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| **Date** | Friday 8 October 2021  | **Meeting No** | 40 |
| **Chair** | Chris Lovell | **Time** | 8:00am – 9.00am |
| **Location** | Zoom | **Minutes** | Mathew Collum  |

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| **Members** |  |  |
| *Present** Chris Lovell [**Chair**]
* Rob Moore, City of Melbourne
* Neil Hutchinson, City of Melbourne
* Marree Klein, City of Melbourne
* Calum Smyth, City of Melbourne
* Melanie Ashe, Flinders Quarter
* Simon Pockley, Bible House
* Caitlyn Marshall, ACMI
* Kate Blackwood, Yarra Trams
* Maria Groner, Travellers Aid
* Peter Brown, Manchester House
* Pin Ng, UniLodge
* Eugénie Austin, UniLodge
 | *Apologies** Sara Parmar, Yarra Trams
* Franca Katsaris, Ham Kerr Property
* Michael Katsaris, Ham Kerr Property
* Kim Hutchinson, City West Water
* Nazzareno Marchionda, Ross House Association
* Rob Richards, Dangerfield Building
* Marg Dennis, Flinders Quarter
* Andrew Milward-Bason, Nicholas Building Association
* Graham Jephcott, ACMI
* Elizabeth Beal, ACMI
* Debra Watts, The Westin Melbourne
* Emily Kropf, St Paul’s Cathedral
* Ben McEntee, CityWest Water
* Sam Zanetti, Yarra Trams
* Michael Clarke, ALE Group
* Andrew Wilkinson, Young and Jackson Hote
* Paul Jeffries, The Westin Melbourne
* Karen Snyders, City of Melbourne
* Michael Griffiths, Ross House Association
* Robert Seear, CityWest Water
* Karl Vaitiekunas, Nicholas Building
* Graeme Blackman, Westin Owners Corporation
* Brendan Ryan, MBCM City
* Mark Crick, ALE Group
* Denise Nakis, Dangerfield Building
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| **In attendance** |  | **Sa** |
| *Present** Blythe Chidgey, CYP
* Mary Parker, CYP
* Matt Reid, CYP
* Dan Young, CYP
* Kate Walshe, CYP
 | * Jodie Barrington, CYP
* Pauline O’Connor, MTM
* James Baker, MTM
* Karen Simons, RPV
* Gordan Badham, RPV
 | * Raphael Symons, RPV
* Barry McGuren, RPV
* Tim Fullerton, RPV
* Emmett Ahern, RPV
* Mathew Collum, RPV [Secretariat]
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| 1. | Introductions and Welcome – Outstanding Actions and Issues Register |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* Chris Lovell welcomed members to the meeting of the Community Reference Group (CRG).
* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register, including:
* In relation to C6-4, CYP advised work is ongoing with key stakeholders including City of Melbourne to finalise the design for the precinct waste management strategy. CYP noted that the strategy won’t be implemented until 2025 and it will continue to provide updates to the CRG as the design is progressed. City of Melbourne (CoM) advised it has received two formal submissions from two groups in relation to waste and logistics in the precinct. Simon Pockley raised the urgent need to address the issues relating to logistics which was included within one of the submissions. CoM confirmed that it is currently working through these submissions to address the issues raised, particularly some of the existing problems within the precinct relating to logistics.
* Melanie Ashe raised the opportunity for the project to consider new and emerging waste / recycling technologies. CYP confirmed that it regularly considers options regarding different technologies which are available within the industry, it also consults with CoM regarding new initiatives it has implemented across other precincts.
* In relation to CS33-1, Chris Lovell advised that Lendlease will present on the Oversite Development (OSD) at the CRG meeting in the November 2021.
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| 2. | Presentation from Cross Yarra Partnership  |
|  | Presentation from Jodie Barrington (CYP) on Metro Tunnel Project overview. Presentation from Blythe Chidgey (CYP) on Townhall Station update. Presentation from Jodie Barrington (CYP) on the City Square Station Entrance Build Out Lookahead.Matters arising:* Melanie Ashe asked about the state of Flinders Link and Flinders Quarter over the upcoming Christmas period and early 2022, noting that businesses in the area are keen to understand what changes will take place. CYP confirmed it will provide businesses within Flinders Link with more information and clarity on the timeframes for the works which will take place before the road can be reinstated. CYP will also provide an update at the next CRG meeting.
* Simon Pockley asked if CYP have received any complaints relating to the extension of the working hours for the excavation works. CYP advised that it has not received many complaints, but it will remain in contact with key residents regarding noise impacts as the works progress.
* Melanie Ashe asked when residents within the area of the City Square Station entrance will be formally advised of the upcoming build out works, including the installation of the cranes. CYP advised that the information about the works will be included within a notification issued to residents over the next week.
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| 3. | General feedback, items for future discussion and meeting close. |
|  | Matters arising:* Chris Lovell advised that today will be Jodie Barrington’s (CYP) final CRG meeting. Chris and the CRG members thanked Jodie for her contribution to the project and to the CRG. Chris advised that Blythe Chidgey (CYP) will remain as the primary contact for the CBD South CRG and Kate Walshe (CYP) will have general oversite across both CBD North and CBD South CRGs.
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| **4.** | **Meeting close** |
|  | Next meeting 19 November 2021 8.00am-9.30am,  |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **CS40-1** | CYP to provide businesses within Flinders Quarter with more information about timeframes for the works at Flinders Link and Flinders Quarter over the upcoming Christmas period and early 2022. | CYP |