

Meeting notes

Yan Yean Road Upgrade – Stage 2 Community Reference Group

Date: 29 / 9 / 25

Time: 6pm

Location: Online meeting

Chair: Charlotte Claney

Note taker: Josh Lim

Meeting number: 5

Attendees

Attendees (Name/Organisation)	
Bronwynne McPherson	Angela Vorng, Senior Project Manager - Northern Package (MRPV)
Claire McMorron	Charlotte Claney, Senior Communications and Stakeholder Engagement Advisor (MRPV)
Felicity Gordon	Daniel Kollmorgen, Senior Project Manager - Southern Package (MRPV)
Jo Jamieson	Helena Woolums, Senior Environment and Sustainability Manager (MRPV)
John Yeomans	Josh Lim, Senior Communications and Stakeholder Engagement Advisor (MRPV)
Pam Kalms	Leigh Crump, Deputy Program Director (MRPV)
Liz Lambropoulos, Strategic Transport Planner (Nillumbik Shire Council)	

Apologies (Name/Organisation)	
Aimee Dima	Tony Field (CFA)
Barbara Marshall	Arthur Tsoutsoulis, Senior Project Manager – State Projects (City of Whittlesea)
Bill Papanestoros	Paul Reeves, Communications and Stakeholder Engagement Manager (MRPV)
Evan Woolnough	Bruce Turner, Independent Facilitator (Phoenix Facilitation)
John Huitt	

Key discussion points/decisions

Who	Item
Charlotte Clane	Welcome, apologies and confirm the agenda On behalf of Bruce who is away, Charlotte welcomed everyone and noted there were a few apologies. Charlotte noted that no special topics had been raised by the CRG members for discussion and opened the floor to topics. None were raised. Pam asked if she could receive the slides from the previous meeting. Charlotte said that the slides go out alongside the meeting notes and would resend the previous meeting's slides to the group. John Y asked if the group could receive slides ahead of meetings to refer to during the meeting. Charlotte explained that we'll send them through after the meeting but going through them for the first time as a group was helpful for discussion.
Angela Vorng	Outstanding actions Action 2.1: MRPV to provide a design update for the Doctors Gully Road tie-in, when available. To be discussed in the project update section.
Angela Vorng Daniel Kollmorgen	Project update Before the project update began, John Y asked about the project design shown in the artist's impression on the slide. Charlotte explained the artist's impression is indicative only and was created before the recent design updates. Pam noted that there was an updated map showing the design in the latest Community Update newsletter she received in her mailbox. John Y said he has not received the printed update. Charlotte and Josh noted the feedback and mentioned that the project had taken on the suggestions from the previous CRG meeting and arranged for distribution to the PO boxes at Yarrambat and Doreen post offices this time around. Charlotte said she would email John Y a digital copy of the September Community Update newsletter.

Who	Item
	Northern section update Site compound setup is planned to commence during the week of 20 October 2025. Concrete safety barrier installation is also planned to begin at that time and will result in changes to existing traffic conditions. Major works are expected to commence in late November. The design changes the project has been pursuing to reduce the size of the road at Doctors Gully Road have also been approved by the Department of Transport and Planning (DTP). Angela showed a side-by-side comparison of the old design and new design at Doctors Gully Road, showing the narrower design. - John Y asked how this would impact the land in that area. Angela confirmed that the land acquisition boundaries would not change. John Y asked if this design change would affect the access to his and Pamela's properties. Leigh confirmed that it would result in a general reduction in the length of works on Doctor's Gully Road and would allow current access to John and Pamela's properties to be maintained. Angela showed an updated plan of Activity Way, with the P-turn relocated to Activity Way from Doctors Gully Road. - Pamela asked how Activity Way was related to the changes at Doctors Gully Road. Leigh explained that the project needs to provide a P-turn in the area for heavy vehicles. As the design has been changed at Doctors Gully Road to narrow the road, the P-turn had to be relocated. Moving it to south of Activity Way preserves some additional trees at Doctors Gully Road and makes the P-turn part of a signalised intersection, which is safer. The Doreen Recreation Reserve will close once barriers begin to roll out from late October, as it won't be safe for the public to access reserve once works start. Leigh added that discussions with the City of Whittlesea to determine the outcome for the reserve are ongoing, with Council considering several proposed options. - Felicity asked how school children would be able to walk along Yan Yean Road from Cookes Road to access the bus stop near the bike shop. Leigh advised that exact plans for the barrier installation are still pending, but safe pedestrian access would be considered. - John Y asked when barriers and temporary fencing would start going up on acquired land. Charlotte said that barrier installation for the project is scheduled for late October, with major works in late November. Leigh advised that temporary fencing would be installed along acquired land very soon after the acquisition date. - John Y noted that both he and John H have gas lines that would be within the area of the new road and asked how that would be managed. Leigh confirmed that the project is working with APA to determine the best way to manage the assets, which will likely be a mix of utility relocation and asset protection. Southern section update The project is assessing submissions from a panel of prospective contractors and expects to confirm the preferred contractor at the November CRG meeting. Works on the 19th hole at the Golf Course are expected to start this summer, delivered by Decmil. The south package is also about a month away from completing the reference design, which will set the project up well for the tender process.

Who	Item
	Investigations will soon take place to determine the extent to which the roots of the tree on the corner of Orchard Road and Yan Yean Road will be affected by works. Technicians will be in the area from as early as next week (w/c 6 Oct), completing some non-destructive digging (NDD) to expose the tree roots so they can be examined. Jo asked if there had been any progress on the signalised intersection at Yarrambat Park. Daniel said this has been raised with DTP, and a decision has yet to be made. The project is in the process of completing some further analysis requested by DTP.
Helena Woolums	Environment and sustainability update The Environmental Management Framework (EMF) is now live on the project website and available to the public, along with supporting information on the Environmental Performance Requirements (EPRs). The Independent Environmental Auditor (IEA) is reviewing the northern package's construction management plans before major works start. The audit results will be published on the website a few months after the start of major works. The Matted-Flax Lily Management Plan and Fauna Management Plan have both been submitted to the Department of Energy, Environment and Climate Action (DEECA) for comment. The northern package has received approvals from DEECA for vegetation removal. • John Y raised the topic of trees being tagged on their property, as he's noted many have been tagged, but they haven't been told which are going and which are staying. Helena explained that the project is working on communications materials to outline this and will be sharing information on what trees will be impacted before the start of major works. The tags on the trees are to log and identify them, not indicate removal or retention. • John Y noted that some trees that he understands to be in the middle of the new road alignment haven't been tagged and finds it odd. He specified it was two River Red Gums near the southwest of his property. John Y said that Decmil had come to mark out the alignment of the new road, which has given him a better idea of what it will look like. Leigh suggested the trees may not have been tagged yet, or that they weren't included in the assessment. Looking at the aerial imagery, it seems likely these trees won't be impacted, as they'll be on the acquisition boundary near the shared walking and cycling path. • John Y also noted that noise monitoring had recently been concluded, and that the monitoring equipment had been picked up from his property. Angela explained that the noise monitoring was to establish a baseline noise level, so the project has something to compare to once construction begins to help assess noise impacts.
Joshua Lim	Communications and stakeholder engagement update Letters went out in early September to properties impacted by the Specific Controls Overlay (SCO) to provide an update on project progress. In the coming weeks, offers for a pre-construction property condition survey will be made to properties near the project area. This condition survey helps to establish a baseline record of the state of a property before works start, to help assess potential construction impacts once works begin.

Who	Item
	The September Community Update was distributed earlier in the month, with distribution to the PO boxes at Doreen and Yarrambat post offices included as well, to reach more members of the community. The project will continue to improve physical distribution moving forward but will direct the community to sign up for digital updates as the best way to stay informed. The next community update is scheduled to go out in mid-October, covering much of the content explored in tonight's meeting. Works notifications and other communications on the upcoming barrier installation works will also be rolling out in the coming weeks. Taking on feedback raised at a previous CRG meeting, the project has indicative approval to establish a Yan Yean Road Upgrade - Stage 2 Facebook profile to join local community groups and share project updates. Josh requested input from the CRG members on what key local groups this profile should join. Pam suggested the Doreen Seniors Club, which has both a public and private group. Upcoming community sessions will include a joint pop-up with Yarra Valley Water, who is in the area working on their Community Sewer Upgrade project, and a drop-in session with the Yan Yean Road Upgrade – Stage 2 project team at the Yarrambat Park Golf Course on 15 October 4pm to 7pm.
All	Open questions and discussion Charlotte opened the floor to the group and asked if there were any discussion topics to raise or any further questions. Jo asked to confirm the date for the next meeting. The next meeting will be scheduled for 27 October, in-person at Rivers of Yarrambat. Josh noted that Decmil would be attending the next meeting to meet the CRG members. John Y mentioned that he had been engaging with staff from Decmil recently and had found them good to work with.
All	Close Charlotte closed the meeting, thanking the group for their time, and asked if there were any other topics of interest they would like explored in the October meeting. None were raised. Jo asked what contractors were in the running to deliver the southern package. Charlotte advised that the submission review process was still underway and once a preferred contractor had been selected, we'd update the group.

Actions

#	Action	Owner	Due	Status	Update
2.1	MRPV to provide a design update for the Doctors Gully Road tie-in, when available	MRPV	September 2025	CLOSED	Design change approved by DTP

5.1	Send meeting slides to members following meeting	MRPV	30 September 2025	OPEN	N/A
5.2	Send John Y a digital copy of the September Community Update newsletter	MRPV	October 2025	OPEN	N/A
5.3	Follow up with John Y on trees on property that were not marked by next meeting	MRPV	27 October 2025	OPEN	N/A