this does not always match up with community expectations. Explains there are work notifications for all construction activities • DG outlines community consultation requirements. Residents must be notified 5 days prior for day works and 7 day prior for night works. • DG explains, CPB have a dedicated community relations advisor Chris Logan, who will be based on the compound in the south and a direct point of contact for residents. Outlines there is a dedicated phonenumber and email address. • IP provide an outline of work activities over the next 3 months in both the North and South areas. • JV asks whether provisional details of the community representatives will be provided when people request it. • MM states that in the past we have provided these details and we will do this again but not without approval first. • GJ asks whether traffic management during these works going to ensure walking and bicycle access is clear and safe during this process. • IP explains they have developed traffic management plans and traffic impact assessments which take into account bike lanes and pedestrian paths and that they have addressed these requirements. • TG asks how soon the works are expected to start. • IP states that there is some activity happening, the establishment of the site compound is expected end of July.
Julia Jenvey	<p>Sports Upgrades:</p> <ul style="list-style-type: none"> • JJ introduces herself and her position as Sports and Recreation Relocation Manager and states she has been with the project for almost 2 years. • JJ outlines the overall Sport and Recreation program, including the state Government announcement of the financial investment into the program and the facts and figures involved. • JJ explains that along the NELP corridor there are sporting impacts and we are providing relocation options for sporting groups and impacted facilities prior to the main works. • JJ gives Northern area overview, explains which clubs are relocating and the timeline associated with overall Sport and Recreation works. • JJ provides high level overview of works at Binnak Park, explains features of the works and artist impressions and master plans. • JJ explains Greensborough College masterplan overview, including joint use agreement between clubs and the school. Also states that upgrades to the school itself are occurring but this is not through the works done by NELP. • JJ explains Greensborough Secondary College artist impressions. • JJ provides overview on Ford Park masterplan. Explains that NELP is funding the Ford Park masterplan done in 2016 by Banyule council, with some improvements made by NELP.

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	<ul style="list-style-type: none"> • JJ explains Ford Park artist impressions of the pavilion that has been designed. Explains some of the upgrades which will take place. • JJ explains the redevelopment of Bulleen Driving Range at 27- 59 Templestowe Road in Bulleen and the relocation of sporting clubs here • JJ mentions that NELP is currently working through a Planning Scheme Amendment (PSA) which will be advertised on the 8th June to the 21st July. The public and community will be able to provide input into the proposed Templestowe Road Soccer facilities. See link for more information or to make a submission: https://engage.vic.gov.au/north-east-link/templestowe-road-soccer-facilities • JJ outlines the community engagement plan for the coming months, this has been online on the NELP website, with information updated when it becomes available. A schedule of activity will be included on the site in the coming months. • JJ explains that letterbox drops were done for residents to attend engagement sessions and find out more information. • JJ explains that engagement will be done on residents affected by sites to be used by NELP during construction, however this cannot be done until specific plans are finalised so that better information can be passed on to residents. • FF asks what is happening for the other users of Bulleen Park, including archery and radio control aircraft modellers. • JJ explains these relocations have been challenging. NELP couldn't find suitable relocation options for the archery and radio control aircraft modellers therefore, NELP will not be impacting on the land where they are located. Still continuing to resolve the golf course and Tennis Centre relocation. • JJ states that Bulleen Park permit process is not yet ready to commence. • JV asks whether consideration had been given to the Archery club amalgamating with the club at Hays Paddock in Kew East. • JJ explains that through the process, the Archery club had no intention to merge despite NELPs efforts to find a suitable relocation. • TG asked about the Templestowe Road soccer facilities and a reserve in Templestowe where they are upgrading soccer facilities and how will those two will be connected. • JJ explains they have had conversations with Mannigham around this, there has been a demand for soccer and so these upgrades are taking place to support this and the two sites will be connected to allow for more usage. • GJ asked if there will be amenities for bikes at the new and upgraded facilities which will enable people to ride there. • JJ state that they will ensure there are bike hoops installed at prominent locations around the facilities. • JV asked if clubs are happy going from grass to synthetic turf. • JJ explains that the clubs very happy with the conversion of the grass and the benefits of a synthetic field outweigh the negatives especially as the number of sporting groups using the grounds has increased and this means the ground will be more durable.
Mike Marasco	<p>Other Business:</p> <ul style="list-style-type: none"> • MM addresses future meetings will send out a survey soon regarding commencement time and states that we intend to continue the meetings on Friday mornings. • MM will be distributing copies of the presentation with the minutes in the coming fortnight. • NP states that the next meeting will be in July and will advise whether the meeting will be in person or online.

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	<ul style="list-style-type: none"> MM thanked all participants and closed the meeting. BD asked about the placement of air filters on the stacks along Bulleen Road in relation to PM 2.5. NELP will take this on notice and come back to the group. GJ asked about status of the heritage listing of Eastern Freeway in regards to the likely outcomes and timings. NELP will take this on notice and come back to the group.

Actions – new

No.	Action	Owner	Due	Status	Update
1	NP to get approval of dissemination of community representatives contact details.	Nat Pearson	17/07/2020	Underway	Details to be provided on an as needs basis. Will discuss in next meeting.
2	JB to send round email poll post meeting where decision will be made on best meeting time.	Jacinta Booth	12/06/2020	Complete	Poll to be circulated with minutes. Meeting's to be held at 10am.
3	NP to provide answers to questions in the last two dot points in 'Other Business'.	Nat Pearson	17/07/2020	Underway	Answers will be provided at the next meeting.