

Meeting Minutes

Date: 21 May 2025
Program: Suburban Rail Loop
Title: Glen Waverley Precinct Reference Group (PRG)
Location: Glen Waverley Secondary College
Meeting Number: 15
Chair: Emily Box (GHD)
Minute Taker: Shashika Pathiranage (SRLA)

Attendees	Apologies
<ul style="list-style-type: none"> Emily Box, GHD, Facilitator, Acting Co-Chair David Schulz, Community representative Matthew Veale, Monash City Council (MCC) Lachlan Wolff, MCC Mitchell Zadow, Glen Waverley Traders Association (GWTA) and Sharrock Pitman Legal Sarah Maguire, Glen Waverley Traders Association (GWTA) Suzanne Plant, Glen Waverley Secondary College Sascha Schubiger, Vicinity Centres Nirupa Logeswaran, Management Committee for IKON Ai-Lin Chang, Suburban Rail Loop Authority (SRLA) Shashika Pathiranage (SRLA) Terresa Parish, SRLA Joanna De Lotto, Laing O'Rourke (LOR) Rob Mair, Terra Verde (TV) Eliza Curnow, TV Jessica Ly, TV 	<ul style="list-style-type: none"> Noel Jones, GHD, Facilitator, Co-Chair John Mullahy MP, Member for Glen Waverley Eric Wegman, Campbell Place Aged Care John Taylor, Waverley RSL Greg Male, Community representative

Item	Discussion topic	Who
1.	Welcome and housekeeping <ul style="list-style-type: none"> Emily Box (EB) delivered the Acknowledgment of Country and confirmed previous minutes and actions. The meeting was opened at 4:02pm. <ul style="list-style-type: none"> Previous action: signage and wayfinding Monash City Council (MCC) noted the Bogong Car Park has opened since the last PRG. An assessment on the car park and activity centre was conducted, noting that dynamic signage will be investigated once parking issues are resolved in the area and will be reassessed in the next 12 months. Previous action: traffic Bogong and Myrtle Street – SRLA and MCC are working to temporarily re-open the intersection for all vehicle movements. 	EB
2.	Works Update – Initial and Early Works <ul style="list-style-type: none"> Laing O' Rourke (LOR) provided an overview of current and upcoming works in Glen Waverley, including: <ul style="list-style-type: none"> Ongoing underground service relocations on Railway Parade North, Coleman Parade and Myrtle Street. Closures of Coleman Parade and Railway Parade North until mid-2025. 	LOR

	<ul style="list-style-type: none"> ○ Underground service relocation works are upcoming in a staged approach to best minimise impacts. ○ Works to realign of Myrtle Street site continuing through 2025. ○ Coleman Parade targeted to temporarily re-open on 27 May 2025. Following this reopening, Montclair Avenue is to be closed for water works on Montclair Avenue works until 22 June 2025. ○ Kingsway and Bogong Avenue – two days of gas site investigations are to take place in early June. LOR are still confirming finalised dates however this is to be communicated prior to commencing. The site investigations are to be followed by a week of night works later in July 2025. ○ Montclair Avenue to reopen in late June. Following the reopening, Coleman Parade to be closed again. ○ Montclair Avenue and Coleman Parade concurrent closures to take place on June 16 and July 13 for non-contestable power works. As of 21 May 2025, LOR are not anticipating any power outages to take place, notification is to be provided to any impacted customers. ○ Buses are to temporarily run on Coleman Parade from the 27 May 2025 until the reclosure of Coleman Parade. <p>Discussion:</p> <ul style="list-style-type: none"> • Sarah Maguire (SM) queried whether there are any updates to the re-opening of Railway Parade North. <ul style="list-style-type: none"> ○ LOR re-confirmed the ongoing works are targeting mid-2025 completion. • MCC queried whether the gas relocation works are night works. <ul style="list-style-type: none"> ○ LOR confirmed night works would be required for the gas relocation works. ○ SM raised GWTA's request to delay the start of the closure as late into the shift as possible to allow people to access the centre during peak dining periods. ○ MCC queried how long the night works are expected for. ○ LOR confirmed currently it is anticipated to take a week however, noting the time of year, this may slightly change due to weather conditions. • SM raised that Montclair and Glendale car parks continue to be used by project workers. <ul style="list-style-type: none"> ○ LOR acknowledged this and committed to reminding workers in pre-start and project meetings to avoid parking in these car parks. ○ David Schulz (DS) raised whether there is opportunity to allocate workers dedicated parking in Glen Waverley. ○ SM raised that there are sections of the new Bogong Avenue Car Park that are unused and suggested that be a possible option for workers. ○ MCC are currently allocating parking permits in the Bogong Car Park to residents and tenants impacted by SRLA works and would be open to considering any workforce parking agreements in any Council-owned car parks. ○ SM noted that there are several workers who spend the day moving worker vehicles around all day to avoid paying fines and/or parking away from the activity centre. • <i>Action: LOR to issue a reminder for construction staff and personnel to refrain from parking in customer parking areas.</i> 	
3.	<p>Works Update – Main works</p> <ul style="list-style-type: none"> • Terra Verde (TV) presented on the scope of works that are responsible for including: <ul style="list-style-type: none"> ○ Emergency support facility (ESF) is to be located at 601 High Street Road in Mount Waverley providing a safe access and emergency point for the SRL East. ○ Site establishment activities are expected to commence from 30 June 2025 where demolition of existing Mitre 10 building is to take place, site hoarding 	TV

	<p>is to go up, building of temporary site offices and worker facilities. EC noted site investigations are currently underway.</p> <ul style="list-style-type: none"> ○ Impacts of site investigations and establishment works are to include increased construction vehicles accessing site, noise, vibration and dust impacts. ○ TV is to continue engaging local residents to communicate upcoming works. ○ Engagement with local residents has commenced and a community information session is to take place Tuesday 3 June 2025. ○ Preparation and distribution of works notification to local residents later in June to communicate upcoming works and impacts. <p>Discussion:</p> <ul style="list-style-type: none"> • DS queried what is the primary function of the intervention and ventilation shaft. <ul style="list-style-type: none"> ○ TV explained the shaft is to be used to provide air into the tunnels in the event of an emergency. ○ DS noted that the planned operations of shaft may be misunderstood by the community. ○ SRLA agreed with DS that this is a key community engagement risk for the project and the project needs to undertake further work to raise awareness of the scope and operations of the ESF with the community. 	
	<p>Working with Traders</p> <ul style="list-style-type: none"> • LOR noted the ongoing activity to support local traders, including a new brochure featuring Railway Parade North traders that has been distributed to encourage local spend. LOR also noted that the project continues to share vouchers from local businesses. • SRLA presented on the Explore and Win initiative involving 80 traders to encourage consumers to move around the precinct and spend locally. TP stated that the initiative's prize includes vouchers to spend 24 hours in Glen Waverley and for a local hotel stay. <p>Discussion:</p> <ul style="list-style-type: none"> • SM queried whether the project could purchase more vouchers and prizes to support an upcoming GWTA initiative. • <i>Action: SRLA and LOR committed to follow up this discussion.</i> 	
4.	<p>Structure planning update</p> <ul style="list-style-type: none"> • SRLA provided a summary of the engagement insights from the recent structure planning exhibition period: <ul style="list-style-type: none"> ○ An overview of the structure planning engagement to date. ○ An overview of structure planning engagement that took place between August 2023 to August 2024. ○ An overview of the engagement for the draft structure plans, the draft implementation plans and the draft planning scheme amendment documents between 17 March – 22 April 2025 <ul style="list-style-type: none"> ▪ SRLA noted the overall 817 submissions obtained across the alignment with 54 submissions for Glen Waverley. ○ The key themes and areas of interest seen from the engagement for Glen Waverley included: <ul style="list-style-type: none"> ▪ Traffic and parking availability ▪ Active and public transport ▪ Increased density ▪ Green spaces 	SRLA

	<ul style="list-style-type: none"> ○ SRLA confirmed the structure planning team continue to analyze and consider each submission provided and are preparing to present updated plans to the Independent Advisory Committee in late 2025. <p>Discussion:</p> <ul style="list-style-type: none"> • MV queried whether the structure planning engagement included youth participation. <ul style="list-style-type: none"> ○ SRLA responded that a youth panel was engaged in 2024 and provided key insights into the development of the structure plans. ○ MCC noted that Council has also established a youth panel for council planning and activities. • DS raised a number of items related to structure planning. <ul style="list-style-type: none"> ○ DS suggested incorporating feedback from developers who would become responsible for building the new infrastructure and obtaining feedback on how their infrastructure would support 'urban renewal'. ○ DS noted narrow shopfronts on Kingsway may be a barrier in developing the Kingsway area. ○ MCC noted that SRLA's draft structure plans and Council's plans for the area broadly does seek to preserve the overall existing character of the Kingsway area. 	
5.	<p>Other business</p> <ul style="list-style-type: none"> • DS queried when TV works would begin in Glen Waverley <ul style="list-style-type: none"> ○ RM noted the team expects to commence works in Glen Waverley in mid-2026. • DS asked whether TV is responsible for fitting out the intervention and ventilation shaft. <ul style="list-style-type: none"> ○ SRLA responded that a preferred contractor for the Linewide Alliance had been announced recently, will complete the fit-out work at the shaft. <p>The meeting closed at 4:55pm.</p>	All

Item	Stakeholder	Details	Status / due	Owner
New Actions				
1.	LOR	LOR to issue reminder to project personnel to not park in the RSL/Glendale/Montclair car parks.	Complete	LOR
2.	LOR/SRLA	SRLA and LOR to have a follow-up meeting with GWTA regarding additional trader support for an upcoming GWTA initiative	Complete	LOR/SRLA