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| **Date** | Friday 31 March 2023 | **Meeting No** | 29 |
| **Chair** | Chris Lovell | **Time** | 7.30 – 9:00am |
| **Location** | Zoom | **Minutes** | Grace Rayner |

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| **In attendance** |  |
| *Present** Chris Lovell [Chair]
* Peter Gerrand, North & West Melbourne Association
* Robert Seear, Greater Western Water
* Robert Moore, Parkville Association
* Rachael Palmer, North Melbourne Residents Association
* Karen Snyders, City of Melbourne
* Dan Young, CYP
* Jacob Ramaekers, CYP
* Tim Fleming, CYP
* Alex Linehan, CYP
* Christian Green, CYP
* Terese Scalise, CYP
* Cameron Fields, CYP
* Frank Kauhausen, CYP
* Danielle Smits, CYP
* Rod Kerr, CYP
 | * Michael Doan, RPV
* Courtney Buttress-Boden, RPV
* Claire Johnson, RPV
* Toph Papasidero, RPV
* Raj Thurman, RPV
* Eli Firestone, RPV
* Tim Fullerton, RPV
* Grace Rayner, RPV [Secretariat]

*Apologies** Tim Benedict, Victorian Planning Authority
* Tallia Gilarry, City of Melbourne
* Rod Johnston, George Weston Foods
* Maree Klein, City of Melbourne
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| 1. | Introductions and welcome |
|  | Matters arising:* Chris Lovell welcomed members of the Community Reference Group (CRG).
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| 2. | Outstanding Actions and Issues Register |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register.
	+ In relation to action P24-1, RPV advised a proposal of combined CRGs will begin in May 2023 which will discuss dynamic testing and commissioning in the tunnel.
	+ In relation to action P28-1, CYP advised it has nominated 26 June 2023 for the site visit for Parkville, and for Arden, dates are still to be determined, possibly in the middle of the year.
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|  | Presentation from project contractors |
|  | Presentation by Christian Green (CYP) on the project-wide construction update and rail and tunnel fit out (RTF) works. Presentation by Cameron Fields (CYP) and Rod Kerr (CYP) on the North Melbourne construction update.Presentation by Christian Green (CYP) on the intake substation construction update. Presentation by Tim Fleming (CYP) on the Parkville construction update and reinstatement and public realm works.Presentation by Christian Green (CYP) and Danielle Smits (CYP) on precinct-based communications and engagement.Matters arising:* Peter Gerrand asked where the Flinders Quarter precinct is located. CYP advised it is on the corner of Flinders Street and Swanston Street, adjacent to Young & Jacksons
* Peter Gerrand asked if there will be a pedestrian access point to the Botanic Gardens on the west side of St Kilda Road. CYP advised there is an eastern access point that can be used by pedestrians. RPV advised that commuters exiting the tram at the Shrine of Remembrance tram stop will have direct access to the eastern footpath.

Presentation by Cameron Fields (CYP) and Rod Kerr (CYP) on the North Melbourne construction update.Matters arising:* Peter Gerrand asked where the shark tooth steel structures are being installed. CYP advised these are being installed near the main entrance at the concourse level.
* Peter Gerrand asked where the bus stop will be at Arden Station. CYP advised there will be two bus stops constructed on Lauren’s Street, adjacent to the station.
* Peter Gerrand asked if the open space around the station will remain available for public use following the completion of works. RPV advised that once the area is handed over, it will be managed by the Department of Transport and Planning (DTP) and Development Victoria (DV). RPV advised that approved structure plan documents, which will guide future land uses, are publicly available online and provided a link to the relevant website: (<https://dtp.vic.gov.au/our-transport-future/our-projects/transport-precincts/arden-transport-precinct>).
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|  | **General feedback and items for future discussion** |
|  | Matters arising: * Nil
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| 5. | Meeting close |
|  | Matters arising:* The next meeting will be online on Friday 9 June 2023 from 7.30am-9.30am.
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**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER**  |
|  | *Nil* |  |