

7 June 2024



Meeting Minutes

Northern Community Liaison Group

Date	7/06/2024	Time	10am-12pm
Chair	Jeni Coutts	Meeting no.	4 of 2024
Location	Watsonia RSL	Minute taker	Helena Vun

Attendees

Attendees		Apologies	
Name	Organisation	Name	Organisation
Jeni Coutts (JC)	Independent Chair	Andrew Mills (AM)	Community Representative
Giselle James (GJ)	Community Representative	James Hamilton (JH) Environment Manager	SPARK
Paul Raworth (PR) South Zone Construction Manager	AMA	Shondelle Mathews (SM) Spark, Manager, Community Engagement	Spark
Wade Howell (WH)	Community Representative	Deanna Hadid Senior Stakeholder and Community Engagement Advisor	Spark
Michelle Giovas (MG)	Community Representative	Wendy Cisar (WC)	Community Representative
Kim Norton (KN) Communications and Stakeholder Relations Lead	AMA	Matt Watson (MW) Project Manager Civil	AMA
Jacqueline Weedon (JW) Project Support Officer	NELP	Kate Zisos (KZ) Senior Advisor, Senior Stakeholder and Community Engagement Advisor	Spark
Michelle Molinaro (MMo)	Community Representative	Alex Chan (AC) TBM Project Manager	Spark
Stephen Paul (SP)	Community Representative	Adrian Carter (AC)	NELP

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Attendees		Apologies	
Name	Organisation	Name	Organisation
		Advisor, Communications and Stakeholder Relations, North	
Scott Lambert (SL) Senior Advisor, Communications and Stakeholder Relations, North	NELP	Damian Percy (DP) Project Manager	Spark
Hannah English (HE) Senior Precinct Community Engagement Advisor	Spark	Rob Harper Acting Manager, Sustainability	NELP
Mark Minahan (MMi) Duty Manager	Watsonia RSL	Mick Marcevski (MMA) Manager Project Integration & Assurance	Department of Transport and Planning
Elizabeth Patena (EP) Senior Communications and Stakeholder Relations Advisor	NELP	Kathleen Petras (KP) Transport Planning & Project Coordinator	Banyule City Council
Steve Denton (SD) Interface Zone (Watsonia) Construction Manager	AMA		
Chi Chi Luan Mechanical Engineer TBM	SPARK		
Ivan Zarezkij Senior Communications Advisor	SPARK		
Lexie Walter (LW) Sustainability, Environment and Government Policy Lead	AMA		
Brett Kavanagh (BK) North Zone (M80) Construction Manager	AMA		
Jonathan Risby (JRI) Manager Transport, Development and Environment	Banyule City Council		
Josh Ribarich (JR) Communications and Stakeholder Relations Advisor	NELP		
Alan Hunter	Community Representative		

Actions – previous

No.	Action	Owner	Due	Status	Update
	[Insert description]	[Insert name]	[Select date]		
	[Insert description]	[Insert name]	[Select date]		
	[Insert description]	[Insert name]	[Select date]		

Key discussion points/decisions

Owner	Action
Jeni Couotts (JC)	<p>Welcome and Outstanding Business</p> <p>Addressed the following actions:</p> <ul style="list-style-type: none"> • NC243-8 • NC243-7 • NC243-6 • NC243-5 • NC243-4 • NC243-3 • NC243-2 • NC243-1 • NC242-4
Brett Kavanagh (BK)	<p>M80 Update</p> <p>Presentation covered drone footage, 3-month timeline, Watsonia Intersection Realignment program, environmental overview, and community engagement.</p>
Paul Raworth (PR)	<p>MG: You're removing the trees on the Watsonia North side of M80 but are you also removing trees on the Bundoora side? Are there No Go Zones set up? BK: They will be tree removal on the Bundoora side but not to the full degree. We are working with stakeholders and design to minimise impacts. We have environmental CHMP areas that are No Go Zones set up.</p>
Steve Denton (SD)	<p>MG: Will light vehicles be using residential streets to access work areas and are you setting up a site compound next to Sellars Street. BK: Some light vehicles yes, but not all. The intention is to get some construction traffic off the freeway. Hardstand areas will be set up around Sellars Street. Not establishing a site compound.</p>
Lexi Waller (LW)	
Kim Norton (KN)	<p>MG: Is the Kempston Road bridge going to be closed? BK: There will be periodically road closures in that area to enable the bridge construction. There will also be a time when we have to lift some large precast elements on top of the road which will involve road closures over a series of nights. We are aware there is a semi pocket community and will go through engagement with them before works.</p> <p>MMo: Are the electricity outages around Watsonia Road related to the project SD: Not project related and referred AUSNET. The project team is experiencing the same flickering lights between 12am-2am.</p>

Owner	Action
	<p>JRI: Is the Watsonia Road intersection realignment the last intersection move? SD: It's the last main intersection move but there are other traffic switches to come as we open up sections of the project.</p> <p>JRI: What is the Watsonia Station car park (west) used for? SD: That area has become a working area for construction purposes. There is a bus turning loop that is existing. There will be DDA and MTM carpark near Elder Street. There are some caravans but not intended to set up a site compound.</p> <p>MG: What does hollow trees mean? LW: Hollow trees are trees that are suitable to be used for fauna. Their branch structure enables them to be used for fauna homes and habitat boxes. We are putting habitat boxes out shortly. The hollow trees that we have identified come from trees that were originally tagged to be removed and our arborist and ecologist have identified them as able to be repurposed.</p> <p>SP: Can you provide a ballpark figure on how many trees are being removed? LW: Ballpark figure is a couple of thousands. We will be replanting these trees and have many tree initiatives taking place.</p> <p>SP: Any issues with feral animals and any deers spotted? LW: Not anymore there was a few at the mound and no deers have been spotted. We've spotted a couple of foxes</p> <p>GJ: Do you have any dust depositional gauges on the other side of Greensborough Bypass/Highway? LW: Yes, but I can confirm that. However, there is noise and vibration modelling in that area. We do move the gauges around depending on where we might receive community concerns or complaint. Some of it we have identified as sensitive receivers such as the primary school.</p> <p>MG: With your water monitoring is it just the AMA area or is the also the downstream of Lower Plenty Road. LW: We do pick up some areas outside our project boundary such as the downstream area. The parameters we test for are set within our management plan that complies with the EPRs.</p>

Chi Chi Luan (CL)	<p>Tunnels Update</p> <p>Presentation covered 3 month lookahead, assembling TBM, progress update, building and installing the precast panels, supporting local businesses, community engagement and southern project update</p>
Hannah English (HE)	
Ivan Zarezkij (IZ)	<p>MG: How many staff needed to run the TBM, and will it be 24/7? CL: Up to 25 people per shift and the TBM has the capacity to run 24/7 if it needs to.</p> <p>WH: Does the cutterhead still go while the segments are installed during tunnelling? CL: No, This is a 2 part process which involves cutting, stopping, segments put in place and then retraction</p> <p>MG: How do you manage a fire in the TBM? CL: In the TBM, there are fire curtains built within the TBM using water supplied from the surface. On the surface there are filled water tanks in case of emergency near the Service Road.</p> <p>SP: Do you have different cutterhead teeth settings for the TBM to cut through different types of soil? Is there also a process to deal with leaking tunnels? CL: Yes, before we decide which setting to use, we go through the sample report and bore holes to help make an informed decision. If the TBM gets stuck the cutterhead has the ability to retract and tilt out of position. Leaks are grouted and repaired.</p>

Owner	Action
	<p>GJ: How long can shift workers work underground for? CL: Maximum 12 hour shifts. The TBM has a crib room and facilities such as a fridge, toilets, and water.</p> <p>GJ: What are the 32 complaints related to? HE: Noise, dust and light</p> <p>MG: Is the industrial estate area going to be retained as parkland? IZ: Yes, currently this space is used as site offices, but we'll eventually see this space as two strips of indigenous parkland that will be revegetated once the site office is removed.</p> <p>GJ: What is the dimension of the land bridge connecting Vento Club and the other side? IZ: I will get the dimensions for you.</p> <p>AH: Will the golf course be occupied? IZ: Similarly with AK Lyons, the Eastern Freeway team will occupy a section of the golf course.</p> <p>GJ: You're using Trinity and Marcelin grounds during the project? IZ: Correct, and we'll return the space to the school one the project is finished with access upgraded.</p>
Jeni Couatts (JC)	<p>Other Business</p> <p>AH: What is the big hole in the ground at AK Lines near Grimshaw Street? LW: AK Lines is being used as site compound and laydown areas. There is an existing sediment basin which is an asset owned by Melbourne Water.</p> <p>SP: I'm following up the action from the last NCLG about the gender breakdown of construction workers on-site and what the target is. LW: For M80, it is 20% of females on site and 40% of females in the office with a lot of initiatives set to take place soon. The target policy is super low around 4-7%.</p> <p>WH: We've been told there'll be an increase in noise/vibration in the near future on LPR site and given no further info about that. There's a huge lag time between follow-up call following an action and the action being done. There is a lack of transparency, honesty and openness and the community is starting to experience complaint fatigue. JR: Community engagement meetings are arranged around every two months to talk about upcoming works and managing construction impacts. Bespoke 1 on 1 meetings are also organised for those who cannot make the group meeting, but we appreciate this concern being raised and we'll look to follow this up about what else we can do to address this concern.</p> <p>WH: The needs to be a rubbish clean up behind the hoarding fence where there is a 2-3 metre wide area which is fenced off as a tree protection zone. Residents are also experiencing a lot of light pollution at around 3am even with blinds down. HE: We'll take this on as an action.</p> <p>MG notes Warringal Conservation Society 4th July 7.30pm and AMA representation.</p> <p>GJ: What is the latest update on UDLP approval for M80? Where are we at with the purple patch at Watsonia Station? KN: Approval is expected in the second half of this year with the purple patch to be finalised following UDLP approval.</p> <p>MMo: Why are workers in the TBM required to be clean shaven? CL: When tunnelling takes place, it will produce silica dust and that requires employees to be well fitted in to P2 mask for health safety.</p>

Owner	Action
	WH: Is there an update on the Watsonia Town Square update? JRI: Works still going and progressing. On track to finish later this year.
	Next meeting 19 July 2024 - Mike filling in Thanked NCLG members and presenters and closed the meeting.

Actions – new

No.	Action	Owner	Due	Status	Update
	Dimensions of land bridge near Veneto Club for GJ	IZ	19/07/2024	OPEN	
	Follow up with NEL on complaint fatigue - lag time in resolving complaints and lack of transparency	JR	19/07/2024	OPEN	
	Rubbish clean up at tree protection zone behind hoarding and address late night light pollution	HE	19/07/2024	OPEN	

Actions – Short Term

No.	Action	Owner	Due	Status	Update
NC243-8	Request council send in someone to replace an apology.	JR	07.06.24	Closed	Another member of JR team also has this in their diary as a back up now
NC243-7	Concerns relating to wildlife, EPR compliance, vegetation protection plans and results of stormwater sampling. Response to email required	JR	07.06.24	Closed	Response sent 04/06/24
NC243-6	Would like to know the figures of women and the gender balance in labouring roles and construction.	SM/KN	07.06.24	Closed	Moved to long term
NC243-5	Frensham Reserve car park. No directional signage coming down Elder St to turn right onto Frensham where the carpark is.	KN	07.06.24	Closed	Signage on order and to be installed
NC243-4	Request for a speed limit sign to be placed on Greensborough Highway southbound between Grimshaw and Elder. Early warning signs of road works ahead so users can take alternate route and avoid congestion also requested	KN	07.06.24	Closed	Signage on order and to be installed

No.	Action	Owner	Due	Status	Update
NC243-3	Request to have signage near Rosanna Golf Links Primary School and St Martins to be corrected by SPARK as one is an advisory speed and one is mandated.	SM	07.06.24	Closed	Traffic supervisor investigated this issue. The item is closed due to it being a temporary set-up.
NC243-2	Request for drawing of the TBM alignment, and which properties will be affected.	SM	07.06.24	Closed	To be shown at meeting on 7 June
NC243-1	Request for the traffic management plan for Winsor Reserve site including specified routes for trucks.	SM	07.06.24	Closed	Information provided
NC242-4	KN to contact MMA at DTP and arrange for him to address GJ concerns around Watsonia Station offset carpark	KN			KN spoke with GJ RE close out of concerns

Actions – Long Term

No	Action	Owner	Due	Status	Update
N6-6	KZ to present lookahead on Greensborough Road surface works	KZ	Q1 2024	Open	Update to be presented when information available
NC241-2	Can construction works be shown via livestream on NELP website?	KZ	Q3 2024	Open	KZ to advise if this will be possible once the TBM structures are in place
NC242-1	MG: Asks what is the percentage of greenhouse gas emissions for the entire NEL Project?	RH	Q3 2024	OPEN	We won't be able to provide the emissions total until the final energy models have been received from our delivery partners associated with the project once it becomes available in July.
NC243-6	Would like to know the figures of women and the gender balance in labouring roles and construction.	SM/KM	Q3 2024	OPEN	

Future Presentations

Scheduled Date	Date Raised	Topic	Owner	Update
Q2	10 May 2024	GJ has requested the five phases of construction for Watsonia Road realignment and traffic plans including traffic signals and timings	KN	

Scheduled Date	Date Raised	Topic	Owner	Update
Q4	1 December	JC has requested actual v's modelling for noise and vibration to be presented in 2023	LM	LM to arrange JR (Spark Environment Manager) to present when results available
Q3	31 March	Vent outlet operation presentation including how will the vent outlets disperse the emissions and how far will they go?	LM	LM to arrange presentation
2025	31 March	Presentation on LXRP's communication plan for the Macleod level crossing removal	JN	LXRP to present at a future meeting
Q3	12 May	VPS Overview	LR	Presentation to be given in future meeting
Q1 2024	27 October	AMA to present what goodwill offers will be available to residents	KN	Presentation to be given in future meeting

Additional information

Tunnels Community Interactions: 94	M80 Completion Community Interactions
Enquiries/Comments: 47	Enquiries/Comments:141
Project engagement and responses: 15	Project engagement and responses: 143
Complaints: 32	Complaints: 134
Positive Feedback: 0	Positive Feedback: 6

Additional information

[Insert text]