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| **Date** | Wednesday 13 September 2023 | **Meeting No** | 49 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members and attendees** |  |  |
| *Present*   * Jeni Coutts [**Chair**] * Neil Hutchinson, City of Melbourne * Greg Gilmour, Shrine of Remembrance * Fraser Read-Smith, G12+ * Phil Lukies, Melbourne South Yarra Residents Group * Jan Swinburne, The Botanica Apartments * Gary Buck, The Botanica Apartments * Andrea Coote, The Domain * David Macnish, City of Port Phillip * Karen Baynes, Domain Hill | *Present*   * Matt Reid, CYP * Rob Mair, CYP * Alex Cattanach, CYP * Teresa Scalisa, CYP * Paula Williams, RPV * Qinjing Zeng, RPV * Minh Le, RPV * Janette Sato, RPV * Shane Brown, RPV * Claire Roberts, RPV * Martin Alvarez, RPV * Mathew Collum, RPV | *Apologies*   * Christian Lawless, Melbourne Girls Grammar School * Toni Meath, Mac Robertson Girls High School * Sarah Potter, Entrecote * Jamie McBride, Domain Road Traders * Clare Hart, Royal Botanic Gardens * Dean Nightingale, G12+ * Andrew Bennett, South Yarra Residents Association * Clifford Samson, local resident * Marilyn Wane, G12+ * Gary Brennan, Bike Network Victoria * David MacGowan, Royal Domain Tower * Kate Blackwood, Yarra Trams * Trevor Sutherland, Hallmark Apartments * Maree Klein, City of Melbourne * Simon Spain, Hallmark apartments * Petra Glare, Albert Road Clinic * Colin Stuckey, Melbourne Grammar School |

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| 1. | Introduction and Welcome |
|  | Matters arising:   * Jeni Coutts welcomed members to the meeting of the Domain Community Reference Group (CRG). * Jeni Coutts introduced Claire Roberts (Communications Graduate, RPV) and Qinjing Zeng (Civil Engineering Graduate, RPV) to the CRG. |
| 2. | Outstanding actions and issues register |
|  | Matters arising:   * Jeni Coutts advised that CYP will provide an update during today’s presentation on the surface civil works which are still to be completed. * In relation to A48-1, CYP advised that it is awaiting a response from Telstra regarding the plans for the telephone box outside of Domain Hill. The CRG agreed to close the action and CYP will discuss the matter directly with Karen Baynes. * In relation to A48-2, CYP provided an overview of the species of grass which will be planted close to the chiller plants and the maintenance responsibilities. The list of species is also included within the Development Plan. |
| 3. | Presentations from project contractors |
|  | Presentation by Alex Cattanach (CYP) on construction updates.  Presentation by Alex Cattanach (CYP) on Civil surface works – completion forecast update.  Presentation by Matt Reid (CYP) on the environment update.  Presentation by Rob Mair (CYP) on the project-wide update.  Presentation by Teresa Scalisa (CYP) Creative Program update.  Matters arising:   * Gary Buck asked whether the vent shafts are operational during the current train testing. CYP confirmed the vent structures are now operational and that these structures release the air pressure when the train enters the station. * Fraser Read-Smith asked about the hoardings surrounding the kiosk. CYP advised that the works to physically change the hoardings will be undertaken over the next few nights. * Fraser Read-Smith asked when works will commence to rebuild St Kilda Road above the station entrance. CYP advised that these works will commence around the same time as the first concreate pour for the roof in October 2023. * Andrea Coote noted that a local resident was informed by a site worker that creeper vegetation would cover the chiller plants. CYP advised that this is incorrect and the chiller plants would be finished with a rusted steel look similar to other chiller plants constructed. * Fraser Read-Smith asked about the timing for when the chiller plants will be operational. Alex Cattanach (CYP) agreed to follow up and provide the date to Fraser for when the chiller plant testing will commence. * Fraser Read-Smith asked about the timing of the planting season for trees and vegetation on St Kilda Road. CYP advised that the planting season generally goes from April to September. * Neil Hutchinson asked when the bike lanes close to the station on St Kilda Road will be completed and connected to the existing bike lanes. CYP advised that the permanent arrangement of the bike lanes is linked to the completion of the station entrance on Albert Road in Q3 2024. CYP is aiming to have two lanes of traffic and a bike lane by Q2 2024, however a portion of the bike lane may not be in its final configuration. * Andrea Coote asked about the plans for the tram network on Domain Road and St Kilda Road corridor. CYP advised it is responsible for building the new platform and tram track along Domain Road. RPV advised the Metro Tunnel Project is responsible for the tram works up to the Edmund Herring Oval, including tracks and overhead wires. RPV has requested for further information from DTP regarding the plans for the works outside of the project scope. RPV agreed to take the action to request DTP be present at the next meeting. * Fraser Reid-Smith raised the need for CYP to consider the amenity of residents, as the project accelerates the program and increases evening and night works. Fraser asked what additional noise and disruptions could be expected from these evening and night works. CYP advised it continues to model the potential impacts on residents for all activities prior to initiating them. CYP also advised that other measures like reprogramming works and additional crews will be part of program acceleration and that only key activities will be undertaken during these night shifts. |
| 4. | General feedback and items for future discussion |
|  | Matters arising:   * Fraser Reid-Smith asked when the next tour of Anzac Station will be arranged for CRG Members. CYP raised the opportunity to arrange a tour on the last CRG meeting of the year in November 2023. Jeni Coutts requested that the tour include time at the end for CRG Members to raise questions. * Gary Buck raised an incident which occurred when the fire brigade was responding to a fire alarm at Melbourne Grammar School. One of the fire engines had difficulty navigating to the school from St Kilda Road (towards the city). CYP advised it does regular briefings with the Fire Brigade Areas Commander who then organises familiarisation visits for the crews that service the area. CYP agreed to follow up on the matter. * Gary Buck raised an incident which occurred when the new fountain in front of The Botanica Apartments had a burst water pipe. It was over an hour before Victoria Police arrived and resolved the matter. Gary was surprised that nobody from CYP was available to attend the incident. CYP advised that it is standard practice in response to these types of incidents, for emergency services to enter the site as required. CYP also advised that it has regular briefing sessions with the emergency services and confirmed it will share this feedback at the next session with them. * CYP advised it will contact Greg Gilmour outside of the meeting to discuss the watermain at the Shrine of Remembrance. |
| 5. | Meeting Close |
|  | Matters arising:   * Next meeting is Wednesday 25 October 2023. |

**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER** |
| **A49-1** | RPV to request DTP attendance at the next meeting to talk to the plans for the tram network on Domain Road and St Kilda Road corridor. | RPV |