

Meeting Minutes

Date: 24 February 2023
Program: Suburban Rail Loop
Title: Burwood Precinct Reference Group
Meeting Number: 6
Chairs: Louisa McPhee (GHD) & Matt Fregon MP for Ashwood
Minute Taker: Tyson Garlick

Attendees

- Louisa McPhee (Chair, GHD)
- Matt Fregon (Member for Ashwood)
- Matthew Duke (Presbyterian Ladies College)
- Sham Sara, Suburban Rail Loop Authority (SRLA)
- Jesse Overton-Skinner (SRLA)
- Sophie Adams (SRLA)
- Charles Windeyer (SRLA)
- Adam Mellino (SRLA)
- Vineeta Maruti (SRLA)
- Ryan Parker (SRLA)
- Nicole Ekert, Laing O'Rourke (LOR)
- Bruce Henry (LOR)
- Matthew Duke (Presbyterian Ladies College)
- John Wilson (Community Representative)
- Bruce Henry (Laing O'Rourke)
- Graham Scott (Community Representative)
- Michelle Mayur (Whitehorse Ratepayers Association)
- Leah McGuinness (Whitehorse City Council)
- John Wilson (Community Representative)
- Mark Coffey (Melbourne Water)

Apologies:

- Yvonne Yip (Deakin University)

Item	Discussion topic	Who
1.	Welcome and housekeeping Matters arising: <ul style="list-style-type: none"> • Matt Fregon (MF) opened the meeting <ul style="list-style-type: none"> ○ MF introduced himself as the Member for Ashwood ○ MF gave an Acknowledgment of Country • Louisa McPhee (LM) welcomed everyone to the 6th Precinct Reference Group <ul style="list-style-type: none"> ○ LM gave everyone an opportunity for attendees to introduce themselves ○ LM provided an overview of the agenda for today's meeting ○ LM went through the previous actions ○ LM noted that future minutes will be made available online with confidential information redacted 	LM / MF

2.	<p>Presentations from SRLA and Laing O'Rourke</p> <p>SRLA presented on the year ahead, noting:</p> <ul style="list-style-type: none"> • Key milestones • Cemented that 2023 is a big year for the Project <p>SRLA presented an update on land acquisition, outlining:</p> <ul style="list-style-type: none"> • Legislation that governs the land acquisition process • Land acquisition process • Support mechanisms in place. <p>SRLA presented on Precinct Structure Planning, noting:</p> <ul style="list-style-type: none"> • The phases of Precinct Structure Planning <p>Presentation by Laing O'Rourke giving an update on past and upcoming works, outlining:</p> <ul style="list-style-type: none"> • Works completed in late 2022 • Provided a high-level overview of upcoming works in Burwood until late 2023. <p>SRLA presented on community engagement, noting:</p> <ul style="list-style-type: none"> • Past engagement events SRLA held within the Whitehorse municipality <p>SRLA presented on the Community Projects Fund, outlining:</p> <ul style="list-style-type: none"> • The purpose of the Fund • Recipients of the Fund within the Burwood community <p>Matters arising:</p> <ul style="list-style-type: none"> • A PRG member had a series of questions about the land acquisition process. <ul style="list-style-type: none"> ▪ ACTION: SRLA to schedule a private meeting with the stakeholder to address their queries. • Graham Scott (GS) raised that they would like a workshop on Precinct Planning. SRLA noted that consultation is an important part throughout the entire phases of Precinct Planning. It will feature broader community consultation along with consultation with PRG members. • GS queried whether the existing play equipment at Sinnott Street Reserve will be repurposed for use at the Sinnott Street Reserve replacement park. SRLA and LOR advised that the equipment is at its end of life, and brand-new equipment would be installed. • MF electorate office asked when the next round of applications for the Community Projects Fund would open. SRLA advised that at this time a date has not been set yet. As soon as a date is known, it will be circulated to PRG members. • John Wilson asked whether the name of the SRL station in Burwood has been worked through. SRLA remarked that there are naming guidelines that must be followed and it is a nuanced process. 	SRLA / LOR
3.	<ul style="list-style-type: none"> • LM went through new actions raised at this meeting, noting: <ul style="list-style-type: none"> ○ SRLA to provide PRG members with information about the upcoming Victorian Tunnelling Centre tour. ○ SRLA to recirculate the PRG survey to members for completion. ○ SRLA to provide members with more information about Precinct Planning at the next PRG meeting. ○ SRLA to provide members with more information about Gardiners Creek naturalisation at the next PRG meeting. ○ SRLA to contact PRG member regarding their land query. 	LM

Item	Stakeholder	Details	Status / due	Owner
New Actions				
1.	PRG Members	SRLA to provide PRG members a reminder about the upcoming Victorian Tunnelling Centre tour.	Complete	SRLA
2.	PRG Members	SRLA to recirculate the PRG survey to members for completion.	Complete	SRLA
3.	PRG Members	SRLA to provide members with more information about Precinct Planning at future PRG meetings, note interest in workshop format.	Complete	SRLA
4.	PRG Members	SRLA to provide members with more information about Gardiners Creek naturalisation at the next PRG meeting.	Complete	SRLA
5.	N/A	SRLA to follow up directly re land query.	Complete	SRLA