

Meeting Minutes

Southern Community Liaison Group Meeting (SCLG)

Date	7/10/2022	Time	10 AM
Chair	Mike Marasco	Meeting no.	7 of 2022
Location	Veneto Club	Minute taker	Jacqueline Weedon

Attendees

Attendees			
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	Tom McCann (TMc)	Spark - Project Manager
Glennys Jones (GJ)	Community Representative	Frank Freschi (FF)	Community Representative
Judith Voce (JV)	Community Representative	Stephen Griffith (SG)	CPB - Project Manager
Michael Hobbs (MH)	NELP - Senior Stakeholder Relations and Communications Advisor	Deanna Hadid (DH)	CPB - Senior Stakeholder & Community Engagement Advisor
Paul McMorran (PM)	Community Representative	Liz Lambropoulos (LL)	Manningham City Council
Mitchell Worthington (MW)	CPB - Project Engineer	Leah McGuinness (LM)	Whitehorse City Council
Renato Marnich (RM)	NELP - Trader Engagement Specialist	Shondelle Mathews (SM)	Spark – Southern Stakeholder Engagement Manager: Stakeholder Engagement
Natalie Pearson (NP)	Senior Manager, Community Partnerships	William Loh (WL)	CPB - Senior Project Engineer (South)
John Van Delft (JVD)	Community Representative	Clare Davey (CD)	Boroondara City Council
Katy Sylvia	Senior Stakeholder Relations and Communications Advisor	Chris Logan (CL))	CPB - Stakeholder & Community Engagement Manager
Stephen Griffith (SG)	CPB - Project Manager		

Apologies			
Name	Organisation	Name	Organisation
Andrea Lomdahl (AL)	Boroondara City Council	Mark Judge (MJ)	Department of Transport
Tina Garg (TG)	Community Representative	Ben Dawson (BD)	Community Representative
Alexander Law (AL)	Community Representative	James Hamilton (JH)	Spark Environment Manager
Alyce Jeffery (AJ)	Spark - Senior Communications & Engagement Advisor		

Key discussion points/decisions

Owner	Action
Mike Marasco (MM)	<p>Welcome and introductions</p> <ul style="list-style-type: none"> Introduced Tom McCann, Spark Project Manager (Manningham) Acknowledged apologies Confirmed previous meeting minutes read and adopted Actions: Item S6-1 closed and items S6-2 and S6-3 placed on hold
Chris Logan (CL) William Loh (WL) Stephen Griffith (SG) Deanna Hadid (DH) Mitchell Worthington (MW)	<p>CPB Works update</p> <p><u>YEMS</u> CPB works are in the final stages of completion.</p> <p><u>Bulleen Park and Ride</u> Parts of the Thompsons Rd hoarding will start to be removed in the coming weeks. Residents will be notified prior to concrete pours commencing at 5am.</p> <p><u>Thompsons Rd</u> There is potential for phases three and four to be combined into one traffic switch with works completed early November.</p> <p><u>Eastern Freeway</u> Planned power switchover has been delayed, now due to be completed by 9 October. Residents have been notified of the times outages will occur.</p> <p><u>Community Engagement</u> Regular engagement continues with residents close to Bulleen Park and Ride works. No complaints received in the past month. Doorknocks and notifications will be made prior to next phase of works.</p> <p><u>Early Works Wrap Up</u> Short presentation on key achievements during this time. MM: Thanked CL and the CPB team for their informative contributions to these meetings CL: Appreciated the pleasant working relationship with the Southern Community Liaison Group CL, MW and WL left the meeting at 10:35am</p> <p><u>Questions/Responses:</u></p> <p><u>YEMS</u> GJ: Have Trinity Grammar works been completed? SM: This site is Sparks now. GJ: I've seen some complaints about noise where works are near the entrance CL: We have moved out of there some time ago.</p> <p><u>Bulleen Park and Ride</u> FF: How many levels are there? SG: Two and the green roof FF: What are the provisions for electric vehicle and bicycle charging? SG: We are handing it over as future provisioned at this stage. FF: There are bicycle clips on the green roof and provisions are there for future electric vehicle charging? SG: Yes, that is correct</p> <p><u>Thompsons Rd</u> FF: Phase three and four dates are subject to change? SG: There is a meeting with DoT this morning to seek approval for the traffic change. DH: Dates are also subject to weather. MH: There will potentially be traffic control required to allow some residents access to their properties during these works.</p> <p><u>Eastern Freeway</u> GJ: Will a detour will be in place with Koonung Creek Trail closed? MW: Yes, the detour will be the same as the previous one.</p>

Owner	Action
	<p><u>Early Works Wrap Up</u></p> <p>FF: Are the 1500 trees that have been planted unable to be replanted in their original position? MH: They are at various locations as close as possible to works, we work with Council on new locations when we are unable to plant near the original locations. Reinstatement of trees will be ongoing throughout the project. NP: We have a tree factsheet that will be sent with the minutes.</p>
<p>Shondelle Matthews (SM) Tom McCann</p>	<p><u>Tunnelling package design presentation</u></p> <p>Manningham Council have approved heavy vehicle movement through Ilma Court to where the properties have been demolished between the hours of 9am – 3pm. Residents have been notified and 6-10 trucks are expected to require access per week. This is a temporary arrangement until approximately mid December.</p> <p><u>Questions/Responses:</u></p> <p><u>Tunnelling package</u></p> <p>GJ: What is a diaphragm wall? SM: It's what the gradient/incline walls are called when you drive into or out of a tunnel. GJ: For the cut and cover or tunnelling? SM: Its how the gradient changes when you are driving down into the tunnel. TMc: A diaphragm wall is created using a rectangular pile which enables a more waterproof joint between the tunnel and cut and cover sections.</p> <p>JV: How is the used bentonite disposed of? TMc: It gets pumped into a waste truck and taken offsite and disposed of in a waste facility.</p> <p>FF: Will there be bentonite plants at each end of the tunnel? TMc: There will be one where each of the diaphragm walls is constructed (Manningham, Lower Plenty and Bulleen) the bentonite must be connected in by a pipe at each location.</p> <p><u>Community Engagement</u></p> <p>GJ: Are Facebook groups that oppose North East Link monitored by Spark? SM: I'm not sure, we may need to get a list of them and monitor. GJ: It would be great if Spark could address any concerns immediately. SM: Yes, that would be good - The works we were doing at Trinity were crossover works and there was some noisy saw cutting. Residents in the area were offered accommodation and respite for those nights. DH: It would be helpful if a list of those groups could be passed onto Spark and NELP. SM: There would be some items we wouldn't respond to but if people are asking questions it would be great to provide a response.</p> <p>SG left the meeting at 11.01am</p>
<p>Renato Marnich (RM)</p>	<p><u>Trader Engagement</u></p> <p>RM explained his role and what he can offer to support traders in the highly impacted works areas.</p> <p><u>Questions/Responses:</u></p> <p>MM: The SBLG also gives the traders an opportunity to see what works are upcoming in the next 8 weeks and devise a plan.</p> <p>RM: It's important especially coming into Christmas that we understand what traders need and respectfully assist where we can.</p>
<p>Mike Marasco (MM)</p>	<p><u>Other business</u></p> <p>NP: CLG Refresh: Members have been asked to stay on for the remainder of 2022. Recruitment for new members will occur over December and January with the aim of the refreshed group starting in early 2023. Current members are welcome to reapply.</p> <p>MM: The next two meetings will be 18 November and 16 December; we hope you will agree to stay on until then.</p> <p>Next meeting Friday 18 November 2022</p> <p>Thanked SCLG members and presenters and closed the meeting at 11:23 am.</p>

Actions and issues register

No.	Date raised	Action/Issue	Owner	Status	Date closed
S8-1 (Prev.1)	8 November 2021	JV asks about ball net fencing at Freeway Golf Course (FGC) and that NELP should be responsible for funding this on top of existing works at the site	NP	OPEN – CD Boroondara CC and NELP are currently in discussions and will update the group of the outcome.	
S5-1 (Prev.4)	15 July 2022	The group has requested more information on tree and vegetation maintenance after 2030.	NELP	OPEN – More information to be presented at a future meeting	
S5-2 (Prev.6)	15 July 2022	SPARK have requested NELP to get expressions of interest from CLG/BLG members for a bus tour along the project corridor	NELP	ON HOLD To be reopened when CLG refresh complete	
S5-3 (Prev.8)	15 July 2022	KM to contact GJ regarding placarded truck query	KM/SM	CLOSED KM to work with GJ to clarify truck path. SM to email GJ to advise. SM emailed GJ GJ requested further information SM provided further information by email	19.10.22
S6-1 (Prev.10)	26 August 2022	Spark Project Manager to attend next meeting	SM	CLOSED TMc presented 07.10.22	07.10.22
S6-2 (Prev.11)	26 August 2022	More information requested on how tunnel walls will be treated to minimize noise levels, how wind will be managed and the use of extraction fans.	SM	ON HOLD Further information not available until UDLP released	
S6-3 (Prev.12)	26 August 2022	More information requested on how the height of the ventilation stack affects greenhouse emissions.	SM	ON HOLD Further information not available until UDLP released	
S6-4 (Prev.13)	26 August 2022	Early works wrap up	JN	CLOSED MH presented 07.10.22	07.10.22
S7-1	7 October 2022	Trees info to be sent	JW	CLOSED JW sent trees factsheet link with minutes	19.10.22
S7-2	7 October 2022	Trinity Lake	SM	OPEN SM to present update on Trinity Lake works at next meeting	
S7-3	7 October 2022	Environment Introduction and Update	SM	OPEN JH to present at next meeting	