

Meeting Minutes

Community Reference Group (CRG)

Subject: August Yan Yean Road Upgrade CRG meeting

Date: Monday 3 August 2020 **Time:** 6.30pm-8pm

Location: Online Zoom meeting

Meeting number: 1

Chair: Paige Krygger

Minute-taker: Charlotte Claney

Attendees

Attendees (Name/Organisation)	Apologies (Name/Organisation)
Alex Ramirez (AR), MRPV	Adam Mitchell (AM), MRPV
Barbara Marshall (BM)	
Charlotte Claney (CC), MRPV	
Carol Fournaris (CF)	
George Barratt (GB)	
Grant Hollins (GH)	
Joanne Jamieson (JJ)	
John Yeomans (JY)	
Kelvin Bennetts (KB)	
Mark Jackson (MJ)	
Pam Hoyne (PH)	
Paige Krygger (PK), MRPV	

Attendees (Name/Organisation)	Apologies (Name/Organisation)
Richard Wilson (RW)	
Tori Harvey (TH), MRPV	
Tony Nesci (TN)	

Key discussion points

Agenda item	Discussion summary
Item 1 – Welcome & introductions	<p>TH, CC, AR, PK, CF, JY, PH, TN, GB, KB, RW, MJ, GH, JJ and BB in attendance.</p> <p>AM an apology.</p> <p>MRPV group members introduced themselves and identified their role with MRPV and the project.</p> <p>Community group members introduced themselves, identified their community ties and community group affiliations, and stated what they hoped to bring to and get out of the CRG.</p>
Item 2 – Terms of Reference & Code of Conduct	<p>PK ran through the Terms of Reference (ToR). Everyone agreed to ToR including the Code of Conduct.</p> <p>PK – Post COVID-19, the plan is for meetings to be held at the Yarrambat Park Golf Course function room to stay local and support local business.</p>
Item 3 – Project update	<p>AR provided brief overview of the project and the design development process from 2018 to 2020. The EES will be exhibited around August/September 2020. At this time, we'll have a preferred project design to share with the community and CRG.</p> <p>Members queried the feedback from the May 2020 consultation period.</p>
Item 4 – Other business	<p>CRG members asked further questions about the design, all of which will be on display during the EES public exhibition.</p>
Item 5 – Close	<p>Next meeting confirmed for Monday 7 September 6.30pm to 8pm over Zoom again. AM will attend next meeting to discuss the EES in detail. By the September meeting we'll have design updates to share, including the preferred designs being exhibited for the Bridge Inn Road intersection, Jorgensen Avenue intersection and the section of Yan Yean Road between Bannons Lane and Jorgensen Avenue.</p> <p><i>Meeting concluded 8pm</i></p>

Actions - new

#	Action	Owner/s	Due
1.1	Update about safe access arrangements for large and heavy vehicles exiting Ashley Road onto Yan Yean Road once upgrade is complete	AR	7 Sep 2020
1.2	Provide preferred design update to CRG when EES ready to go on public exhibition	CC	31 Aug 2020 (TBC)
1.3	Provide an update about access arrangement plans for Doreen Recreation Reserve	AR	7 Sep 2020