



April 2026

# Healesville-Koo Wee Rup Road Upgrade, Victoria

**Compliance Assessment Report No. 04**

**(18 January 2025 to 17 January 2026)**

**EPBC Approval No. 2019/8487**

DOC/26/15717

Prepared for

Audit and Assurance Section  
Compliance and Enforcement Branch  
Environment Assessment and Compliance Division  
Department of Climate Change, Energy, the Environment and Water  
GPO Box 3090, CANBERRA ACT 2601



## Approval Information

Criteria	Details
Approval number	2019/8487
Approval holder:	Department of Transport and Planning NB. Due to Machinery of Government changes VIDA Roads is now responsible for the delivery of the Action.
ABN:	69 981 208 782 NB. VIDA Roads is a project office within the Victorian Infrastructure Delivery Authority, which is an administrative office within the Victorian Department of Transport & Planning (ABN 69 981 208 782).
Approved action	To duplicate approximately 10 kilometres of the Healesville – Koo Wee Rup Road between the Princes Freeway in Pakenham and Manks Road in Koo Wee Rup.

## Document Control Record

Criteria	Details
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## Terms, abbreviations, and definitions

The terms, abbreviations and definitions that have been used in this document are listed in the below table.

Term/Abbreviation	Definition
<b>DCCEEW</b>	Department of Climate Change, Energy, the Environment and Water (the Department)
<b>DTP</b>	Department of Transport and Planning
<b>EPBC Act</b>	<i>Environment Protection and Biodiversity Conservation Act 1999</i>
<b>FMP</b>	Fauna Management Plan
<b>GGF</b>	Growling Grass Frog
<b>HA</b>	Hectare
<b>OMP</b>	Offset Management Plan
<b>RMP</b>	Revised Management Plan
<b>SBB</b>	Southern Brown Bandicoot
<b>VIDA</b>	Victorian Infrastructure Delivery Authority
<b>VIDA Roads</b>	VIDA Roads (formerly Major Road Projects Victoria)

# 1 Executive Summary

Healesville-Koo Wee Rup Road Project (the Project) is a ten-kilometre duplication of Healesville-Koo Wee Rup Road between Manks Road and Princes Freeway East.

On 23 August 2019, a decision made by Department of Climate Change, Energy, the Environment and Water (DCCEEW) (the Department) under s. 75 of the *Environment Protection and Biodiversity Conservation Act 1999* (Cth) (EPBC Act) determined that the Project is a 'controlled action' requiring assessment and approval. The Department approved the project as a controlled action with conditions on 18 September 2020. Subsequent variations to the approval occurred on 6 July 2021, 10 December 2021, 22 December 2023 and 15 August 2025 (listed in Appendix A).

Under Condition 11 of the decision notice, an annual compliance report is required to be published on Victoria's Big Build website. The report must address compliance with each of the conditions of the approval, including implementation of any management plans, as specified in the conditions.

This compliance report addresses the current status of the Project against the conditions of the EPBC Act Approval No. 2019/8487. This is the fourth compliance report prepared for the Project and relates to the period of 18 January 2025 to 17 January 2026.

VIDA Roads is compliant with all conditions referenced in EPBC Act Approval No. 2019/8487 for this annual reporting period.

## 2 Introduction

### 2.1 Purpose of this report

The purpose of this report is to detail the compliance status of the Healesville – Koo Wee Rup Road Upgrade (the Project) in accordance with Condition 11 of Part B – Standard Administrative Conditions of Approval No. 2019/8487 under the EPBC Act.

### 2.2 Background

The Project involves the duplication of Healesville-Koo Wee Rup Road between approximately Manks Road and Princes Freeway East. The Project was delivered in two packages led by separate Contractors, the Healesville-Koo Wee Rup Upgrade (North Section) and the Healesville-Koo Wee Rup Upgrade (South Section).

On 23 August 2019, a decision made by Department of Climate Change, Energy, the Environment and Water (DCCEEW) (the Department) under s. 75 of the *Environment Protection and Biodiversity Conservation Act 1999* (Cth) (EPBC Act) determined that the Project is a ‘controlled action’ requiring assessment and approval. The Department approved the project as a controlled action with conditions on 18 September 2020. Subsequent variations to the approval occurred on 6 July 2021, 10 December 2021, 22 December 2023 and 15 August 2025.

The approval to Referral No. 2019/8487 under the EBPC Act was given to the Department of Transport (ABN 69 981 208 782) with respect to the construction of the Project. As an entity of Department of Transport (now Department of Transport and Planning), MRPV (now VIDA Roads) is responsible for the delivery of the Action for this reporting period.

### 2.3 Description of activities

The approved action is to duplicate approximately 10 kilometres of the Healesville – Koo Wee Rup Road between Manks Road and Princes Freeway East. Construction of the core components of the project are complete however landscaping and monitoring is ongoing.

1 Table 1 Project and approval details

Item	Key Information
EPBC number	2019/8487
Project name	Healesville-Koo Wee Rup Road
Dates for the reporting period	Period from 18 January 2025 to 17 January 2026
Activities during the reporting period	<ul style="list-style-type: none"> <li>• Predator Control Program</li> <li>• Fauna Monitoring Program</li> <li>• Water quality monitoring program</li> <li>• Maintenance of landscaping and habitat planting</li> </ul>
Key project dates	<ul style="list-style-type: none"> <li>• Commonwealth approval: 18 September 2020</li> <li>• Commencement of the Action: 17 January 2022</li> <li>• Notification to the Department of Action commencement: 18 January 2022</li> <li>• Expiry of commonwealth approval: 31 Dec 2040</li> <li>• Practical Completion issued for North Section: 28 June 2024</li> <li>• Practical Completion issued for the South Section: 31 July 2024</li> </ul>

### 3 Performance and Compliance (EPBC 2019/8487)

Condition Number	Condition Reference	Condition of Approval	Compliance Status	Comments / Evidence
1	Part A: Conditions Specific to the Action	<p>The approval holder must not clear more than:</p> <p>a) 5.078 ha of Southern Brown Bandicoot habitat, and</p> <p>b) 4.238 ha of Growling Grass Frog habitat within the action area.</p>	Compliant	<p>Clearance has not exceeded 5.078 ha of Southern Brown Bandicoot (SBB) habitat. The impact of the project to SBB habitat is 4.681 ha.</p> <p>Clearance has not exceeded 4.238ha of Growling Grass Frog (GGF) habitat. The impact of the project to GGF habitat is 2.658 ha.</p>
2	Part A: Conditions Specific to the Action	<p>Prior to the commencement of the action, to compensate for the loss of up to 5.078 ha of Southern Brown Bandicoot habitat and 4.238 ha of Growling Grass Frog habitat, the approval holder must implement the offset management plan specific to each offset site and submit written evidence to the Department that it has commenced implementing the management plan for each offset site. The approval holder may discontinue implementing the relevant offset management plan for an offset site from the date an Alternative Offset Site (or sites) in respect of that offset site is approved by the Minister in accordance with condition 4A(a).</p> <p>Note: Conditions 2 and 3 apply to the three (3) offset sites and the offset management plans for those offset sites (as specified in the approval decision when made on 18 September 2020 – i.e. the Brucknell, Harewood and Brady Swamp offset sites). Conditions 2 and 3 do not apply to any</p>	Compliant	<p>Prior to commencement of the Action on the 17th of January 2022, Offset Management Plans (OMPs) were implemented for the Brady's Swamp and Brucknell Offset Sites.</p> <p>The Department was provided with evidence of the commencement of the OMPs for the Brucknell Offset Site on the 3rd of May 2021 and the Brady's Swamp Offset Site on the 14th of December 2021.</p> <p>The Harewood Offset Site could not be secured. Therefore, the Harwood Offset Site was withdrawn on the 17th of September 2021 and an Alternative Offset Site was nominated, in accordance with condition 4A(a).</p>

Condition Number	Condition Reference	Condition of Approval	Compliance Status	Comments / Evidence
		alternative offset site/s and/or alternative offset site management plan/s that may be approved in accordance with condition 4A.		
3	Part A: Conditions Specific to the Action	Within 24 months of the date of this approval, the approval holder must secure each offset site, submit to the Department written evidence that each offset site has been secured and supply shapefiles containing the offset attributes for each offset site.	Compliant	<p>The Brady’s Swamp Offset Site was secured and written evidence provided to the Department on the 14th of December 2021, within 24 months of the approval.</p> <p>In addition to the withdrawal of the Harewood Offset Site, the Brucknell Offset Site was withdrawn. An Alternative Offset Site was nominated in accordance with conditions 4 and 4A(a).</p>
4	Part A: Conditions Specific to the Action	Within 24 months of the date of this approval, written evidence must be provided to the Department to demonstrate whether Southern Brown Bandicoot is present on the Brucknell offset site.	Compliant	It was not possible to provide evidence to demonstrate the presence of SBB at the Brucknell Offset Site within 24 months of the approval and an Alternative Offset Site was nominated in accordance with condition 4A(a).
4A	Part A: Conditions Specific to the Action	<p>If the approval holder is not able to secure one or more offset site/s and/or the approval holder is not able to provide written evidence to demonstrate the presence of Southern Brown Bandicoot at the Brucknell offset site within the timeframes required by conditions 3 or 4 respectively, the approval holder must:</p> <p>a) identify an Alternative Offset Site (or sites) and specify how it would satisfy the principles of the Environmental Offsets Policy in relation to Southern Brown Bandicoot habitat and/or Growling Grass Frog habitat (as applicable to the impacts that were to be offset by the offset site for which the offset management plan will no longer be implemented), and submit this to</p>	Compliant	<p>The original two offset sites for Southern Brown Bandicoot - Harewood and Brucknell - could not be secured. In accordance with proposed with Condition 4A)a and Offset Management Plans subsequently submitted to the Department for approval by the Minister’s delegate:</p> <ul style="list-style-type: none"> <li>- Harewood Alternative Offset site at Ocean Grange: site nominated and submitted to the Department on 8 December 2021, with the Offset Management Plan also submitted on 8 December 2021 and approved on 27 September 2022.</li> <li>- Brucknell Alternative Offset site at Ocean Grange: site nominated and submitted to the Department on 18 December 2022, with the Offset Management Plan submitted on 22 March 2022 and approved on 6 March 2026.</li> </ul>

Condition Number	Condition Reference	Condition of Approval	Compliance Status	Comments / Evidence
		<p>the Minister for approval no later than 27 months from the date on which the decision to approve this action was made;</p> <p>b) submit an Offset Site Management Plan that meets the requirements of Appendix 3 in respect of the Alternative Offset Site (or sites) as well as shapefiles containing the offset attributes for the Alternative Offset Site (or sites) and submit these to the Minister for approval, within 3 months of the date the Minister has approved an Alternative Offset Site (or sites) in accordance with condition 4A(a);</p> <p>c) commence implementing the approved Offset Site Management Plan in respect of the Alternative Offset Site (or sites), and submit written evidence to the Department that it has commenced implementing the Offset Site Management Plan in respect of the Alternative Offset Site (or sites) within 6 months of the date the Minister has approved an Alternative Offset Site (or sites) in accordance with condition 4A(a); and</p> <p>d) secure the Alternative Offset Site (or sites) and submit to the Department written evidence that the Alternative Offset Site (or sites) has been secured, by 28 February 2027.</p>		<p>VIDA Roads is progressing the Trust for Nature conservation covenant process with the landowner to secure the Ocean Grange Alternative Offset Sites for both Harwood and Brucknell in accordance with Condition 4A)d.</p>
5	Part A: Conditions	The action must be taken in accordance with the Fauna Management Plan (FMP).	Compliant	Actions are implemented in accordance with the FMP.

Condition Number	Condition Reference	Condition of Approval	Compliance Status	Comments / Evidence
	Specific to the Action			
6	Part B: Standard Administrative Conditions	The approval holder must notify the Department in writing of the date of commencement of the action within 10 business days after the date of commencement of the action.	Compliant	The action commenced on 17 January 2022 and the Department was notified on 18 January 2022.
7	Part B: Standard Administrative Conditions	The approval holder must maintain accurate and complete compliance records.	Compliant	Records of implementation are maintained.
8	Part B: Standard Administrative Conditions	If the Department makes a request in writing, the approval holder must provide electronic copies of compliance records to the Department within the timeframe specified in the request.	Not Applicable	Noted, records will be supplied upon request.
9	Part B: Standard Administrative Conditions	The approval holder must: <ul style="list-style-type: none"> <li>a. submit plans electronically to the Department;</li> <li>b. publish each plan on the website within 20 business days of the date of this approval, unless otherwise agreed to in writing by the Minister;</li> <li>c. exclude or redact sensitive ecological data from plans published on the website or provided to a member of the public; and</li> </ul>	Compliant	<ul style="list-style-type: none"> <li>a. Plans were submitted electronically.</li> <li>b. The FMP and OMPs were published on MRPV's website on 16 October 2020.</li> <li>c. Sensitive ecological data was redacted as required.</li> </ul>

Condition Number	Condition Reference	Condition of Approval	Compliance Status	Comments / Evidence
		d. keep plans published on the website until the end date of this approval.		d. The plans are available online: <a href="https://bigbuild.vic.gov.au/projects/mrpv/healesville-koo-wee-rup-road-upgrade/environment">https://bigbuild.vic.gov.au/projects/mrpv/healesville-koo-wee-rup-road-upgrade/environment</a>
10	Part B: Standard Administrative Conditions	The approval holder must ensure that any monitoring data (including sensitive ecological data), surveys, maps, and other spatial and metadata required under a plan, is prepared in accordance with the Department's Guidelines for biological survey and mapped data (2018) and submitted electronically to the Department in accordance with the requirements of the plan.	Compliant	Noted.
11	Part B: Standard Administrative Conditions	<p>The approval holder must prepare a compliance report for each 12 month period following the date of commencement of the action, or otherwise in accordance with an annual date that has been agreed to in writing by the Minister. The approval holder must:</p> <p>a. publish each compliance report on the website within 60 business days following the relevant 12 month period;</p> <p>b. notify the Department by email that a compliance report has been published on the website and provide the weblink for the compliance report within five business days of the date of publication;</p>	Compliant	This report is published on Victoria's Big Build website.

Condition Number	Condition Reference	Condition of Approval	Compliance Status	Comments / Evidence
		<p>c. keep all compliance reports publicly available on the website until this approval expires;</p> <p>d. exclude or redact sensitive ecological data from compliance reports published on the website; and</p> <p>e. where any sensitive ecological data has been excluded from the version published, submit the full compliance report to the Department within 5 business days of publication.</p>		
12	Part B: Standard Administrative Conditions	<p>The approval holder must notify the Department in writing of any: incident; non-compliance with the conditions; or non-compliance with the commitments made in plans. The notification must be given as soon as practicable, and no later than two business days after becoming aware of the incident or non-compliance. The notification must specify:</p> <p>a. any condition which is or may be in breach;</p> <p>b. a short description of the incident and/or non-compliance; and</p> <p>c. the location (including co-ordinates), date, and time of the incident and/or non-compliance. In the event the exact information cannot be provided, provide the best information available.</p>	Not Applicable	Noted.

Condition Number	Condition Reference	Condition of Approval	Compliance Status	Comments / Evidence
13	Part B: Standard Administrative Conditions	<p>The approval holder must provide to the Department the details of any incident or non-compliance with the conditions or commitments made in plans as soon as practicable and no later than 10 business days after becoming aware of the incident or non-compliance, specifying:</p> <p>a. any corrective action or investigation which the approval holder has already taken or intends to take in the immediate future;</p> <p>b. the potential impacts of the incident or non-compliance; and</p> <p>c. the method and timing of any remedial action that will be undertaken by the approval holder.</p>	Not Applicable	Noted.
14	Part B: Standard Administrative Conditions	The approval holder must ensure that independent audits of compliance with the conditions are conducted as requested in writing by the Minister	Not Applicable	Noted, no audits have been requested during the reporting period.
15	Part B: Standard Administrative Conditions	<p>For each independent audit, the approval holder must:</p> <p>a. provide the name and qualifications of the independent auditor and the draft audit criteria to the Department;</p> <p>b. only commence the independent audit once the audit criteria have been approved in writing by the Department; and</p>	Not Applicable	Noted, no audits have been requested during the reporting period.

Condition Number	Condition Reference	Condition of Approval	Compliance Status	Comments / Evidence
		c. submit an audit report to the Department within the timeframe specified in the approved audit criteria.		
16	Part B: Standard Administrative Conditions	The approval holder must publish the audit report on the website within 10 business days of receiving the Department's approval of the audit report and keep the audit report published on the website until the end date of this approval.	Not Applicable	Noted.
17	Part B: Standard Administrative Conditions	The approval holder may, at any time, apply to the Minister for a variation to a management plan required to be implemented under conditions 2 and 5, or as subsequently revised in accordance with these conditions, by submitting an application in accordance with the requirements of section 143A of the EPBC Act. If the Minister approves a revised management plan (RMP) then, from the date specified, the approval holder must implement the RMP in place of the previous management plan.	Not Applicable	Noted.
18	Part B: Standard Administrative Conditions	The approval holder may choose to revise a management plan required to be implemented under condition 5, or as subsequently revised in accordance with these conditions, without submitting it for approval under section 143A of the EPBC Act, if the taking of the action in accordance with the RMP would not be likely to have a new or increased impact.	Not Applicable	No management plans have been revised in the reporting period.

Condition Number	Condition Reference	Condition of Approval	Compliance Status	Comments / Evidence
19	Part B: Standard Administrative Conditions	<p>If the approval holder makes the choice under condition 18 to revise a management plan without submitting it for approval, the approval holder must:</p> <p>a. notify the Department in writing that the management plan has been revised and provide the Department with:</p> <p>i) an electronic copy of the RMP;</p> <p>ii) an electronic copy of the RMP marked up with track changes to show the differences between the approved management plan and the RMP;</p> <p>iii) an explanation of the differences between the approved management plan and the RMP;</p> <p>iv) the reasons the approval holder considers that taking the action in accordance with the RMP would not be likely to have a new or increased impact; and</p> <p>v) written notice of the date on which the approval holder will implement the RMP (RMP implementation date).</p> <p>b. subject to condition 21 implement the RMP from the RMP implementation date.</p>	Compliant	The Department was notified of revisions to the FMP under Conditions 18 and 19, on 20 May 2021 and again on 15 July 2022.
20	Part B: Standard Administrative Conditions	The approval holder may revoke their choice to implement a RMP under condition 18 at any time by giving written notice to the	Not Applicable	Noted.

Condition Number	Condition Reference	Condition of Approval	Compliance Status	Comments / Evidence
		Department. If the approval holder revokes the choice under condition 18, the approval holder must implement the management plan in force immediately prior to the revision undertaken under condition 18.		
21	Part B: Standard Administrative Conditions	<p>If the Minister gives a notice to the approval holder that the Minister is satisfied that the taking of the action in accordance with the RMP would be likely to have a new or increased impact, then:</p> <p>a. condition 18 does not apply, or ceases to apply, in relation to the RMP; and</p> <p>b. the approval holder must implement the management plan specified by the Minister in the notice.</p>	Not Applicable	Noted.
22	Part B: Standard Administrative Conditions	At the time of giving the notice under condition 21, the Minister may also notify that for a specified period of time, condition 18 does not apply for one or more specified management plans.	Not Applicable	Noted
23	Part B: Standard Administrative Conditions	Note: conditions 18, 19, 20 and 21 are not intended to limit the operation of section 143A of the EPBC Act which allows the approval holder to submit a revised management plan, at any time, to the Minister for approval.	Not Applicable	Noted

Condition Number	Condition Reference	Condition of Approval	Compliance Status	Comments / Evidence
24	Part B: Standard Administrative Conditions	Within 30 days after the completion of the action, the approval holder must notify the Department in writing and provide completion data.	Not Applicable	Noted

# Appendix A Approval Notice

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Australian Government  
 Department of Climate Change, Energy,  
 the Environment and Water

## Variation of conditions attached to approval

### Healesville - Koo Wee Rup Road Upgrade, Victoria (EPBC ref 2019/8487)

This decision to vary conditions of approval is made under section 143 of the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act).


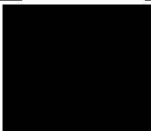
#### Approved action

<b>approval holder</b>	Department of Transport ABN: 69 981 208 782
<b>approved action</b>	To duplicate approximately 10 kilometres of the Healesville – Koo Wee Rup Road between the Princes Freeway in Pakenham and Manks Road in Koo Wee Rup. See EPBC Act referral 2019/8487.
<b>period for which the approval has effect</b>	This approval has effect until 31 December 2040.

#### Variation

<b>variation of conditions attached to approval</b>	The variation is: Delete condition 4A(d) attached to the approval and substitute with the condition specified in the table below. Delete the title of Appendix 4 in the list of annexures attached to the approval and substitute with the title specified in the list below.
<b>date of effect</b>	This variation has effect on the date this instrument is signed.

#### Person authorised to make decision

<b>name and position</b>	 A/g Branch Head Environment Assessments (Vic and Tas) and Post Approvals Branch Environment Regulation Division
<b>signature</b>	
<b>date of decision</b>	15 August 2025

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date of decision	conditions attached to approval
<i>Original dated 18/9/2020</i>	1) The approval holder must not clear more than: <ul style="list-style-type: none"> <li>a) 5.078 ha of <b>Southern Brown Bandicoot habitat</b>, and</li> <li>b) 4.238 ha of <b>Growling Grass Frog habitat</b></li> </ul> within the <b>action area</b> .
<i>Variation dated 10/12/2021</i>	2) Prior to the <b>commencement of the action</b> , to compensate for the loss of up to 5.078 ha of <b>Southern Brown Bandicoot habitat</b> and 4.238 ha of <b>Growling Grass Frog habitat</b> , the approval holder must <b>implement</b> the <b>offset management plan</b> specific to each <b>offset site</b> and submit written evidence to the <b>Department</b> that it has commenced <b>implementing</b> the management plan for each <b>offset site</b> . The approval holder may discontinue implementing the relevant <b>offset management plan</b> for an <b>offset site</b> from the date an Alternative Offset Site (or sites) in respect of that <b>offset site</b> is approved by the <b>Minister</b> in accordance with condition 4A(a). <p><b>Note:</b> Conditions 2 and 3 apply to the three (3) <b>offset sites</b> and the <b>offset management plans</b> for those <b>offset sites</b> (as specified in the approval decision when made on 18 September 2020 – i.e. the Brucknell, Harewood and Brady Swamp offset sites). Conditions 2 and 3 do not apply to any alternative offset site/s and/or alternative offset site management plan/s that may be approved in accordance with condition 4A.</p>
<i>Variation dated 6/7/2021</i>	3) Within 24 months of the date of this approval, the approval holder must <b>secure</b> each <b>offset site</b> , submit to the <b>Department</b> written evidence that each <b>offset site</b> has been <b>secured</b> and supply <b>shapefiles</b> containing the <b>offset attributes</b> for each <b>offset site</b> .
<i>Variation dated 6/7/2021</i>	4) Within 24 months of the date of this approval, written evidence must be provided to the <b>Department</b> to demonstrate whether <b>Southern Brown Bandicoot</b> is present on the <b>Brucknell offset site</b> .
<i>As varied on the date this instrument was signed</i>	4A) If the approval holder is not able to secure one or more <b>offset site/s</b> and/or the approval holder is not able to provide written evidence to demonstrate the presence of <b>Southern Brown Bandicoot</b> at the <b>Brucknell offset site</b> within the timeframes required by conditions 3 or 4 respectively, the approval holder must: <ul style="list-style-type: none"> <li>a) identify an Alternative Offset Site (or sites) and specify how it would satisfy the principles of the <b>Environmental Offsets Policy</b> in relation to <b>Southern Brown Bandicoot habitat</b> and/or <b>Growling Grass Frog habitat</b> (as applicable to the impacts that were to be offset by the <b>offset site</b> for which the <b>offset management plan</b> will no longer be implemented), and submit this to the <b>Minister</b> for approval no later than 27 months from</li> </ul>

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	the date on which the decision to approve this action was made;
	<ul style="list-style-type: none"> <li>b) submit an Offset Site Management Plan that meets the requirements of <u>Appendix 3</u> in respect of the Alternative Offset Site (or sites) as well as <b>shapefiles</b> containing the <b>offset attributes</b> for the Alternative Offset Site (or sites) and submit these to the <b>Minister</b> for approval, within 3 months of the date the <b>Minister</b> has approved an Alternative Offset Site (or sites) in accordance with condition 4A(a);</li> <li>c) commence <b>implementing</b> the approved Offset Site Management Plan in respect of the Alternative Offset Site (or sites), and submit written evidence to the <b>Department</b> that it has commenced <b>implementing</b> the Offset Site Management Plan in respect of the Alternative Offset Site (or sites) within 6 months of the date the <b>Minister</b> has approved an Alternative Offset Site (or sites) in accordance with condition 4A(a); and</li> <li>d) secure the Alternative Offset Site (or sites), and submit to the <b>Department</b> written evidence that the Alternative Offset Site (or sites) have been <b>secured</b> by 28 February 2027.</li> </ul>
<i>Original dated 18/9/2020</i>	5) The action must be taken in accordance with the <b>Fauna Management Plan</b> .
	<b>Part B – Standard administrative conditions</b>
<i>Original dated 18/9/2020</i>	<b>Notification of date of commencement of the action</b>
	6) The approval holder must notify the <b>Department</b> in writing of the date of <b>commencement of the action</b> within <b>10 business days</b> after the date of <b>commencement of the action</b> .
<i>Original dated 18/9/2020</i>	<b>Compliance records</b>
	7) The approval holder must maintain accurate and complete <b>compliance records</b> .
<i>Original dated 18/9/2020</i>	8) If the <b>Department</b> makes a request in writing, the approval holder must provide electronic copies of <b>compliance records</b> to the <b>Department</b> within the timeframe specified in the request.
	<b>Note: Compliance records</b> may be subject to audit by the <b>Department</b> or an independent auditor in accordance with section 458 of the <b>EPBC Act</b> , and or used to verify compliance with the conditions. Summaries of the result of an audit may be published on the <b>Department's</b> website or through the general media.

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Original dated 18/9/2020	<b>Preparation and publication of plans</b>
	<p>9) The approval holder must:</p> <ul style="list-style-type: none"> <li>a) submit <b>plans</b> electronically to the <b>Department</b>;</li> <li>b) <b>publish</b> each <b>plan</b> on the <b>website</b> within 20 <b>business days</b> of the date of this approval, unless otherwise agreed to in writing by the <b>Minister</b>;</li> <li>c) exclude or redact <b>sensitive ecological data</b> from <b>plans published</b> on the <b>website</b> or provided to a member of the public; and</li> <li>d) keep <b>plans published</b> on the <b>website</b> until the end date of this approval.</li> </ul>
Original dated 18/9/2020	<p>10) The approval holder must ensure that any <b>monitoring data</b> (including <b>sensitive ecological data</b>), surveys, maps, and other spatial and metadata required under a <b>plan</b>, is prepared in accordance with the <b>Department's Guidelines for biological survey and mapped data</b> (2018) and submitted electronically to the <b>Department</b> in accordance with the requirements of the <b>plan</b>.</p>
Original dated 18/9/2020	<b>Annual compliance reporting</b>
	<p>11) The approval holder must prepare a <b>compliance report</b> for each 12 month period following the date of <b>commencement of the action</b>, or otherwise in accordance with an annual date that has been agreed to in writing by the <b>Minister</b>. The approval holder must:</p> <ul style="list-style-type: none"> <li>a) <b>publish</b> each <b>compliance report</b> on the <b>website</b> within 60 <b>business days</b> following the relevant 12 month period;</li> <li>b) notify the <b>Department</b> by email that a <b>compliance report</b> has been <b>published</b> on the <b>website</b> and provide the weblink for the <b>compliance report</b> within five <b>business days</b> of the date of publication;</li> <li>c) keep all <b>compliance reports</b> publicly available on the <b>website</b> until this approval expires;</li> <li>d) exclude or redact <b>sensitive ecological data</b> from <b>compliance reports</b> published on the <b>website</b>; and</li> <li>e) where any <b>sensitive ecological data</b> has been excluded from the version <b>published</b>, submit the full <b>compliance report</b> to the <b>Department</b> within 5 <b>business days</b> of publication.</li> </ul>
	<p><b>Note:</b> <b>Compliance reports</b> may be published on the <b>Department's</b> website.</p>

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<i>Original dated 18/9/2020</i>	<b>Reporting non-compliance</b>
	<p>12) The approval holder must notify the <b>Department</b> in writing of any: <b>incident</b>; non-compliance with the conditions; or non-compliance with the commitments made in <b>plans</b>. The notification must be given as soon as practicable, and no later than two <b>business days</b> after becoming aware of the <b>incident</b> or non-compliance. The notification must specify:</p> <ul style="list-style-type: none"> <li>a) any condition which is or may be in breach;</li> <li>b) a short description of the <b>incident</b> and/or non-compliance; and</li> <li>c) the location (including co-ordinates), date, and time of the <b>incident</b> and/or non-compliance. In the event the exact information cannot be provided, provide the best information available.</li> </ul>
<i>Original dated 18/9/2020</i>	<p>13) The approval holder must provide to the <b>Department</b> the details of any <b>incident</b> or non-compliance with the conditions or commitments made in <b>plans</b> as soon as practicable and no later than 10 <b>business days</b> after becoming aware of the <b>incident</b> or non-compliance, specifying:</p> <ul style="list-style-type: none"> <li>a) any corrective action or investigation which the approval holder has already taken or intends to take in the immediate future;</li> <li>b) the potential impacts of the <b>incident</b> or non-compliance; and</li> <li>c) the method and timing of any remedial action that will be undertaken by the approval holder.</li> </ul>
<i>Original dated 18/9/2020</i>	<b>Independent audit</b>
	<p>14) The approval holder must ensure that <b>independent audits</b> of compliance with the conditions are conducted as requested in writing by the <b>Minister</b>.</p>
<i>Original dated 18/9/2020</i>	<p>15) For each <b>independent audit</b>, the approval holder must:</p> <ul style="list-style-type: none"> <li>a) provide the name and qualifications of the independent auditor and the draft audit criteria to the <b>Department</b>;</li> <li>b) only commence the <b>independent audit</b> once the audit criteria have been approved in writing by the <b>Department</b>; and</li> <li>c) submit an audit report to the <b>Department</b> within the timeframe specified in the approved audit criteria.</li> </ul>

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<i>Original dated 18/9/2020</i>	16) The approval holder must <b>publish</b> the audit report on the <b>website</b> within 10 <b>business days</b> of receiving the <b>Department's</b> approval of the audit report and keep the audit report <b>published</b> on the <b>website</b> until the end date of this approval.
<i>Original dated 18/9/2020</i>	<p><b>Revision of management plans</b></p> <p>17) The approval holder may, at any time, apply to the <b>Minister</b> for a variation to a management plan required to be implemented under conditions 2 and 5, or as subsequently revised in accordance with these conditions, by submitting an application in accordance with the requirements of section 143A of the <b>EPBC Act</b>. If the <b>Minister</b> approves a revised management plan (RMP) then, from the date specified, the approval holder must implement the RMP in place of the previous management plan.</p>
<i>Variation dated 6/7/2021</i>	18) The approval holder may choose to revise a management plan required to be implemented under condition 5, or as subsequently revised in accordance with these conditions, without submitting it for approval under section 143A of the <b>EPBC Act</b> , if the taking of the action in accordance with the RMP would not be likely to have a <b>new or increased impact</b> .
<i>Original dated 18/9/2020</i>	<p>19) If the approval holder makes the choice under condition 18 to revise a management plan without submitting it for approval, the approval holder must:</p> <ul style="list-style-type: none"> <li>a) notify the <b>Department</b> in writing that the management plan has been revised and provide the <b>Department</b> with: <ul style="list-style-type: none"> <li>i) an electronic copy of the RMP;</li> <li>ii) an electronic copy of the RMP marked up with track changes to show the differences between the approved management plan and the RMP;</li> <li>iii) an explanation of the differences between the approved management plan and the RMP;</li> <li>iv) the reasons the approval holder considers that taking the action in accordance with the RMP would not be likely to have a <b>new or increased impact</b>; and</li> <li>v) written notice of the date on which the approval holder will implement the RMP (RMP implementation date).</li> </ul> </li> <li>b) subject to condition 21 implement the RMP from the RMP implementation date.</li> </ul>

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<i>Original dated 18/9/2020</i>	20) The approval holder may revoke their choice to implement a RMP under condition 18 at any time by giving written notice to the <b>Department</b> . If the approval holder revokes the choice under condition 18, the approval holder must implement the management plan in force immediately prior to the revision undertaken under condition 18.
<i>Original dated 18/9/2020</i>	21) If the <b>Minister</b> gives a notice to the approval holder that the <b>Minister</b> is satisfied that the taking of the action in accordance with the RMP would be likely to have a <b>new or increased impact</b> , then: <ul style="list-style-type: none"> <li>a) condition 18 does not apply, or ceases to apply, in relation to the RMP; and</li> <li>b) the approval holder must implement the management plan specified by the <b>Minister</b> in the notice.</li> </ul>
<i>Original dated 18/9/2020</i>	22) At the time of giving the notice under condition 21, the <b>Minister</b> may also notify that for a specified period of time, condition 18 does not apply for one or more specified management plans.
<i>Original dated 18/9/2020</i>	23) <b>Note:</b> conditions 18, 19, 20 and 21 are not intended to limit the operation of section 143A of the <b>EPBC Act</b> which allows the approval holder to submit a revised management plan, at any time, to the <b>Minister</b> for approval.
<i>Original dated 18/9/2020</i>	<b>Completion of the action</b> 24) Within 30 days after the <b>completion of the action</b> , the approval holder must notify the <b>Department</b> in writing and provide <b>completion data</b> .
<b>date of decision</b>	<b>definitions attached to approval</b>
<i>Original dated 18/9/2020</i>	<b>Action area</b> means the location of the approved action, as shown enclosed by the red line labelled 'Specific Controls Overlay' in Appendix 1.
<i>Original dated 18/9/2020</i>	<b>Brady Swamp Offset Site</b> means an area protected for conservation containing at least 16 ha of <b>Growling Grass Frog</b> breeding and dispersal habitat at North Boundary Road, Glenthompson in the area shown marked with black cross-hatching and labelled Growling Grass Frog Offset Area in Appendix 2.2.
<i>Original dated 18/9/2020</i>	<b>Brucknell Offset Site</b> means an area protected for conservation containing at least 30 ha of <b>Southern Brown Bandicoot habitat</b> located at Timboon-

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	Nullawarre Road, Brucknell in the area shown shaded green in Appendix 2.3.
<i>Original dated 18/9/2020</i>	<b>Business day</b> means a day that is not a Saturday, a Sunday or a public holiday in the state of Victoria.
<i>Original dated 18/9/2020</i>	<b>Clearing</b> (also <b>Clear</b> , <b>Clearance</b> ) means the cutting down, felling, thinning, logging, removing, killing, destroying, poisoning, ringbarking, uprooting or burning of vegetation (but not including weeds – see the <i>Australian weeds strategy 2017 to 2027</i> for further guidance).
<i>Original dated 18/9/2020</i>	<p><b>Commencement of the action</b> means the first instance of any specified activity associated with the action including <b>clearing</b> and <b>construction</b>. <b>Commencement of the action</b> does not include minor physical disturbance necessary to:</p> <ul style="list-style-type: none"> <li>i) undertake pre-clearance surveys or monitoring programs;</li> <li>ii) install signage and /or temporary fencing to prevent unapproved use of the <b>action area</b>;</li> <li>iii) protect environmental and property assets from fire, weeds and pests, including erection of temporary fencing, and use of existing surface access tracks; and</li> <li>iv) install temporary site facilities for persons undertaking pre-commencement activities so long as these are located where they have no impact on the <b>protected matters</b>; and</li> <li>v) undertake minor site preparatory works, such as modification to existing minor infrastructure, as long as these are located where they have no impact on the <b>protected matters</b>.</li> </ul>
<i>Original dated 18/9/2020</i>	<b>Completion data</b> means an environmental report and spatial data clearly detailing how the conditions of this approval have been met. The <b>Department's</b> preferred spatial data format is <b>shapefile</b> .
<i>Original dated 18/9/2020</i>	<b>Completion of the action</b> means the time at which all approval conditions (except condition 24) have been fully met.
<i>Original dated 18/9/2020</i>	<b>Compliance records</b> means all documentation or other material in whatever form required to demonstrate compliance with the conditions of approval in the approval holder's possession or that are within the approval holder's power to obtain lawfully.

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Original dated 18/9/2020	<p><b>Compliance reports</b> means written reports:</p> <ul style="list-style-type: none"> <li>i) providing accurate and complete details of compliance, <b>incidents</b>, and non-compliance with the conditions and the <b>plans</b>;</li> <li>ii) consistent with the <b>Department's Annual Compliance Report Guidelines</b> (2014);</li> <li>iii) include a <b>shapefile</b> of any clearance of any <b>protected matters</b>, or their habitat, undertaken within the relevant 12 month period; and</li> <li>iv) annexing a schedule of all <b>plans</b> prepared and in existence in relation to the conditions during the relevant 12 month period.</li> </ul>
Original dated 18/9/2020	<p><b>Construction</b> means the erection of a building or structure that is or is to be fixed to the ground and wholly or partially fabricated on-site; the alteration, maintenance, repair or demolition of any building or structure; preliminary site preparation work which involves breaking of the ground (including pile driving); the laying of pipes and other prefabricated materials in the ground, and any associated excavation work; but excluding the installation of temporary fences and signage.</p>
Original dated 18/9/2020	<p><b>Department</b> means the Australian Government agency responsible for administering the <b>EPBC Act</b>.</p>
Variation dated 22/12/2023	<p><b>Environmental Offsets Policy</b> means the <i>Environment Protection and Biodiversity Conservation Act 1999 Environmental Offsets Policy</i>, Commonwealth of Australia 2012.</p>
Original dated 18/9/2020	<p><b>EPBC Act</b> means the <i>Environment Protection and Biodiversity Conservation Act 1999</i> (Cth).</p>
Variation dated 6/7/2021	<p><b>Fauna Management Plan</b> means the Healesville – Koo Wee Rup Road Upgrade – Stage 1B Fauna Management Plan dated July 2020, or a subsequent version revised in accordance with these conditions.</p>
Original dated 18/9/2020	<p><b>Growling Grass Frog</b> means the threatened animal species <i>Litoria raniformis</i>, listed under the <b>EPBC Act</b>.</p>
Original dated 18/9/2020	<p><b>Growling Grass Frog habitat</b> means any area normally occupied or expected to be occupied by <b>Growling Grass Frog</b>.</p>

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<i>Original dated 18/9/2020</i>	<b>Harewood Offset Site</b> means an area protected for conservation containing at least 0.33 ha <b>Growling Grass Frog</b> breeding habitat, 1.54 ha <b>Growling Grass Frog</b> dispersal habitat, and 10.79 ha <b>Southern Brown Bandicoot habitat</b> located at South Gippsland Highway, Koo Wee Rup in the area shown marked with pink shading in Appendix 2.1.
<i>Original dated 18/9/2020</i>	<b>Implement(ing)</b> means undertake active management of the relevant offset site in accordance with the relevant <b>offset management plan</b> and protect from <b>clearance</b> or disturbance to the <b>protected matter</b> .
<i>Original dated 18/9/2020</i>	<b>Incident</b> means any event which has the potential to, or does, impact on one or more <b>protected matter(s)</b> .
<i>Original dated 18/9/2020</i>	<b>Independent audit</b> means an audit conducted by an independent and <b>suitably qualified person</b> as detailed in the <i>Environment Protection and Biodiversity Conservation Act 1999 Independent Audit and Audit Report Guidelines</i> (2019).
<i>Original dated 18/9/2020</i>	<b>Minister</b> means the Australian Government Minister administering the <b>EPBC Act</b> including any delegate thereof.
<i>Original dated 18/9/2020</i>	<b>Monitoring data</b> means the data required to be recorded under the conditions of this approval, including monitoring required through the implementation of any <b>Offset Management Plan</b> .
<i>Original dated 18/9/2020</i>	<b>New or increased impact</b> means a new or increased environmental impact or risk relating to any <b>protected matter</b> , when compared to the likely impact of implementing the management plans required to be implemented under conditions 2 and 5, including any subsequent revisions approved by the <b>Minister</b> , as outlined in the <i>Guidance on 'New or Increased Impact' relating to changes to approved management plans under EPBC Act environmental approvals</i> (2017).
<i>Original dated 18/9/2020</i>	<b>Offset site(s)</b> means one or all of: <b>Harewood Offset Site, Brady Swamp Offset Site and Brucknell Offset Site</b> .
<i>Variation dated 10/12/2021</i>	<b>Offset attributes</b> means relevant features of a particular offset site (or alternative offset site per condition 4A) including the <b>EPBC Act</b> referral reference number, the physical address of the offset site, coordinates of the boundary points in decimal degrees, and the <b>protected matter</b> or <b>protected matters</b> present at the offset site.
<i>Variation dated 6/7/2021</i>	<b>Offset Management Plan(s)</b> means: <ul style="list-style-type: none"> <li>i) Brucknell Offset Site Management Plan titled <i>Offset Management Plan for the Southern Brown Bandicoot</i></li> </ul>

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Isoodon obesulus obesulus, *Timbon-Nullawarre Road, Brucknell, Victoria*, prepared by Biodiversity Offsets Victoria and dated 31 August 2020, or a subsequent version currently approved by the **Minister** in writing.

- ii) Harewood Offset Site Management Plan titled *EPBC Act Offset Management Plan Growling Grass Frog and Southern Brown Bandicoot (Harewood)*, prepared by WSP and dated 21 August 2020, or a subsequent version currently approved by the **Minister** in writing.
- iii) Brady Swamp Offset Site Management Plan titled *EPBC Act Offset Management Plan Growling Grass Frog (Brady Swamp)*, prepared by WSP and dated 7 May 2021, or a subsequent version currently approved by the **Minister** in writing.

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<i>Original dated 18/9/2020</i>	<b>Plan(s)</b> means any of the documents required to be prepared, approved by the <b>Minister</b> , implemented by the approval holder and/or <b>published</b> on the <b>website</b> in accordance with these conditions (includes action management plans and/or strategies).
<i>Original dated 18/9/2020</i>	<b>Publish</b> (also <b>published</b> ) means make publicly available on the <b>website</b> until the end date of this approval.
<i>Original dated 18/9/2020</i>	<b>Protected matter(s)</b> means a matter protected under a controlling provision in Part 3 of the <b>EPBC Act</b> for which this approval has effect.
<i>Original dated 18/9/2020</i>	<p><b>Secure(d)</b> means to make subject to an agreement, executed as a deed attached to the title of the property to protect the property for the conservation of the relevant <b>protected matter(s)</b> in perpetuity.</p> <p><b>Note:</b> This would normally take the form of an agreement under Section 3A of the <i>Victorian Conservation Trust Act 1972</i> or a section 69 agreement under the <i>Conservation, Forests and Lands Act 1987</i>.</p>
<i>Original dated 18/9/2020</i>	<b>Sensitive ecological data</b> means data as defined in the Australian Government Department of the Environment (2016) <i>Sensitive Ecological Data – Access and Management Policy V1.0</i> .
<i>Original dated 18/9/2020</i>	<b>Shapefile</b> means location and attribute information of the action provided in an Esri shapefile format. Shapefiles must contain '.shp', '.shx', '.dbf' files and a '.prj' file that specifies the projection/geographic coordinate system used. Shapefiles must also include an '.xml' metadata file that describes the shapefile for discovery and identification purposes.

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<i>Original dated 18/9/2020</i>	<b>Southern Brown Bandicoot</b> means the threatened animal species <i>Isoodon obesulus obesulus</i> , listed under the <b>EPBC Act</b> .
<i>Original dated 18/9/2020</i>	<b>Southern Brown Bandicoot habitat</b> means any area normally occupied or expected to be occupied by <b>Southern Brown Bandicoot</b> .
<i>Original dated 18/9/2020</i>	<b>Suitably qualified person</b> means a person who has professional qualifications, training, skills and/or experience related to the nominated subject matter and can give authoritative independent assessment, advice and analysis on performance relative to the subject matter using the relevant protocols, standards, methods and/or literature.
<i>Original dated 18/9/2020</i>	<b>Website</b> means a set of related web pages located under a single domain name attributed to the approval holder and available to the public.
<b>date of decision</b>	<b>Annexure</b>
<i>Original dated 18/9/2020</i>	Appendix 1 – Action Area
<i>Original dated 18/9/2020</i>	Appendix 2.1 – Harewood Offset Site
<i>Original dated 18/9/2020</i>	Appendix 2.2 – Brady Swamp Offset Site
<i>Original dated 18/9/2020</i>	Appendix 2.3 – Brucknell Offset Site
<i>Variation dated 10/12/2021</i>	Appendix 3 - Requirements for Alternate Offset Site Management Plan
<i>As varied on the date this instrument was signed</i>	Appendix 4 – Alternative Offset Sites – Ocean Grange (Harewood) and Ocean Grange (Brucknell)