

Meeting Minutes

Date: 01 March 2023
Program: Suburban Rail Loop
Title: Cheltenham Precinct Reference Group
Meeting Number: 6
Chairs: Louisa McPhee (GHD) & Nick Staikos MP for Bentleigh
Minute Taker: Liam Morkham

Attendees

- Nick Staikos (NS), Member for Bentleigh
- Louisa McPhee (LM), GHD
- Derek Screen (DS), Pennydale Residents Action Group
- Daniel Czech (DC), Community representative
- James Kearney, City of Kingston representative
- Alex Breskin (AB), Kingston Residents Association
- Frank Hellier (FH), Cheltenham Chamber of Commerce
- Henry Lee, Bayside City Council representative
- Bea Guevara, Bayside City Council representative
- Brenton Shaughnessy (BS), SRLA
- Rebecca McHutchison, SRLA
- Jesse Overton-Skinner, SRLA
- Liam Morkham, SRLA
- Nicole Ekert (NE), Laing O Rourke
- Josh Neuman (JN), Laing O Rourke

Item	Discussion topic	Who
1.	Welcome and introductions <ul style="list-style-type: none"> • Nick Staikos (NS) provided an introduction for the PRG • NS provided an acknowledgement of country • Louisa McPhee (LM) invited introductions from members • LM outlined the agenda • LM went through previous actions • LM reminded PRG members of upcoming tunneling center tour on 24 March 2023 • SRLA responded to questions provided by Pennydale Residents Action Group ahead of the PRG meeting. <ul style="list-style-type: none"> ◦ Action: SRLA to provide information about public open space offsets related to Sir William Fry Reserve. SRLA to provide information on Environment Performance Requirements (EPRs) / requirements around minimising impacts on trees, and tree canopy replacement EPRs 	NS / LM
2.	Suburban Rail Loop overview <ul style="list-style-type: none"> • SRLA presented an overview of SRL East in 2023 including: <ul style="list-style-type: none"> ◦ Recent project milestones ◦ High level project timeline ◦ Tendering for contractors to deliver main work packages including tunneling 	SRLA

	<ul style="list-style-type: none"> ○ Land acquisition process ○ Precinct structure planning <ul style="list-style-type: none"> ▪ Action: SRLA to update the PRG with structure planning process and timelines noting interest in how structure planning will interact with existing structure plans. 	
3.	Upcoming works update <ul style="list-style-type: none"> • Laing O' Rourke (LOR) are managing contractor for Initial and Early Works (I&EW) • LOR provided an outline of upcoming works occurring in Nepean Highway, Bay Road and prospective works in Sir William Fry Reserve. <ul style="list-style-type: none"> ○ LOR to follow up with Bayside City Council (BCC) related to upcoming site investigation works along Bay Road and Nepean Highway to ensure Bayside Business District is notified. • LOR to note feedback re signage being installed as early as possible in advance of works. • PRG members provided positive feedback on low impacts and low community concern and feedback about works in the area to date. 	LOR
4.	Community events <ul style="list-style-type: none"> • SRLA provided an outline of Kingston Farmers' Market held in February 2023. • SRLA presented a lookahead of upcoming events in Cheltenham precinct. • Ongoing action: PRG members to flag any prospective events with SRLA for possible future attendance. 	SRLA
5.	Community Projects Fund <ul style="list-style-type: none"> • SRLA provided an update on the outcomes of the Community Projects Fund (CPF) including local recipients 	SRLA
6.	Q&A <ul style="list-style-type: none"> • Questions provided by PRG members and answered by SRLA project team <ul style="list-style-type: none"> ○ LOR to share works notification with details of upcoming site investigations with maps, including works planned in SWFR. ○ SRLA follow up with Kingston City Council (KCC) for any relevant information regarding Charman Road. ○ SRLA to send the Public Open Space Framework to PRG members ○ Derek Screen (DS) to send an email to SRLA regarding his questions and feedback relating to SRL East Burwood and heritage interpretation opportunities. 	All
7.	Next steps <ul style="list-style-type: none"> • SRLA noted that scheduling of PRGs for the remainder of 2023 is being confirmed. • SRLA provided an update on the expression of interest process to find a community representative to join the PRG to fill the vacancy. 	LM

Item	Stakeholder	Details	Status / due	Owner
New				
1.	N/A	SRLA to provide information about public open space offsets related to Sir William Fry Reserve. SRLA to provide information on EPRs / requirements around minimising impacts on trees, and tree canopy replacement EPRS	Complete	SRLA
2.	Pennydale Residents Action Group	SRLA to update the PRG with structure planning process and timelines noting interest in how structure planning will interact existing structure plans.	Complete	SRLA
3.	Bayside City Council	LOR to follow up with Bayside City Council (BCC) related to upcoming site investigation works along Bay Road and Nepean Highway to ensure Bayside Business District is notified	Complete	LOR
4.	N/A	LOR to note feedback re signage being put as early as possible in advance of works	Noted	LOR
5.	PRG members	LOR to email PRG members Cheltenham works notice	Complete	LOR
6.	Pennydale Residents Action Group	LOR to share works notification with details of upcoming site investigations with maps, including works planned in SWFR	Complete	LOR
7.	Cheltenham Chamber of Commerce	SRLA follow up with Kingston City Council (KCC) for any relevant information regarding Charman Road.	Complete	SRLA
8.	PRG members	SRLA to send the Public Open Space Framework with PRG members	Complete	SRLA
9.	Pennydale Residents Action Group	Derek Screen (DS) to send an email to SRLA regarding his questions and feedback relating to SRL East Burwood and heritage interpretation opportunities.	Complete	DS
Ongoing				
1.	All	PRG members to flag any prospective events with SRLA where attendance may be relevant.	Ongoing action	PRG members