

# Meeting Minutes

## CLG South

Date	8/10/2021	Time	10:00am -11:30am
Chair	Mike Marasco	Meeting no.	12
Location	Online (Zoom)	Minute taker	Nic Morton

## Attendees

Attendees		Apologies	
Name	Organisation	Name	Organisation
Mike Marasco (MM)	Independent Chair	Judith Voce (JV)	Community Representative
Ben Dawson (BD)	Community Representative	Clare Davey (CD)	Boroondara City Council
Frank Freschi (FF)	Community Representative		
Glennys Jones (GJ)	Community Representative		
Tina Garg (TG)	Community Representative		
John Van Delft (JVD)	Community Representative		
Paul McMorran (PM)	Community Representative		
Alexander Law (ALa)	Community Representative		
Simon Exon (SE)	Yarra City Council		
Andrea Lomdahl (ALo)	Boroondara City Council		
Liz Lambropolous (LL)	Manningham City Council		
Leah McGuinness (LM)	Whitehorse City Council		
Anitha Viswanathan (AV)	VicRoads		
Sabina Ratnayake (SR)	VicRoads		
Mark Judge (MJ)	Dept of Transport		
Chris Logan (CL)	CPB		
Glen Preema (GP)	CPB		
Isolde Piet (IP)	CPB		

Attendees		Apologies	
Name	Organisation	Name	Organisation
Deanna Hadid (DH)	CPB		
Melissa Read (MR)	CPB		
Natalie Pearson (NP)	NELP		
Grant Smethurst (GS)	NELP		
Nic Morton (NM)	NELP		
Nadia Hollins (NH)	NELP		
Con Sakkas (CS)	NELP		

## Actions – previous

No.	Action	Owner	Due	Status	Update
1	CL to provide GJ information regarding traffic control measures and communication materials intended for cyclists, for works along the Eastern Freeway	CL	04/06	Ongoing	Contracts have not yet been allocated.
2	GP to respond to GJ about the design options of a possible detour in relation to the United Energy works, once these details are known	GP	04/06	Complete	GP advised that the work will no longer be going ahead
3	JV asks about ball net fencing at Freeway Golf Course (FGC) and that NELP should be responsible for funding this on top of existing works at the site	NP	16/07	Ongoing	Further discussion once the final design is released.
4	FO to engage with GJ on employment opportunities for the neuro diverse workforce. FO to provide Holmesglen contact details to JV regarding programs mentioned	FO	20/08	Complete	NP has provided the contact details to GJ and JV and will follow-up with FO

## Key discussion points/decisions

Owner	Action
Mike Marasco (MM)	<p><b>Welcome</b></p> <p>MM welcomed the group and states that JV will be an apology for this meeting</p>
Mike Marasco (MM)	<p><b>Outstanding Business</b></p> <p>Item 1, contractors are still to be allocated and the item will remain ongoing</p> <p>Item 2, GP states that the work will not be going ahead, the item is now completed</p> <p>Item 3, further discussions will be had with the release of the final design, matter is ongoing</p> <p>Item 4, NP has provided contact details to GJ and JV and the matter has now been completed. NP advises that Franklin from the Jobs and Skills Centre has left the organisation and when a new person is appointed, NP will provide contact details to GJ and JV.</p>
Glen Preema (GP), Isolde Piet (IP), Chris Logan (CL), Melissa Read (MR), Deanna Hadid (DH)	<p><b>CPB Works Update</b></p> <p>GP will begin the presentation starting from slide 18</p> <p>GP explains Eastern Freeway works. TBM has been stopped since July and will be removed this weekend with traffic measures in place. Reinstatement of the area will commence on Monday and should be complete by late next week.</p> <p>Citi Power asset investigation works are also continuing to locate underground assets. Some works have been complete. An image of these works is shown on screen. Information collected will be input into a 3D digital model, assisting with future design and construction.</p> <p>Electricity Asset Relocation works will begin next week, occurring at 2 locations. Identifying works will begin soon, then new cables will be connected. An image is shown on screen to explain these works locations at Willow Grove, Page Avenue and Mountain View Road. GP states that these works are simpler compared to similar previous works completed. GP explains the construction methodology for these works and that it is an intensive program to ensure houses are connected to the underground cabling supply.</p> <p>MM states that AL will be joining the meeting in place of CD who is an apology. AL states that council are aware of the works and are finalising the documents to ensure the impacts to residents are minimised as much as possible.</p> <p>CL joins meeting late and introduces the team. CL introduces new members to the team, DH and MR.</p> <p>CL explains the construction industry shut down. Works have now restarted, and much progress has been made since. Covid safe plans are in place on site and vaccination status of workers is being checked before attendance is granted on site. Workers are socially distancing, with doors/windows open and extra personnel on site to monitor covid safety and ensure processes are being followed.</p> <p>IP to go through YEMS works from earlier in the slide deck. IP goes through the target key dates for YEMS. Minimal work was done through the construction shut down. IP explains that the major piece of work will be on Bulleen Road. Commissioning of YEMS works are expected to be in Jan 2022 with demobilisation to be in Dec 2021/Jan 2022. Abandonment of the sewer will then occur in Jan/Feb 2022, to ensure the sewer is safe in future. This work will involve night works and then 24 hour works in future.</p> <p>IP explains Avon Street and YEM16A works. Images are shown on screen to explain the progress of works. Avon St works have re started. YEM16A works will resume next week. Works at</p>

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	<p>Greenaway St access have been adjusted, with minor changes including a northbound lane closure to facilitate access to the manhole at YEM16A.</p> <p>Trinity Grammar fields works are explained with an image shown of mini TBM running from Marcellin to the tennis centre. TBM has been run intermitently to stop the soil from seizing up. Tunneling has nearly been completed. Hoarding has been installed along Bulleen Road at Trinity to inform works that are taking place on site. Hoarding at Carey Grammar will be installed shortly.</p> <p>Marcellin College services relocations are explained, needed to prepare the site for PPP works. Relocation works will commence in roughly 2 weeks in Marcellin. Conditon survey has been completed. Site establishment will begin on 18 October.</p> <p>Marcellin College ball stop fencing is also being installed, similar to what occurred at Trinity. This is used to prevent balls going into the works area. Meetings have taken place with Marcellin to discuss construction methodology to reduce impacts and work around the schedule of oval use.</p> <p>Boroondara Tennis Centre (BTC) works are explained. TBM has completed its drive to Manningham Hotel and Club. TBM 'Valerie' has now been moved and will drive with TBM 'Athena' towards Bulleen Swim Centre. Tunelling will be finished in the next few weeks. Grouting works have also been undertaken in the last few weeks to assist with these works.</p> <p>Freeway Golf course works are explained. An Image of these works is shown to group to highlight progress inside the shaft. Various elements of the shaft are explained to the group. A bypass has been installed that allows sewer operation to continue if something goes wrong.</p> <p>Carey Grammar ball stop fencing will also take place, similar to Marcellin and Trinity. Works have commenced in September and will run to late November. Meetings have taken place to fine tune methodology to ensure access to the ovals once works begin.</p> <p>Bulleen Park and Veneto Club works are explained. A reticulation sewer has been bored from Bulleen Park to Veneto Club. Work is currently being done to finalise this connection.</p> <p>Bulleen Road Maintenance Holes A-D are explained. Drilling and installation on D to E holes is complete. D-C hole works are continuing. Reinstatement and revegetation plan is being developed and consultation is being had with residents and the Department of Transport (DoT).</p> <p>GJ asks about the effect of the earthquake on the works. IP explains that the event had limited impact and experts have come in to advise and assess sites, and no issues were discovered.</p> <p>MR to give an update on Bulleen Park and Ride. Works have now recommenced on site after the construction industry shutdown, with earthworks underway, and works to remove noise mounds and install haul roads. Traffic management is in place and temporary site facilities have also been installed. Next steps will involve utility relocations and the closure of Kampman St which will take place later this year. The community will be notified of the works and the timings. Works are currently taking place during the day, however night works may be required in future.</p> <p>FF asks when bulk works will be completed. MR reponds shutdown has pushed back proceedings but that it is looking like a Nov/Dec timeframe. FF asks CL about timeframes for the fabrication of the construction site. CL states that this will occur after Christmas. GJ asks about if a provision has been made for the charging of electric busses, and states that this would be a positive outcome for the community given the commitment made by the State Government to purchase a fleet of electric busses. MR will take this question on notice and check with the site's design team about this provision. CS advises that future proofing measures are in place and that more can be discussed at the next meeting. MM advises that if information is gathered on his matter then it will be distributed to group members before the next meeting.</p> <p>DH gives a Community Engagement overview. CL introduces DH, a new member to the CPB team having joined 6 weeks ago.</p>

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	<p>DH outlines the complaints that have been received recently. A resident made a complaint regarding Avon Street works relating to diesel fumes and the use of generators. A site supervisor was contacted and generators were switched off.</p> <p>A complaint was received regarding Bulleen Road manhole works. The resident was followed up with regarding noise at the site. Environment team was notified and monitoring was done in the area, with additional noise barriers now installed. Same resident had other issues that DH is following up on.</p> <p>A noise complaint was received relating to works at Trinity Grammar. Relocation was offered and a white noise machine was utilised, with noise levels now improved.</p> <p>Bulleen Park and Ride site received a separate noise complaint. Relocation was offered as well as noise cancelling headphones and ear plugs.</p> <p>An enquiry was also received for works at Bulleen Road - Freeway Golf Course relating to drivers exceeding the 40km speed limit in place. CPB notified NELP and police were notified to enforce these speed limits.</p> <p>DH gives an overview of the notifications that were sent out to residents. This includes notifications for works relating to Carey Grammar ball stop fencing, BTC tunnelling, Bulleen Rd/Greenaway St works, Bulleen Park/Veneto Club sewer works, Bulleen Road dismantling works, Service investigations at Eastern Freeway/Chandler Highway, Service relocations at Page Ave and Willow Grove, and Service relocations at Mountain View Rd.</p> <p>GJ advised that motorists had been travelling 50km/hr at minimum at the Bulleen Road - Freeway Golf Course work site, and that speed limit signage could be a little clearer.</p>
Grant Smethurst (GS), Natalie Pearson (NP)	<p><b>Sports and Recreation Update</b></p> <p>GS provides a Sports and Recreation update. Major works at Ford Park and Binnak Park are complete as of today. Facilities have been handed over to Banyule Council. Building wont be used but the community will have access to the surrounding facilities. Community open days will be held at both sites later in the year with covid restrictions in place. Images of the completed facilities are shown to the group. Feedback has been very positive on the outcomes at these sites.</p> <p>NP provides an update on Monash Tennis Centre which will accommodate the loss of BTC. Monash Council has produced a reference design after extensive consultation with residents on the plans. A few issues are being worked through in reference to closely situated resident homes, traffic management measures and nearby golf facilities. Facility features are shown to the group, in particular the existence of 18 tennis courts and intersection/traffic improvements. A reference design of the site is then shown to the group. Monash is running the project but NELP will update the group as the project progresses.</p>
Mike Marasco (MM)	<p><b>Other business</b></p> <p>GJ asks about the requirment for vaccination status for face to face CLG meetings. NP to follow up with the NELP safety team on this matter. Info to be provided prior to next meeting in November.</p> <p>MM explains chairing responsibilities for the CLGs going forward. Jeni Coutts to be responsible for the North CLG and Northern Business Liaison Group (NBLG). MM to chair the South CLG, Southern Business Liaison Group (SBLG), addressing matters relating to businesses who are being acquired through major works, and a second BLG for businesses who will be staying in their current location throughout the construction period.</p> <p>NP comments that the latest Independent Environment Auditor (IEA) report has been released. Group members will receive a link to this report following the meeting. Queries on this can be sent to NP and will be addressed prior to the next meeting</p>

## Actions – new

No.	Action	Owner	Due	Status	Update
1	MR to follow up with GJ on the provision for electric bus charging at Bulleen Park and Ride	MR	19/11	Outstanding	
2	NP to follow up with the NELP safety team on the requirement for vaccination status for face to face CLG meetings	NP	19/11	Outstanding	