

7 February 2023



Meeting Minutes

Southern Business Liaison Group (SBLG)

Date	7/02/2023	Time	5:30 – 7:00pm
Chair	Mike Marasco	Meeting no.	1 of 2023
Location	Veneto Club	Minute taker	Nadia Hollins

Attendees

Attendees			
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	Cam Giardina (CG)	Cam's Greenaway Auto Repairs
Frank Freschi (FF)	Veneto Club	Bruce Plain (BP)	Bulleen Art & Garden
Hudson Brown (HB)	The French Lettuce	Andrea Lomdahl (AL)	Boroondara City Council
Andrew Hocking (AH)	NELP	Renato Marnich (RM)	NELP
Carolyn Petrovic (CP)	NELP	Declan Turkington (DT)	NELP
Holly Havers (HH)	SPARK	Shondelle Mathews (SM)	SPARK
Ivan Zarezkij (IZ)	SPARK	Ben Scott (BS)	SPARK
Chris Logan (CL)	SPARK		

Apologies			
Name	Organisation	Name	Organisation
Nathan McAvaney (NM)	Topgear Cycles	Simon Tsalikidis (ST)	Café Heide
Alison Tobias (AT)	Alot of Good Stuff	Soula Grouios (SG)	Arthurs Fish & Chips Bulleen
Melissa Reid (MR)	Boroondara City Council	Christine Gibbins (CG)	Manningham City Council
Vanessa Bove (VB)	Manningham City Council		

Key discussion points/decisions

Owner	Action
Mike Marasco (MM)	<p>Welcome and introductions</p> <p>MM welcomed the Southern Business Liaison Group (SBLG) attendees.</p> <ul style="list-style-type: none"> MM confirms that the previous minutes have been read and adopted.

Owner	Action
	<ul style="list-style-type: none"> • Apologies were acknowledged. • Outstanding items from last meetings addressed. <ul style="list-style-type: none"> ○ SB6-1 NH: Manningham City Council (MCC) Traffic Engineers completed their inspection at 178 Bulleen Road, Bulleen. The lighting level appears acceptable, with an opportunity for improvement at the northern end of the car park, which includes the street light at the corner of Bulleen Road and Austin Street is out of order. Request made with United Energy to fix street light, and MCC Parks team will prune branches for a better spread of light. MCC will seek feedback from traders once the improvements are made. <p>HB: I am concerned about the construction workers parking in the Austin Street car park all day and the impacts on my business. There was a carpark for the works on Greenaway Street, which is no longer there. IZ: I have an update on your addressed concern. I have placed pamphlets on the construction worker's car windscreens and spoken to MCC to look at parking time restrictions. I will link you with MCC where you can explore timed parking with the relevant MCC representatives. HH: a carpark, is currently being built for the workers in the industrial estate. CL, SPARK uses toolbox meetings and photo evidence to address these issues, which has been successful.</p> <ul style="list-style-type: none"> ○ SB7-1 & 2 – SM: SPARK has engaged Ventia Australia Pty Ltd under a Services Contract to carry out operations and maintenance requirements on the Primary Package for a 25-year period. The Ventia contact term will begin following completion of the design and construction phase of the North East Links Tunnel program. BP: I would like to have a clear and transparent understanding of how the tree maintenance process is conducted once the project is completed. HH: I will provide a detailed document for the group of its planned implementation. ○ SB7-3 & 4 – AH: the IEA produces six-monthly reports which are publicly accessible and are available on the Victorian Big Build website here: https://bigbuild.vic.gov.au/library/north-east-link-program/reports/iea-reports. Jennifer Trucchi from NELP will be invited back to present on the six-month EPR report once released. To address a complaint, reach out to the contractor initially to resolve the matter. If you're not satisfied with their response, dial 1800 105 105 to file a formal complaint, the IEA monitors how complaints are handled.
<p>Shondelle Mathews (SM), Ben Scott (BS), Chris Logan (CL), Ivan Zarezkij (IZ)</p>	<p>Tunnel Program update</p> <p>CL, SM and BS gave an overview of the construction site establishments and upcoming works of the Manningham and Bulleen sites.</p> <ul style="list-style-type: none"> • Demolition works continue of the vacant buildings in the Bulleen Industrial Precinct with permanent closure for public access to Greenaway Street and Kim Close. • Site establishment continues at the Manningham site with a bentonite plant and commissioning. • Various installation of mesh fencing, hoarding, and concrete barriers around the Manningham site. • Holcim concrete batching plant, Bulleen Road, to be re-commissioning to temporarily supply concrete to the project. • Site establishments at the Bulleen Park and Trinity North sites continue to include elevated site shed and office building and the construction of a staff car parks sites. • Trinity Lake bladders have been delivered to separate the body of water of the lake and dewater the section for construction to go through and maintain a section to keep the irrigation going for the Trinity sports fields. • Ongoing works of 44,000T of 180,000T soil removal and replacement from Bulleen Park oval to make way for Bulleen Road diversion. • New Veneto Club offset car park construction is set for mid-February. <p>Questions/Responses:</p> <ul style="list-style-type: none"> ○ FF: The signage around the Bulleen Park Oval construction site is confusing for the Veneto Club patrons, could the sign read “SPARK entrance only” SM: I will have that changed for you straight away.

Owner	Action
	<ul style="list-style-type: none"> ○ BP: There is a lot of brazen theft around the Bulleen Industrial Precinct which is a safety concerns for staff at Bulleen Art and Garden Centre. Several members detailed security issues and recent incidents. BS: I will take that on as an action to improve the security around the Bulleen Industrial Precinct and provide feedback at the next meeting. ○ AL: Do you have an ecologist present when you are doing that dewatering? BS: yes 24/7 including glandular, smelting, filtration assessments and in line with the EPA requirements. ○ FF: Will the bentonite plant and the silos at the Trinity site be the same size as the Manningham site? BS: yes, the footprint will be the same. ○ FF: Will our event at the Veneto Club, 25 April, be affected by the construction timelines of the soil removal, road diversion, access to the club and carpark? SM/HH: the carpark is on track to be finished by 7 April, we will provide the detail at our coordination meeting with the Veneto Club, 17 February, we will meet with you sooner to discuss the detail around the construction timelines and how to support you during this time and for your upcoming event. SPARK will also provide an update at the next SBLG meetings. <p>IZ gave an overview of the Workers Buying Behaviour Survey, its outcomes, and the continued business support offering to assist the traders.</p> <p>Questions/Responses:</p> <ul style="list-style-type: none"> ○ FF: Did you ask the workers why they liked going to those businesses to buy their products and their preferences? IZ: The survey was designed to capture quantitative data. FF: the questions I was hoping for in this survey are, is the food fresh, friendly staff, ease of ordering, do traders have what I wanted, and tangible things? RM: Although that information is essential, it is subjective in a quantitative survey like this. It's challenging to capture as it changes from person to person.
<p>Declan Turkington (DT)</p>	<p>Bulleen Soccer Facilities</p> <p>DT, acting Manager Sport and Recreation for NELP, presented on the Bulleen Soccer Facilities, and Bulleen Park Sporting Fields.</p> <ul style="list-style-type: none"> • The Bulleen Soccer Facilities design and planning approvals were finalised mid 2022 with the naming of the sporting fields still to be decided by mid this year. • 2Construct has been selected as the construction contractor for the project at 27-59 Templestowe Road, formerly the Bulleen Golf Driving Range, which will be managed by Development Victoria. Manningham Council will oversee the utilisation of the new facilities by local clubs and the broader community. • Construction for the Bulleen Soccer Facilities is estimated to begin February, with the soccer fields expected to be ready for use in 2024. This helps the local sports clubs to continue to thrive while the North East Link construction is underway at Bulleen Park. • The Bulleen Park Sporting Fields scope includes three Australian Rules ovals which accommodates two cricket fields, two pavilions, playground, three Bay Synthetic Cricket nets, 235-space car parks and links with shared trails and footpaths. • The Bulleen Soccer Facilities will feature three sport fields, two with natural turf and one synthetic, a pavilion with all-inclusive changerooms and facilities, spectators seating, 176-space car park, and pedestrian and cycling connections to the Yarra River. • The Bulleen Soccer Facilities showcase a range of sustainability initiatives that were developed in collaboration with the Manningham City Council. These include Solar PV and energy efficiency measures, water conservation with rainwater tanks, indoor environment enhancements such as air quality, thermal comfort, and lighting, the use of sustainable materials, and effective management of stormwater and pollutants, all complemented with building commissioning and monitoring. <p>Questions/Responses:</p> <ul style="list-style-type: none"> ○ CP: Have you designed accessibility access to the buildings and grounds? DT: Yes, all newly constructed facilities must be in compliance with the DDA (Disability Discrimination Act 1992).

Owner	Action
	<ul style="list-style-type: none"> ○ FF: Is the new sporting grounds at the same level as the current ground levels? DT: I will get back to you about the specifics. ○ FF: There are three sporting grounds, do you think that 176 car spaces is enough? DT: 150 car spaces was deemed adequate for this sporting ground and with delivery 176 spaces as per our consultation with the public. ○ MM: Ford Park, Binnak Park, Greensborough College, and Veneto Club serve as excellent examples of well-executed facilities. NH to provide images of the completed facilities to the members. ○ FF: Are these sporting grounds Federation International de Football Association (FIFA) approved? DT: Yes, all our new sporting facilities are FIFA approved.
Andrew Hocking (AH)	<p>Relocation update</p> <p>AH provided an update of the Bulleen Industrial Zone (BIZ) business relocations.</p> <ul style="list-style-type: none"> • All 100 businesses have completely vacated the site, which is now under the control of SPARK, and demolition activities will persist throughout the first quarter. • AH wishes to acknowledge the difficulties faced by the businesses since 2017 and express gratitude for their cooperation in relocating.
Mike Marasco (MM)	<p>Other business</p> <ul style="list-style-type: none"> • Next meeting: Tuesday, 21 March – Veneto Club. • Meeting closed at 7:15pm.

Actions and issues register

No.	Date raised	Action/Issue	Owner	Status	Date closed
SB5-2	13 Sept	Presentation to be arranged regarding tree retention plan.	SPARK	ONGOING – SPARK will present once the UDLP has been approved by the Minister for Planning.	
SB5-3	13 Sept	Plans of the Templestowe Road soccer fields.	NELP	CLOSED – DT has presented an update of the Bulleen Soccer Facilities.	7/02/23
SB6-1	25 October	CG will follow up with further information for the Austin Street carpark lighting	MCC	CLOSED – CG has provided an update. NH presented on those updates.	7/02/23
SB7-1	13 Dec	NELP and SPARK to confirm the vegetation and tree maintenance obligations and timelines.	NELP/ SPARK	CLOSED – SPARK has provided an update.	7/02/23
SB7-2	13 Dec	What are the consequences for not maintaining the landscape contract standards?	SPARK	CLOSED – SPARK has provided an update as part of these minutes.	7/02/23
SB7-3	13 Dec	NELP and SPARK to provide a summary of the business EPRs audit once released.	NELP/ SPARK	ONGOING – NELP will present once audit has been released	

No.	Date raised	Action/Issue	Owner	Status	Date closed
SB7-4	13 Dec	NELP and SPARK to provide feedback on the EPRs process during the business audit period.	NELP/ SPARK	CLOSED – NELP has provided an update as part of these minutes	7/02/23
SB1-1	7 February	HH to provide a detailed document on the tree maintenance implementation.	SPARK	OPEN –	
SB1-2	7 February	BS to improve the security around the Bulleen Industrial Precinct and provide feedback at next meeting.	SPARK	OPEN –	
SB1-3	7 February	SPARK to further address at the Veneto Club coordination meeting on the 17 February and to provide an update at the next SBLG meetings.	SPARK	OPEN –	
SB1-4	7 February	DT to provide further information regarding ground levels the Bulleen Soccer Facilities.	NELP	OPEN –	
SB1-5	7 February	NH to provide members images of completed sporting facilities such as Ford Park, Binnak Park, Greensborough College and the Veneto club.	NELP	OPEN –	