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| **Date** | Monday 4 September 2023 | **Meeting No** | 55 |
| **Chair** | Chris Lovell | **Time** | 5:30pm – 6.00pm |
| **Location** | Westin Hotel / Conference Call | **Minutes** | Mathew Collum |

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| **In attendance** |  | |  |
| *Present*   * Chris Lovell [Chair] * Kate Walshe, CYP * Blythe Chidgey, CYP * Melinda Kelly, CYP * Neil Hutchinson, City of Melbourne * Karen Snyders, City of Melbourne * Petro Tsalikis, RPV * Danielle Koroneos, RPV * Regan Gilbert, RPV * Emmett Ahern, RPV * Melanie Davey, Root Partnerships (St Paul’s Cathedral) * Robert Seear, Greater Western Water * Melanie Ashe, Flinders Quarter * Damien De Groot, Director, Fed Square Commercial & Operations, Melbourne Arts Precinct Corporation * Mathew Collum, RPV [Secretariat] | | *Apologies*   * Franca Katsaris, Ham Kerr Property * Michael Katsaris, Ham Kerr Property * Graeme Blackman, Westin Owners Corporation * Nazzareno Marchionda, Ross House Association * Marg Dennis, Flinders Quarter * Andrew Milward-Bason, Nicholas Building Association * Michael Clarke, ALE Group * Megan Herring, Young and Jackson Hotel * Paul Jeffries, The Westin Melbourne * Karl Vaitiekunas, Nicholas Building * Michael Griffiths, Ross House Association * Kate Blackwood, Yarra Trams * Maree Klein, City of Melbourne * Mark Crick, ALE Group * Graham Jephcott, ACMI * Caitlyn Marshall, ACMI * Peter Brown, Manchester House * Steven Weir, Lendlease * Robert Sopenlehto, Bible House * Maria Groner, Travellers Aid * Brendan Ryan, MBCM * Mustafa Wais, Yarra Trams * Pin Ng, Clements House * Denise Nakis, Dangerfield Building | |

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| 1. | Introductions and welcome |
|  | Welcome and introductions from Chris Lovell (Chair).  Matters arising:   * Chris Lovell welcomed members to the meeting of the Community Reference Group (CRG). |
| 2. | Outstanding Actions and Issues Register |
|  | Matters arising:   * The CRG discussed the Outstanding Actions and Issues Register, including:   + In relation to C6-4, CYP provided an update on the precinct waste management strategy and the Royston Place design treatment, including:     - CYP advised that the precinct waste management plan for Town Hall Station has been updated to integrate with the Over Site Development (OSD) plans.     - CYP has engaged a Specialist Traffic Engineer subcontractor to further develop the design and provide the infrastructure for the traffic management system for the area surrounding the loading dock in preparation for MTP Day 1 operations. This work is expected to be finalised over the next month.     - CYP is planning to arrange a future dedicated session to present more details and respond to questions received from the community.   + The CRG discussed the issue of traffic incorrectly turning into Degraves Street. CYP confirmed it is aware that the issue has not been resolved by previous interventions, including updating Google Maps and amending signage. Melanie Ashe raised the opportunity to install ‘local traffic only, no through road’ signage. CYP confirmed it will follow up with CoM and the CYP Traffic Management Team to see what additional measure can be implemented. |
| 3. | Presentation from Cross Yarra Partnership |
|  | Presentation by Kate Walshe (CYP) on the project wide update.  Presentation by Blythe Chidgey (CYP) on the Town Hall Station update.  Matters arising: Nil |
| 4. | General feedback and items for future discussion |
|  | Matters arising:   * Robert Seear (Greater Western Water) thanked CYP for organising the station tour for Board Members from Greater Western Water on 4 September 2023. * Melanie Ashe asked about the timing for when Flinders Street would be reopened to traffic. CYP advised that one lane of eastbound Flinders Street is scheduled to be reopened in October 2023, although the exact date has not yet been confirmed. |
| **5.** | **Meeting close** |
|  | * Next meeting: Monday 23 October 2023 |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | **ACTION / ISSUE** | **OWNER** |
| **CS55-1** | CYP to follow up with CoM and the CYP Traffic Management Team to see what additional measure can be implemented to prevent traffic from incorrectly turning into Degraves Street. | CYP |