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| **Date** | Friday 9 June 2023 | **Meeting No** | 30 |
| **Chair** | Chris Lovell | **Time** | 7.30 – 9:00am |
| **Location** | Zoom | **Minutes** | Kim Tandoc |

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| **In attendance** |  |
| *Present*   * Chris Lovell [Chair] * Peter Gerrand, North & West Melbourne Association * Robert Seear, Greater Western Water * Robert Moore, Parkville Association * Rachael Palmer, North Melbourne Residents Association * Karen Snyders, City of Melbourne * Tim Fleming, CYP * Christian Green, CYP * Terese Scalise, CYP * Cameron Fields, CYP * Danielle Smits, CYP * Rod Kerr, CYP * Brett Purcell, CYP * David Coulet, CYP | * Dan Young, CYP * Kate Walshe, CYP * Michael Doan, RPV * Courtney Buttress-Boden, RPV * Claire Johnson, RPV * Toph Papasidero, RPV * Raj Thurman, RPV * Matt van der Peet, RPV * Kim Tandoc, RPV [Secretariat]   *Apologies*   * Tim Benedict, Victorian Planning Authority * Tallia Gilarry, City of Melbourne * Rod Johnston, George Weston Foods * Maree Klein, City of Melbourne |

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| 1. | Introductions and welcome |
|  | Matters arising:   * Chris Lovell welcomed members of the Community Reference Group (CRG). |
| 2. | Outstanding Actions and Issues Register |
|  | Matters arising:   * The CRG discussed the Outstanding Actions and Issues Register.   + In relation to item 24-1, the CRG has closed this action and raised a new action under 30-1 for RPV to continue advising of ongoing operational compliance, and to advise in due course whether there is scope for an operational consultative committee.   + In relation to item 28-1, CYP has confirmed the date for a site visit to Parkville Station on 26 June 2023, with invitations to go out today, and will confirm a site visit to Arden Station in due course, with 16 October 2023 as the nominated date. |
|  | Presentation from project contractors |
|  | David Coulet and Brett Purcell presentation on dynamic testing and validation of noise and vibration design update.  Matters arising:   * Peter Gerrand (North & West Melbourne Association) asked whether the modelling included the surface network rail alignment or was it exclusive to the underground alignment. CYP advised the modelling presented is only for the tunnels and advised there is a separate framework for the rest of the rail corridor that it must be compliant with. * Peter Gerrand asked what a ‘train envelope’ was and CYP advised it was the distance between the train and assets inside the tunnel during operation. * Peter Gerrand asked if High-Capacity Metro Trains (HCMTs) are equipped with a sensor to detect foreign objects on the track ahead. CYP advised HCMTs don’t have a sensor to detect this and advised of trackside security sensors inside the tunnels capable of detecting foreign objects. * Peter Gerrand asked whether only HCMTs will run on the new end-end-end line via the Metro Tunnel. CYP advised HCMTs will be the only trains in the tunnels as the tunnels and upgraded surface network have been designed for the HCMTs. * Rachael Palmer (North Melbourne Residents Association) asked whether noise and vibration sensors will be installed at points where there is a range of noise and vibration mitigations. CYP explained the different testing in its presentation and confirmed sensors will be installed at a range of locations where different mitigations are in place. * Rachael Palmer asked if the monitors will be installed in multiple homes and streets in North Melbourne, and noted that several homes in North Melbourne have basements, suggesting monitors be installed at the lowest point the home. CYP advised it will attempt to include the lowest point, however monitor locations are decided through consultation with the resident, and noted access to the monitor is required by project representatives. * Rachael Palmer asked whether dynamic testing will commence in August or September 2023. RPV advised it is aiming to provide dates in early July 2023. * Peter Gerrand asked whether the weight of passengers affects vibration while trains run through the tunnel. CYP advised the weight of passengers does not affect the vibration because the main source of vibration is the part of the train below the suspension and the passengers travel above the suspension.   Presentation by Danielle Smits (CYP) on the project-wide construction update.  Matters arising: Nil.  Presentation by Cameron Fields (CYP) and Rod Kerr (CYP) on the North Melbourne construction update.  Matters arising: Nil  Presentation by Christian Green (CYP) on the intake substation construction update.  Matters arising:   * Peter Gerrand asked whether the installation of artwork at the eastern wall of Arden will occur in 2024. CYP advised it will be likely to be installed in 2024 as the artwork is still under stakeholder review and subject to approvals.   Presentation by Tim Fleming (CYP) on the Parkville construction update and reinstatement and public realm works.  Matters arising: Nil  Presentation by Danielle Smits (CYP) on precinct-based communications and engagement.  Matters arising: Nil |
|  | **General feedback and items for future discussion** |
|  | Matters arising:   * Robert Moore (Parkville Association) advised story boards for the new historical hoarding along Barry Street should be completed mid-July 2023. Robert Moore advised he had conversed with Sally Capp, Lord Mayor of Melbourne, who advised Grattan Street will open to traffic both ways. |
| 5. | Meeting close |
|  | Matters arising:   * The next meeting will be online on Friday 28 July 2023 from 7.30am-9.00am. |

**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER** |
| **30-1** | RPV to continue advising of ongoing operational compliance.  RPV to also confirm whether there is scope for a future community consultative committee for MTP operations. | RPV |
| **30-2** | CYP to confirm a site visit to Arden Station with 16 October 2023 as the nominated date. | CYP |