

**Date:** Wednesday 18 May 2022      **Time:** 6:00pm- 7:30pm  
**Location:** Microsoft Teams Meeting  
**Program:** Suburban Rail Loop (SRL)  
**Title:** SRL Burwood Precinct Reference Group (PRG)  
**Security Classification:** For Official Use Only (Unclassified)

### Attendees

- Will Fowles (Member for Burwood)
- Tom Yakubowski (Electorate Office of Will Fowles)
- Hamish Blair (Presbyterian Ladies College)
- Leah McGuinness (Whitehorse City Council)
- Sarah Lane (Deakin University)
- Michelle Mayur (Whitehorse Ratepayers Association)
- Louisa McPhee (GHD)
- Elise Gidley (AJM)
- Louise Murphy (Senior Project Engineer, Laing O'Rourke)
- Adam Mellino Senior Project Manager, Suburban Rail Loop Authority (SRLA)
- Charles Windeyer (Precinct Director, SRLA)
- Sham Sara (Deputy Director, Engagement, SRLA)
- Will Roberts (Deputy Director, Stakeholder Engagement, SRLA)
- Jesse Overton-Skinner (Manager Strategic Communications and Engagement, SRLA)
- James Tonkin (Executive General Manager, Strategic Communications, SRLA)
- Katy Sylvia (Engagement Advisor, SRLA)

### Apologies:

- **Resignation:** Sheila O'Sullivan (Community Representative)
- Tali Borowski (Mount Scopus Memorial College Foundation)
- Mark Coffey (Melbourne Water)

### Key discussion points

Sub-heading	Description
<b>Welcome and housekeeping</b>	Will Fowles (WF) welcomed the group and gave an Acknowledgment of Country and introductions. <ul style="list-style-type: none"> <li>• Louisa McPhee (LM) discussed housekeeping and reviewed apologies.               <ul style="list-style-type: none"> <li>◦ LM confirmed Burwood PRG minute approval and reviewed actions from previous meeting.</li> </ul> </li> </ul>
<b>Community Projects Fund</b>	SRLA provided an update on the SRL Community Projects Fund (CPF). <ul style="list-style-type: none"> <li>• Round 1: Community Support Grant applications open until 26 May 2021.</li> <li>• Encouraged PRG members to distribute information with their networks and thanked the group for ongoing support.               <ul style="list-style-type: none"> <li>◦ WF asked if the grant distribution of funds is across the entire SRL East alignment.                   <ul style="list-style-type: none"> <li>▪ SRLA advised the grant allocation is across the alignment.</li> </ul> </li> </ul> </li> </ul>
<b>Environment Effects</b>	SRLA provided an update on the SRL East EES: <ul style="list-style-type: none"> <li>• Overview of the Independent Advisory Committee (IAC) online public hearings completed on 5 May 2022.</li> </ul>

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Sub-heading	Description
<b>Statement (EES) update</b>	<ul style="list-style-type: none"> <li>○ Overview of EES process next steps and timeline for Q2 and Q3 2022.</li> <li>○ Discussion of SRL Station at Burwood EES specifics.</li> <li>• SRLA discussed Independent Advisory Committee (IAC) online public hearing highlights and Environmental Management Plan (EMP).</li> <li>• SRLA discussed the EES submission process and acknowledged the time and commitment required to make a submission and thanks the PRG members who contributed to the process.               <ul style="list-style-type: none"> <li>○ WF asked if anything unexpected came out of the EES submissions.</li> <li>○ SRLA advised most submissions were in line with SRLA expectations and representative of engagement that occurred before the hearings occurred.</li> </ul> </li> <li>• SRLA provided an overview of how the project will support landowner and tenants in relation to the EES.</li> </ul>
<b>Initial Works</b>	<p>SRLA and Laing O'Rourke (LOR) provided an Initial Works (IW) update, including:</p> <ul style="list-style-type: none"> <li>• Site investigations underway at Burwood including:               <ul style="list-style-type: none"> <li>○ Zinfra site</li> <li>○ Sinnott Street Reserve</li> <li>○ Burwood Highway non-destructive digging (NDD)</li> </ul> </li> </ul>
<b>Sinnott Street Reserve offset</b>	<ul style="list-style-type: none"> <li>• SRLA discussed public open space engagement and Sinnott Street Reserve offset.               <ul style="list-style-type: none"> <li>○ Review of the Draft Public Open Space Framework and the Expert Panel associated with the framework.</li> </ul> </li> <li>• SRLA gave an overview of the new replacement open space in Burwood and opened the discussion regarding the design of open space.               <ul style="list-style-type: none"> <li>○ Discussion of community engagement timeline regarding Sinnott Street offset design process.</li> <li>○ Noted this offset is a part of Initial Works.</li> </ul> </li> <li>• WF gave an overview of the history of open space in the area.</li> <li>• External facilitator gave an overview of the workshop for the evening with Burwood PRG and lead activity.</li> <li>• A facilitated workshop took place on Open Space, Sinnott Street, and ideas for the replacement park</li> </ul>
<b>Other business</b>	<ul style="list-style-type: none"> <li>• Michelle Mayur (MM) asked what information can be taken back to PRG member organisations.               <ul style="list-style-type: none"> <li>○ SRLA answered the engagement about offset public open space at Sinnott Street Reserve will be open to the public in coming weeks, and SRLA would provide an update to be shared.</li> <li>○ SRLA is happy to provide content as appropriate to support PRG members giving updates to their networks on information shared at meetings.</li> </ul> </li> <li>• WF thanked the group and closed the meeting.</li> </ul>

## Actions

Action No.	Details	Owner
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1	SRLA to send information on Open Space to PRG members when public consultation commences so it can be share with their networks	SRLA, complete
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