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| **Date** | Friday 17 November 2023 | **Meeting No** | 33 |
| **Chair** | Chris Lovell | **Time** | 7.30 – 8:30am |
| **Location** | Zoom | **Minutes** | Grace Rayner |

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| **In attendance** |  |
| *Present*   * Chris Lovell [Chair] * Robert Seear, Greater Western Water * Robert Moore, Parkville Association * Rachael Palmer, North Melbourne Residents Association * Peter Gerrand, North & West Melbourne Association * Karen Snyders, City of Melbourne * Christian Green, CYP * Danielle Smits, CYP * Rod Kerr, CYP * Patrick Walsh, CYP * Kate Walshe, CYP * Brett Purcell, RNA * Claire Johnson, RPV * Raj Thurman, RPV * Will Keane, RPV * Matt van der Peet, RPV * Grace Rayner, RPV [Secretariat] | *Apologies*   * Alex Pullman, RPV * Tim Fullerton, RPV * Tim Benedict, Victorian Planning Authority * Tallia Gilarry, City of Melbourne * Rod Johnston, George Weston Foods * Maree Klein, City of Melbourne * Richard Greig, City of Melbourne * Cameron Fields, CYP * Rob Oke, North & West Melbourne Association * Teresa Scalise, CYP |

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| 1. | Introductions and welcome |
|  | Matters arising:   * Chris Lovell welcomed members of the Community Reference Group (CRG). * Chris Lovell advised that Will Keane will be taking over from Raj Thurman and that Reagan Gilbert has taken over from Toph Papasidero. |
| T | Outstanding Actions and Issues Register |
|  | Matters arising:   * The CRG discussed the Outstanding Actions and Issues Register.   + In relation to item 30-1, RPV will provide an updates to the CRG during today’s meeting.   + In relation to P31-1, CYP will present the noise and vibration monitoring data at today’s CRG meeting.   + In relation to P32-1, RPV advised it is still working to deliver civil works to open Grattan Street. The opening of the street will be coordinated with the Department of Transport and Planning and City of Melbourne. The exact timing is still to be confirmed but it is anticipated that Grattan Street will open early 2024. |
| 3. | Presentation from project contractors |
|  | Presentation by Kate Walshe (CYP) and Brett Purcell (CYP) on the dynamic testing update.  Presentation by Christian Green (CYP) on the project wide construction update.  Presentation by Patrick Walsh (CYP) and Danielle Smits (CYP) on the Parkville construction update and reinstatement and public realm works.  Presentation by Christian Green (CYP) on the North Melbourne construction update.  Presentation by Christian Green (CYP) on precinct-based communications and engagement.  Presentation by Christian Green (CYP) on the Creative Program.  Matters arising:   * Rachel Palmer asked if the trains running through the tunnel are at line speed during the day or overnight. RNA advised that the trains are running at line speed during the day and at night. * Rachel palmer asked for further explanation on what a stakeholder provider is. RNA advised that it is when stakeholders provide RNA with information on a piece of machinery’s limit which the stakeholder has sought directly from the manufacturer. * Chris Lovell asked what the green line in the presentation represents. RNA advised that it represents the AAW measured in previous years. * Peter Gerrand asked where the high attenuation tracks are being installed in the tunnel. RNA advised that placement of the high attenuation track is determined through modelling. High or Very High attenuation tracks run predominately through the main section of the Metro Tunnel. * Rachel Palmer asked if the video shown to the CRG is public. CYP advised that it is not public. * Peter Gerrand asked if the public bathrooms located in the station will have a bath or shower as the signage ‘bathroom’ suggests. CYP advised that they will not have a bath or shower in the public facilities and that the wayfinding in the station will use ‘Toilets’ to signify to patrons on where to find the public toilets. * Rob Moore asked if the university tram stop will be decommissioned as it is in close proximity to where the new Arden Superstop will be instated. CYP advised that yes, the super stop will replace the university stop. |
| 4. | **General feedback and items for future discussion** |
|  | Matters arising:   * Peter Gerrand notified the CRG that the North & West Melbourne Association is pursuing a permanent location for the history panels at Arden station and that they are still getting assurances from CoM that they are looking at sites. * Rob Moore advised that the Parkville story boards which were partially removed during APA works will be reinstated in the coming weeks. Rob notified the CRG that once works are complete, that the Parkville Association will begin looking for a permanent home for the panels. * Chris Lovell asked if there will be a shutdown period over December and January. CYP advised that the shutdown dates are not yet confirmed. |
| 5. | Meeting close |
|  | Matters arising:   * The next meeting is still to be advised. RPV will send out communications when the next date is decided. |

**NEW ACTIONS AND ISSUES**

*No new actions recorded.*