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| **Date** | Friday 26 March 2021 | **Meeting No** | 16 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.00am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **In attendance** |  |
| *Present** Chris Lovell [**Chair**]
* Rachael Palmer, North Melbourne Residents/North & West Melbourne Association
* Robert Seear, City West Water
* Karen Snyders, City of Melbourne
* Robert Moore, Parkville Association
* Peter Gerrand, North & West Melbourne Association
* Kim Norton, CYP
* Danielle Smits, CYP
* Stef Calati, CYP
* Mary Parker, CYP
* Lucy Mackenzie Worters, CYP
* Martine Watine, CYP
 | * Claire Johnson, RPV
* Eli Firestone, RPV
* Tim Fullerton, RPV
* Sarah Haines, RPV
* Jordan Di Stefano, RPV
* Eiddwen B Jeffery, RPV
* Matt van der Peet, RPV
* Danielle Koroneos, RPV
* Vito Trantino, RPV
* Mathew Collum, RPV [Secretariat]

*Apologies** Tim Benedict, Victorian Planning Authority
* Tallia Gilarry, City of Melbourne
* Ryan Dam, George Weston Foods
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| 1. | Introductions and welcome |
|  | Matters arising:* Chris Lovell welcomed members of the Community Reference Group (CRG).
* Chris Lovell thanked Jordan Di Stefano (RPV) for her contribution to the Arden and Parkville CRG. Chris advised that Claire Johnson (RPV) will replace Jordan as the point of contact for CRG members while recruitment takes place.
* Chris Lovell advised that Lucy Mackenzie Worters (CYP) has joined the Parkville Precinct as a Stakeholder and Communications representative.
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| 2. | Outstanding Actions and Issues Register |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register, including:
	+ In relation to P6-1, Chris Lovell advised that the project is investigating opportunities to host a Community Day at the Parkville site. CYP will continue to provide the CRG with updates.
	+ In relation to P11-1, CYP confirmed it should be in a position to host a tour of the Arden Station site on 10 May 2021. CRG members confirmed their interest to attend the visit. CYP confirmed it will send out further information over the next few weeks.
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| 3. | Melbourne Airport Rail (MAR) Project |
|  | Presentation by Vito Trantino (RPV) and Danielle Koroneos (RPV) on the Melbourne Airport Rail (MAR) Project.Matters arising: * Robert Moore asked whether the MAR line would end at the airport terminal. RPV confirmed that the airport terminal will be the final stop. RPV noted that exact location for terminal station is still to be confirmed.
* Robert Moore asked whether the MAR trains will have dedicated space for luggage. RPV advised that the High Capacity Metro Trains (HCMT), which will be used for MAR, do have more space than the current trains in operation around Melbourne. RPV advised that the government decision regarding whether there will be dedicated luggage provisions is still under consideration. RPV advised that a number of technical factors are currently being considered, including the reduction in capacity of the train to allow for space to install dedicated luggage provisions, compatibility with service needs for the rest of the network and differing passenger needs, as well as fire and safety matters associated with having luggage on trains which could block exits. RPV expects that an announcement will be made in the near future.
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| 4. | Presentation from project contractors |
|  | Presentation by Danielle Smits (CYP) on the project wide construction update. Presentation by Martine Watine (CYP) on the Parkville construction update. Presentation by Stef Calati (CYP) on the North Melbourne construction update.Presentation by Kim Norton (CYP) on tunnelling and cross passage construction. Presentation by Kim Norton (CYP) and Danielle Smits (CYP) on precinct-based communications and engagement.Presentation by Mary Parker (CYP) on the Metro Tunnel Creative Program update. Matters arising:* Robert Moore asked whether digging would be undertaken beneath the road to construct the Royal Parade Tunnel. CYP confirmed the pedestrian underpass will be a mined excavation underneath Royal Parade.
* Peter Gerrand requested that the “North Melbourne Construction Update” presentation slide be updated to “Arden Construction Update”. CYP advised that the update refers to North Melbourne because the information also includes works in areas beyond the Arden site, including the location of the cross passages and North Melbourne electrical substation.
* Peter Gerrand asked about the logistics for transporting the columns and arches to the Arden Station site. CYP advised that it will be transporting one column/arch per truck and, as the segments are not oversized in terms of width, a police escort will not be required.
* Peter Gerrand asked whether the walking/cycling path will be closed during tunnelling works underneath the Moonee Ponds Creek. CYP advised that there are no planned closures of the Moonee Ponds Creek trail associated with the works, except for short block and holds to allow for the movement of construction traffic along the access track. CYP confirmed it will release relevant communications to the community closer to the time of works.
* Peter Gerrand presented an update on the collaboration between the Metro Tunnel Project Creative Program and the North West Melbourne Association (Hotham History Project) for a future Arden Station hoarding design initiative.
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| 5. | **General feedback and items for future discussion** |
|  | Matters arising: * Robert Moore noted that Danielle Smits (CYP) will be a guest speaker at the upcoming Parkville Association Annual General Meeting.
* The CRG discussed the format of presentation slides. CRG members endorsed a change to the slide format where precinct construction updates will lead with slides detailing specific construction activities and finish with a program summary slide..
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| 6. | Meeting close |
|  | Matters arising:Next meeting 7.30am-9.30am, Friday 21 May 2021. |

**NEW ACTIONS AND ISSUES**

*No new actions recorded.*