

# Meeting Minutes

## North Community Liaison Group (NCLG)

Date	1/07/2022	Time	10am
Chair	Jeni Coutts	Meeting no.	5 of 2022
Location	Montmorency RSL	Minute taker	Jacqui Weedon

## Attendees

Attendees			
Name	Organisation	Name	Organisation
Jeni Coutts (JC)	Independent Chair	Natalie Pearson (NP) Senior Manager, Community Partnerships	NELP
Stephen Paul (SP)	Community Representative	Allan Hunter (AH)	Community Representative
Luke Minton (LM) Precinct Lead Communications and Engagement	Spark	Chris Logan (CL) Stakeholder & Community Engagement Manager	CPB
Phil Emirali (PE) Senior Project Engineer	CPB	Kathleen Petras (KP) Team Leader Transport Planning	Banyule City Council
Benita Williams (BW) Stakeholder & Community Relations Coordinator	CPB	Adriano Murone (AM)	Community Representative
Claudine Ledwidge-O'Reilly (CLO) Senior Communications & Stakeholder Relations Advisor	NELP	Jim Needham (JN) Manager, Communications and Stakeholder Relations, ,Enabling Works	NELP
Michelle Giovas (MG)	Community Representative	Mick Marcevski (MMA)	VicRoads
Michelle Molinaro (MM)	Community Representative		

Apologies			
Name	Organisation	Name	Organisation
Shaarang Bandekar (SB) Traffic Engineer	VicRoads	Elizabeth Patena (EP) Senior Communications and Stakeholder Relations Advisor	NELP
Remo Marinucci (RM)	Community Representative	Ryan Lucas (RL) Project Manager – Greensborough Road	Spark
Mark Judge (MJ) Manager Project Integration & Assurance	VicRoads	Louisa Rendina (LR) Senior Manager, Community Partnerships	NELP

## Key discussion points/decisions

Owner	Action
Jeni Coutts (JC)	<p><b>Welcome and outstanding business</b></p> <ul style="list-style-type: none"> <li>The Chair welcomed the group to the fifth meeting for 2022.</li> <li>The Chair introduced new attendees – Kathleen from Banyule Council and Jacqui from NELP</li> <li>Outstanding issues and actions itemised (see below table).</li> </ul>
Chris Logan (CL) Phil Emirali (PE) Benita Williams (BW)	<p><b>CPB Works update</b></p> <ul style="list-style-type: none"> <li>CL provided an overview of CPBs slides</li> <li>PE: <b>Nell Street to Rasheda Street service relocations.</b> Anticipate workers to be in the area for another 6-8 weeks. Drilling is complete. Other minor works and items noted during walkthrough with BCC (approx. 45 re instatement items) to be completed.</li> <li>PE: <b>Watsonia Station mobile phone tower</b> Telstra/Optus works likely to be completed October/November 2022.</li> <li>PE: <b>Watsonia Station Carpark</b> Central: 24 Carparks have been opened with temporary lighting in place due to delay with procurement of light pole, permanent poles should be installed by end of July. Northern: Approx. 50 car spaces initially closed for mobile phone tower works potential to open 20 up depending on workflow</li> <li>PE: <b>Watsonia Road gas works.</b> Works have recommenced with several challenges discovered. This work is taking 50 car park spaces at the southern end of Watsonia Station which will become available once works are completed.</li> <li>BW: <b>Communications and Engagement.</b> Working closely with directly affected traders. Night works to continue until late July which includes reinstatement works.</li> <li>CL: Thanked the team and key stakeholders acknowledging that it had been challenging for residents especially around Borlase St. Wished Spark the best for future works.</li> </ul> <p><u>Questions and comments raised</u></p>

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	<ul style="list-style-type: none"> <li>• SP: Were works completed on time? <b>CL: <i>Slightly behind due to unforeseen circumstances such as COVID but this has not caused any delays to the overall project</i></b></li> <li>• JN: Thanks to CPB from NELP.</li> <li>• MG: What have CPB learnt from early works and what would you do better re: lessening impacts on residents? <b>CL: <i>Plans to relocate some of the residents closest to the works activated quickly once works started. Noise was limited wherever possible. Able to pivot quickly to online communications to residents and stakeholders once COVID lockdowns commenced and has remained part of our operations. JN: Surveys have been sent over the course of works which have seen an increase in community sentiments. A lot has been learnt from early works to take to next stage of works which hopefully community will benefit from.</i></b></li> </ul>
Luke Minton (LM)	<p><b>Tunnelling package update</b></p> <ul style="list-style-type: none"> <li>• LM: <b>UDLP Exhibition</b> update on consultation.</li> <li>• LM: <b>Fencing and Hoarding Update</b> Fencing has been installed around worksites to keep community safe as site establishment activities commence. Environmental testing and soil sampling are also being completed. Testing has commenced on the pavilions at Winsor Reserve to ensure they are dismantled safely. Hoarding will be installed later this year. Spark will talk to residents to collect feedback on the different designs NEL has developed.</li> <li>• LM: <b>Site Establishment and Upcoming Works</b> Site compound to be established on Winsor Reserve. Acoustic shed construction to start by year end. Dedicated site access from Greensborough Rd will be created as part of realignment works including existing clearway.</li> <li>• LM: <b>Approach to Tree Removal</b> Qualified Ecologists and Wildlife Handlers will be onsite daily to complete inspections during works. Spark working with community groups, Early Learning Centres and schools to reuse and repurpose removed trees as well as Banyule Council which has a repurposing centre used for Council orientated projects. Spark will also collect seeds to be propagated off-site before tree removal commences.</li> </ul> <p><u>Questions and comments raised:</u></p> <p><b>UDLP JC:</b> Were you pleased with level of interest?  <b>LM:</b> <b><i>Yes, very positive and helpful feedback was received which will be reported back to the community on what was heard, how it was considered and adopted</i></b></p> <p><b>AM:</b> When does that happen?  <b>LM:</b> <b><i>Anticipated to be by the end of this year – report is being prepared now and submissions being gone through</i></b></p> <p><b>AM:</b> Is the advice to the community after the Minister has been advised and decided or before?  <b>LM:</b> <b><i>After. All the feedback received will be put into a report for the Minister to make a final decision on the UDLP</i></b></p> <p><b>AM:</b> Can I suggest it be presented to community before it goes to the Minister?  <b>LM:</b> <b><i>We've collected feedback through the EES and UDLP. The feedback is provided to the Minister for Planning for their decision as part of the statutory planning process.</i></b></p> <p><b>SP:</b> When the Minister gets the report is that the end of the process?  <b>LM:</b> <b><i>The Minister makes their decision on the final UDLP and that's how we'll proceed.</i></b></p> <p><b>MM:</b> How did you work out which properties to doorknock?  <b>LM:</b> <b><i>The 46 properties doorknocked along Bulleen Rd were for site compounds set up around Ilma Ct and Golden Way. That's not all the properties we doorknocked, just one area. Properties were doorknocked throughout North and South for both precincts, including from Lower Plenty Rd to Watsonia Rd in the north.</i></b></p>

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	<p>SP: Suggested asbestos will be found in Windsor Reserve pavilions.  <b>LM: That's what we hope to understand by doing testing</b>            SP: Will that slow the process down?  <b>LM: No, this is very common for construction projects to understand and safely manage impacts.</b></p> <p>MG: Communications around works to residents living near Windsor Reserve have been confusing and incorrect -NELP is only interested in Dilapidation Reports.  <b>LM: Dilapidation Reports were the most recent communication. We sent residents three letters to offer a property condition survey. The same residents were also doorknocked to talk about Windsor Reserve being used as a spoil shed earlier this year. A fact sheet and our most recent construction update were also provided in the last months.</b>            MG was invited to provide LM with exactly what community members would like more information on as they are refining their plans to update fact sheets.</p> <p><b>Fencing and Hoarding</b></p> <p>MG: Fencing was installed before residents were told it would happen and they thought a Bunnings was being built there  <b>LM: The residents were spoken to back in May. Written and face to face communication took place in the month prior, particularly with nearby businesses.</b></p> <p>AM: A 'goats track' developing next to the site fence which is quite dangerous and at night there is inadequate lighting. Why has this footpath been closed off so early considering the TBM isn't starting until 2024?  <b>LM: There's early work that needs to be done in the area before the TBM launch box which will be from July/August. Signage is being developed to make it very clear where people should be going, and we've also got pedestrian signage through the area.</b>            JC: Is there any way you could block it off?  <b>LM: Spark doesn't have power to shut off informal spaces but will investigate more signage and lighting.</b></p> <p>LM: Invited CLG feedback on artwork examples</p> <p>SP: Which one is the cheapest? <b>LM: They are all cost effective solutions that are printed out and placed on concrete barriers, chainmesh fencing or timber hoardings</b></p> <p>MM: Can options 2 &amp; 3 be combined?  <b>LM: Yes</b> NP: Is option 3 examples of flora that can be found around here? MM: Confirmed we do have those 3 natives in the area</p> <p>Will anti-graffiti coating be applied? Small group discussion on graffiti and options available.</p> <p>PE: Current lesson learned we have some vinyl hoardings up from early works and they've been graffitied, they weren't protected. NELP is across this.</p> <p><b>Site Establishment and Upcoming Works</b></p> <p>MG: Does this mean more homes will be acquired as well as further relocation offers?  <b>LM: Relocation discussions with residents will take place as part of community engagement when upcoming works are discussed. Offers of respite or relocation will be considered on an individual basis. VPS info was provided in earlier communication. Feedback from residents is being considered in final designs and we will be back out talking residents once works get closer.</b></p> <p>SP: Windsor Reserve will be out of action until project completed and when will reinstatement works start?  <b>LM: Yes, reinstatement works will begin once works are complete. Anticipate reinstatement will return area to current look with facilities depending on Banyule Council.</b></p> <p>MM: When people are relocated is there a clause to prevent them renting their property out to prevent profiteering?</p>

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	<p><b>LM: Spark only handle short term relocation. VPS and long-term relocation is handled by NEL.</b></p> <p><b>CLOR: We have been talking residents since Oct 21 re: VPS with scheme details currently being finalised and we will be back out talking to people soon.</b></p> <p><b>Approach to Tree Removal</b></p> <p>SP: How will cats, rats and foxes be dealt with?</p> <p><b>LM: We aren't directly responsible for that but if they are on our worksite and a potential risk we will step in. Decisions will be the responsibility of the Ecologists.</b></p> <p>MG: When will further tree removal at Simpson Barracks take place?</p> <p><b>LM: Once approvals are complete from mid –late July/August.</b></p> <p>MG: Any update on the Matted Flax Lily and Studley Park Gums? <b>JN: Will find out and respond re: Matted Flax Lily.</b></p> <p><b>LM: referred to upcoming slide re: seed collection will be undertaken prior to Studley Park Gums being removed.</b></p> <p>AM: What drove the decision to have a distinct indigenous palette and not exotic species in the UDLP? <b>LM: Will check with design lead and respond.</b></p> <p>MM: Can local artists such as chainsaw artists use trees?</p> <p><b>LM: We have a meeting with a chainsaw artist next week (7/07) to discuss potentially having art created.</b></p> <p>MM: Looks good as benches as well.</p> <p><b>LM: We have been having discussions with Banyule Council regarding this.</b></p>
Natalie Pearson (NP)	<p><b>North East Community Fund</b></p> <p>The NECF is in the process of being finalised. This will be an annual program enabling local community groups to apply for grants, partnerships and sponsorship funding in areas most impacted by construction. This is in addition to works already completed with local councils such as Binnak Park, Ford Park and Greensborough College.</p> <p><u>Questions and comments raised:</u></p> <p>MM: Is there any chance of being able to do seed boxes? <b>NP: I would encourage you to apply.</b></p> <p>SP: Are you sending this out? <b>NP: Yes, more information will be provided soon.</b></p> <p>AM: Will community groups be competing with organisations like Banyule Council? <b>NP: No, the program is for community groups and NFPs.</b></p> <p>MM: Do schools fit into NFPs? <b>NP: Yes MM: I have a wicking bed (self-watering garden bed) drawing that I unsuccessfully applied for funding for a while ago which would repurpose timber.</b> JC: A perfect opportunity for you to talk to Men's Shed again.</p>
Jeni Coutts (JC)	<p><b>Open Forum:</b></p> <ul style="list-style-type: none"> <li>MM asked AM: Were you able to approach Ministers &amp; MPs about the bridge (Watsonia Green Bridges)? <b>AM: No responses received from any of the MP's.</b> JN: There will be another Urban Design and Landscape Plan for community feedback in 2023 for the Northern Package.</li> <li>AM: UDLP shows end of first package and start of second package indicating no scope for a change to Watsonia Rd intersection which currently will be a tunnel entry point <b>LM: Tunnel goes under</b> AM: There is some confusion in the community re: will there be an open trench or <b>greenbridge</b> <b>LM: This will be part of the Urban Design and Landscape Plan for community to be held potentially in 2023</b> JN: This is potentially a reference design that has been seen and there is still work to be done for the Northern Package <b>LM: Spark is not responsible for this package but will work with contractor for the North package</b></li> </ul>

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	<ul style="list-style-type: none"> <li>• KP: Paul Bellis will no longer be attending the NCLG replacement TBC</li> <li>• SP: Do the minutes go to local MPs? NP: Yes, they are available online and will be emailed</li> <li>• MM: Confirms her comments from previous meeting that Banyule Council is continuing to manage the Greensborough College upgrade.</li> <li>• MG: Also comments re confusion in interface zone NP: We have that feedback on board and will work to make it really clear in communication going forward. NELP is the overarching body that ensures accountability. We are there to ensure the interface along the whole project corridor.</li> </ul>
Jeni Coutts (JC)	<p><b>Other business</b></p> <ul style="list-style-type: none"> <li>• NP: As we are moving in the main construction phase for the tunnelling package, it's time to refresh the CLGs. We will go through a recruitment process for members to be a part of this next phase. Current members will need to reapply.</li> <li>• JC: Thanked everyone for attending and confirmed next NCLG meeting will be held in person at Montmorency RSL on Friday 19 August 2022 from 10am – 12pm.</li> <li>• JC: Thanked NCLG members and presenters and closed the meeting at 11:31am</li> </ul>

## Actions and issues register

No.	Date raised	Action/Issue	Owner	Status	Date closed
N1-2	12 November	Greensborough Historical Society (GHS) to present to CLG-North in a future meeting,	NELP	OPEN NELP will arrange	
N1-7	21 January	Request for traffic numbers to be shown at a future meeting.	NELP	OPEN More traffic data provided to the group when available.	
N2-2	4 March	JC requested future presentation on Sustainability	NELP	OPEN Will be presented in a future meeting.	
N5-1	1 July	LM to investigate temporary lighting solution or can curb and channel be installed to enclose the space and prevent people from using 'goats' track in Watsonia	LM	OPEN	
N5-2	1 July	MG requested update on Matted Flax Lily transplanting	JN	OPEN	
N5-3	1 July	AM would like to know why there is a distinct indigenous palette and not exotic species in the UDLP	LM	OPEN	

