

23 June 2023



Meeting Minutes

Northern Community Liaison Group

Date	23/06/2023	Time	10am-12pm
Chair	Jeni Coutts	Meeting no.	3 of 2022
Location	Watsonia RSL	Minute taker	Jacqueline Weedon

Attendees

Attendees			
Name	Organisation	Name	Organisation
Jeni Coutts (JC)	Independent Chair	Mick Marcevski Manager Project Integration & Assurance	Department of Transport and Planning
Giselle James (GJ)	Community Representative	Stephen Paul (SP)	Community Representative
Natalie Pearson (NP) Senior Manager, Community Partnerships	NELP	Joel Hargreaves (JH) Senior Communications Advisor	MTM
Kathleen Petras (KP) Transport Planning & Project Coordinator	Banyule City Council	Josh Ribarich Communications and Stakeholder Relations Advisor	NELP
Kim Norton (KN) Communications and Stakeholder Relations Lead	AMA	Scott Lambert (SL) Senior Advisor, Communications and Stakeholder Relations, North	NELP
Karl Erdmanis (KE) Construction Director	Spark	Michael Moloney (MM) Senior Project Manager	MTM
Luke Minton (LM) Senior Manager, Community Engagement: Project Wide	Spark	Adrian Carter (AC) Advisor, Communications and Stakeholder Relations, North	NELP

Apologies			
Name	Organisation	Name	Organisation

Attendees			
Name	Organisation	Name	Organisation
Shaarang Bandekar (SB) Traffic Engineer	Department of Transport and Planning	Mark Judge (MJ) Manager Project Integration & Assurance	VicRoads
Michelle Molinaro (MM)	Community Representative	Wade Howell (WH)	Community Representative
Wendy Cisar (WC)	Community Representative	Andrew Mills (AM)	Community Representative
Michelle Giovas (MG)	Community Representative		

Key discussion points/decisions

Owner	Action
Jeni Coutts (JC)	<p>Welcome and Introductions</p> <p>Welcome and outstanding business</p> <ul style="list-style-type: none"> Jeni welcomed the group to the meeting Introduced new presenters Karl Erdmanis, Joel Hargreaves and Michael Moloney Introduced agenda items Apologies noted Addressed previous meeting's short term actions
Scott Lambert (SL) Kim Norton (KN) Joel Hargreaves (JH) Michael Moloney (MM)	<p><u>Northern Package Update</u></p> <p>Presentation covered a high level timeline of Ring Road completion (RRC) works, proposed RRC site compounds and site investigations.</p> <p>SP: Is 2024 still the expected date to commence works? SL: Yes</p> <p>GJ: As this is the first Freeway to be built within a heavily built-up area, are we able to have a longer UDLP exhibition and feedback period? Can Duncan Elliott request a longer UDLP period from the Minister? NP: There will be a special briefing for CLG members.</p> <p><u>Rail Works Update</u></p> <p>Presentation covered rail works update, further rail disruptions throughout 2023, buses replacing trains plans, how disruptions are communicated to passengers.</p>
Luke Minton (LM) Karl Erdmanis (KE)	<p><u>Works Update</u></p> <p>KE worked through a video of the site stopping at various points to discuss aspects of the construction site and works. Provided timeline of key activities through to September at Watsonia and Yallambie sites.</p> <p>KP: Is the conveyor for the spoil connected to the TBM and does it keep pace? KE: The conveyor keeps getting extended behind as the TBM moves forward.</p> <p>JC: Does the TBM head only get changed once when its stops for maintenance? KE: Yes, but the teeth will be changed regularly.</p> <p>GJ: Is the Greensborough Road realignment permanent? KE: It is temporary but will remain as is for the duration of Sparks works.</p> <p>SP: Has the rain affected works much? KE: No, but weather can be a problem at times.</p> <p>SP: OH&S - has there been any incidents on site? KE: Unfortunately, yes. Our target is always zero, we have unrelenting approach to achieving this. We have many control measures in place such as designated walkways to prevent incidents. We have high expectations of our workers. LM: There is an eight hour project induction at the Victorian Tunnelling Centre for all Spark workers, and all Engineers and Managers complete a two day safety training program. There are also presentations by subject matter experts on various topics. There are also spot checks to ensure workers have the right qualifications and that they are up to date.</p> <p>GJ: What is the TBM width? KE: The TBM is 15 metres wide</p>

Owner	Action
	JC: Which TBM will launch first? KE: South bound will be first to go.
Jeni Coutts (JC)	<p><u>Other Business</u></p> <p>NECF Update: We are two weeks into round two and there is a lot of interest. The grant writing workshops are almost booked out and we may consider adding some more dates.</p> <p>NCLG Meetings: We may change the recurrence of meetings next year to fit in with venue availability</p> <p><u>Open Forum</u></p> <p>SP: Are you getting much feedback regarding lighting of sites? LM: We receive some on occasion, this seems to increase when works are occurring on Greensborough Road when we are using temporary lighting. We review lighting plans before starting and ask the supervisors to redirect the lighting when we receive feedback.</p> <p>SP: I have contact for the Greensborough Historical Society if there's still interest in a road history presentation NP: The previous group said they were interested in seeing this, we will see if there is any interest from the new group.</p> <p>SP: There is a right turn arrow at the lights at Winsor Reserve, can it be made clear that this is only for trucks entering Winsor Reserve. LM: There is no specific signage, but we suspect this is being used for vehicle u-turns to enter Somers Avenue. We will continue to monitor this.</p> <p>SP: There has been some discussion regarding NELPs Facebook page, I think there are some differences of opinions and people should be free to express these. NP: The MTIA has a policy that can be found on the page (and below) We will remind people that they need to be respectful on all threads.</p> <p>.About North East Link</p> <p>Our social media channels are monitored 9am to 5pm, Monday to Friday. If you have any urgent queries or matters that need addressing, please call 1800 105 105, (24 hours, 7 days). If you require a translator or interpreter, you can contact us on 9209 0147 Social media policy: Our social media channels have been created to share project news and updates, and provide opportunities for the community to get involved. We encourage the community to follow our social media channels and engage with us. We will always endeavour to answer your queries and concerns in a timely manner. We welcome constructive and courteous participation on our social media feeds. Personal attacks and defamatory comments won't be tolerated. We reserve the right to amend or delete derogatory, offensive, defamatory or spam material. Followers are reminded that offensive or aggressive language will be deleted. If these warnings are ignored, individuals will be permanently banned from our channels. Management of our social media follower base is entirely at the discretion of NELP. Thank you for committing to respectful behaviour and conversations.</p> <p>GJ: Enjoyed the presentation and is looking forward to seeing some renders of what the area will look like during and once the works are complete. LM: There are some being developed now and we'll bring them back to this group.</p> <p>SP: Has there been an increase or decrease in complaints: LM: Complaints have remained relatively steady. This can change when a new activity starts but typically subsides.</p> <p>JC: Next CLG: North meeting TBA JC: Thanked CLG: North members and presenters and closed the meeting at 11:10am.</p>

Actions and issues register

No.	Date raised	Action/Issue	Owner	Status	Date closed

Short Term Actions

No	Owner	Topic	Update
1a	LM	How long will works around Kay Court at the Lower Plenty Road site be into the night and potentially 24/7?	Nightworks will be ongoing and we will keep residents updated.
2a	KN	Letterbox drop flyer to be emailed to NCLG member	Emailed to members 15.06.23
3a	SL	Can rail replacement buses get preference to move through traffic to avoid further delays to passengers during disruptions?	Busing of passengers is planned months in advance with various departments. Traffic controllers usually let buses through as a priority when they can. We try and match train services as best we can but sometime buses need to be re routed to allow for smooth travel.

Future Presentations

Scheduled Date	Date raised	Topic	Owner	Status
Q4	1 December	JC has requested actual v's modelling for noise and vibration to be presented in 2023	LM	LM to arrange JR (Spark Environment Manager) to present when results available
Q3	31 March	Vent outlet operation presentation including how will the vent outlets disperse the emissions and how far will they go?	LM	LM to arrange presentation
2025	31 March	Presentation on LXRP's communication plan for the Macleod level crossing removal	JN	LXRP to present at a future meeting
Q2	31 March	MG has asked for a report on complaint numbers, types, resolution and trends	LM	Presentation to be given in future meeting
Q3	12 May	VPS Overview	LR	Presentation to be given in future meeting
Q3	12 May	Bentonite plant in action	LM	Video to be shown
Q4	12 May	Lower Plenty Road site construction methodology	LM	Engineer to present at a future meeting
Q4	12 May	What are the considerations for residents close to night works? How is this modelled?	LM	LM to arrange JR (Spark Environment Manager) to present