

Meeting Minutes

Northern Business Liaison Group (NBLG)

Date	28/10/2021	Time	7:30-9:30am
Chair	Jeni Coutts	Meeting no.	5
Location	via Zoom	Minute taker	Hannah Johnson

Attendees

Attendees			
Name	Organisation	Name	Organisation
Jeni Coutts (JC)	Independent Chair	Jeremy Richards (JR)	Watsonia Optical
Matt Guest (MG)	Watsonia RSL	Hannah Johnson (HJ)	NELP
Toni Clark (TC)	NELP	Kate Zisos (KZ)	CPB
Chris Woodroffe (CW)	NELP	Nadia Hollins (NH)	NELP
Chris Logan (CL)	CPB		

Apologies			
Name	Organisation	Name	Organisation
Tony Aouad (TA)	Kebab Nation & Anchor Fish & Chips	Erica Hardie (EH)	Banyule City Council
Noella Jacobs (NJ)	Greensborough Chamber of Commerce	Danielle Phyland (DP)	Nillumbik Shire Council
Sarah Maguire (SM)	Watsonia Traders Association		

Key discussion points/decisions

Presenter	Discussion
Jeni Coutts (JC), Chair	<p>Welcome and outstanding business</p> <ul style="list-style-type: none"> JC welcomed the group and introduced the presenters. JC reviewed the Actions and Issues Register (see Appendix B attached).

Presenter	Discussion
Kate Zisos (KZ), CPB	<p>Early works update</p> <p>KZ provided an update on the progression of the early works program in the northern area of the project. Presentation attached (Appendix A).</p> <p>Matters arising:</p> <p>Mobile phone tower works will not result in service interruptions.</p> <p>Northern gas mains work on Watsonia Road will result in road closures at night (from 7pm – 6am) to allow for works to be completed at night. Works to commence in March 2022 and will take approximately one to two months to complete.</p>
Jeni Coutts (JC), Chair	<p>Ford and Binnak Parks update</p> <p>JC presented new images from the recently completed works at Ford and Binnak Parks. Presentation attached (Appendix A).</p>
Chris Woodroffe (CW), NELP	<p>Introduction to new key NELP staff</p> <p>CW introduced himself and his role to the group, being the Communications and Stakeholder Lead for the Northern Package of works. A trader engagement specialist has been appointed and will be commencing in the new role in early November.</p> <p>Chris and the new trader engagement specialist will be working closely with traders to support them as best we can and ensure clear lines of communication.</p>
Jeni Coutts (JC), Chair	<p>What keeps you up at night?</p> <p>JC asked each member individually to discuss and raise any questions or concerns they may have.</p> <p>Members had no comments.</p> <p>JC thanked all members for their participation and closed the meeting at 8.20am.</p> <p>Next meeting is scheduled for 4 November.</p>

Actions and issues arising

Refer to Actions and Issues Register (Appendix B).