

27 April 2023



Meeting Minutes

Northern Business Liaison Group

Date	27/04/2023	Time	5.30 PM to 7.30 PM
Chair	Jeni Coutts	Meeting no.	3 of 2023
Location	Watsonia RSL	Minute taker	Jacqueline Weedon

Attendees

Attendees			
Name	Organisation	Name	Organisation
Jeni Coutts(JC)	Independent Chair	Mal Baptist (MB)	Spark
Hesham Mobarek (HM)	Watsonia Pharmacy / Watsonia Traders Association	Keith Cowden-Brown (KCB)	NELP
Kim Norton (KN)	AMA	Matt Guest (MG)	Watsonia RSL
Hannah English (HE)	Spark	Costa Andrianakis (CA)	Spark
Luke Minton (LM)	Spark	Jim Needham (JN)	NELP
Holly Havers (HH)	Spark	Adrian Carter (AC)	NELP
Sarah Maguire (SM)	Watsonia Traders Association		

Apologies			
Name	Organisation	Name	Organisation
Jeremy Richards (JR)	Watsonia Optical	Collin Brooks MP (CB)	Member of Parliament
Georgie Nathan (GN)	Nillumbik Shire Council	Erica Hardie (EH)	Banyule City Council
Renato Marnich (RM)	NELP	Yvette Stanfield (YS)	Macleod Traders Association
Katy Sylvia (KS)	Spark		

Actions – previous

No.	Action	Owner	Due	Status	Update
10.7	SM & JR would like to meet with NEL and Spark to discuss options to alleviate the lack of carparking at the south end of the shopping strip.	RM	01.12.22	OPEN RM to provide timeframe on progress at next meeting	CLOSED RM to present solution once confirmed
1.5	RM to work with Banyule Council on the possibility of getting electronic message boards installed	RM	16.03.23	OPEN Will work with BCC to investigate a suitable solution	OPEN
1.6	LM and HE to work with traders on simplified fact sheets	HE	16.03.23	OPEN LM and HE to work with traders on simplified fact sheets	CLOSED Hard copy example handed to members

Key discussion points/decisions

Owner	Action
Jeni Couatts (JC)	<p>Welcome and outstanding business</p> <ul style="list-style-type: none"> • Welcomed the Northern Business Liaison Group attendees • Introduced agenda items. • Apologies noted • Addressed previous meeting's actions as above.
Hannah English (HE)	<p><u>Trader Engagement</u></p> <p>Presentation covered business support including research, initiatives and worksite 'Spend and Win' activation for staff shopping at Watsonia and Macleod.</p> <p>SM: The 'spend and win' vouchers are they gift cards or Visa cards? HE: I believe they are Visa gift cards but we can look into giving Watsonia and Macleod Shops gift cards in future. SM: That would be good as the Visa ones can be spent anywhere.</p>
Costa Andrianakis (CA) Mal Baptist (MB) Luke Minton (LM)	<p><u>Works Update</u></p> <p>Provided timeline of key activities through to September, works update on Greensborough Road realignment, TBM launch box construction, vent tunnel construction, Winsor Reserve compound and Yallambie construction</p> <p>CA and MB worked through a video of the site stopping at various points to discuss aspects of the construction site and works.</p> <p>JC: Will the conveyor moving the dirt from the tunnel excavation be over the road? CA: Yes</p> <p>JC: How high will it be? CA: Approximately 12 meters above Greensborough Rd.</p> <p>HM: Why couldn't the Tunnel Boring Machines (TBMs) start in Watsonia? LM: They are launching in Watsonia.</p> <p>HM: Will the TBM be exposed whilst it is going through the cut and cover section at Lower Plenty Road? LM: It will still be approximately 30metres below surface level.</p>

Owner	Action
	<p>HM: Is the TBM doing the cut and cover section? <i>HH: The cut and cover sections are done by cranes and excavators to build the interchange ramps that connect the surface road down to the tunnel. This includes a large concrete 'box' 30m below surface where the ramps join the tunnel itself. When the TBMs arrive at the box, they will be tracked through, and then continue their journey south to Manningham Road interchange.</i></p> <p>JC: How big is the TBM launch box? <i>MB: It's approximately 200 x 60m wide and the head wall is approximately 32 meters below the ground</i></p> <p>JC: Where will the TBMs be assembled? <i>MB: The TBMs will be assembled on the Yallambie Road side of the launch box and they will be picked up by a gantry crane and then lowered into the launch box.</i></p> <p>JC: Will there be any additional road closures coming up? <i>LM: There will some short-term closures when the conveyor is being assembled over Greensborough Rd. CA: There will also be some lane closures over the next couple of weeks between Blamey and Yallambie Roads whilst an access point is being built.</i></p>
Jim Needham (JN) Kim Norton (KN)	<p><u>Northern Package Update</u></p> <p>Presentation on proposed site compounds at AK Lines Reserve and Gabonia Ave Reserve including offset Watsonia Station commuter parking in Frensham Reserve and rail works update.</p> <p>HM: Will both compounds be set up or one or the other? <i>KN: It is proposed that both will be set up JN: North East Link has provided new facilities at Greensborough College and Binak Park to allow the displaced sporting clubs to continue playing.</i></p> <p>HM: No one could be disappointed with the Greensborough College facilities.</p> <p>HM: When will the North package engagement start? <i>JN: There are no changes to the current timeline, we will be in touch to arrange the next meeting.</i></p>
Adrian Carter (AC)	<p><u>Trader Engagement Update</u></p> <p>Presentation on Digital marketing support initiative and M80 Ring Road completion: trader engagement</p>
Jeni Couotts (JC)	<p><u>Other Business</u></p> <p>Nil</p> <p>Open Forum</p> <p>HM: Thanked CA and MB for the detail provided during the drone footage construction update.</p> <p>JC: Thanked the group and presenters for attending and closed the meeting at 6:15pm</p> <p>Next Business Liaison Group Meeting: North 15 June 2023</p>

Actions - new

No.	Action	Owner	Due	Status	Update
3.1	Presentation on parking solution for southern end of Watsonia shopping strip	RM		OPEN RM working with BCC on solution	
3.2	Update on how many businesses have taken up the Small Business Mentoring offer	AC	12.06.23	OPEN RM to advise at	

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				next meeting	
3.3	SM has requested a soft copy of the Simplified Fact Sheet	HE	12.06.23	OPEN HE to send to NBLG members	CLOSED JW sent with minutes