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| **Date** | Wednesday 4 December 2024 | **Meeting No** | 59 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Online | **Minutes** | Jemma Erickson |

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| **Members and attendees** |  |  |
| Present* Jeni Coutts [Chair]
* Fraser Read-Smith, The Domain
* Colin Stuckey, Melbourne Grammar School
* Karen Baynes, Domain Hill
* Jan Swinburne, The Botanica Apartments
* Petra Glare, Albert Road Clinic
* Simon Spain, Hallmark apartments
* David MacNish, City of Port Phillip
* Neil Hutchinson, City of Melbourne
* Phil Lukies, Melbourne South Yarra Residents Group
 | Present* Dan Young, CYP
* Kate Walshe, CYP
* Nick Anagnostou, CYP
* Minh Le, MTPO
* Paula Williams, MTPO
* Martin Alvarez, MTPO
* Jemma Erickson, MTPO
 | *Apologies** Richard Henley, Hallmark Apartments
* Dean Nightingale, G12+
* Christian Lawless, Melbourne Girls Grammar School
* Andrew Bennett, South Yarra Residents Association
* Michael Butcher, Melbourne South Yarra Residents Group
* Richard Greig, City of Melbourne
* Jamie McBride, Domain Road Traders
* Gary Brennan, Bike Network Victoria
* Charlie Carroll, Royal Botanic Gardens
* Andrea Coote, The Domain
* Clare Hart, Royal Botanic Gardens
* Maraika vanWessem, Royal Botanic Gardens
* Maree Klein, City of Melbourne
* Ingrid Perronnet, City of Port Phillip
* Teresa Scalise, CYP
* Tim Fullerton, MTPO
* Sarah Robins, CYP
* Alex Cattanach, CYP
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| 1. | Introduction and Welcome  |
|  | Matters arising:* Jeni Coutts welcomed members to the meeting of the Domain Community Reference Group (CRG).
* Andrea Coote was an apology for the meeting.
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| 2. | Outstanding actions and issues register |
|  | Matters arising: * In relation to A54-3, an update was provided in the presentations.
* In relation to A55-1, MTPO provided the following updates:
	+ MTPO is continuing to monitor the intersection of Park Street, Albert Road, and Domain Road. MTPO investigated feedback on the illegal movements of vehicles at the intersection and found that Google Maps was showing the movement as allowed, which may have contributed to the issue. This has since been addressed with Google and the in-app advice to drivers has been amended. In relation to pedestrian wait times, MTPO has raised the matter with Yarra Trams and DTP.
	+ Monitoring of the bike lane near the Domain building, which has been in full operation for one month, indicated it is being used as intended. It was agreed that this item will be removed from this list.
	+ Karen Baynes noted bikes continue to travel along Park Street using the footpath. MTPO advised it can explore an information piece to educate riders through the Bicycle Network update.
* Jeni Coutts raised the following items on request of Andrea Coote:
	+ Andrea Coote has concerns with the planting to the right of the garage and suggests the installation of turf. MTPO advised it is currently reviewing planting density in the Domain precinct and some areas will likely be refreshed. The installation of turf would require further discussion. Petra Glare noted plants may be struggling under trees. David MacNish (CoPP) noted spaces immediately below trees have been designated as mulched areas by design, as excavation and planting are not possible within the tree root zone.
	+ The ground surrounding the South African Soldiers Memorial is uneven and presents risks to those walking through the area. Andrea Coote requested CCTV image of a recent fall incident be reviewed. CYP advised it is performing works this week to identify and rectify areas for levelling.
* Cars continue to enter the footpath from Albert Road South. Petra Glare noted this was raised with CYP previously. CYP agreed to provide an update at the next meeting.
* Andrea Coote requested CYP acid wash the bluestone paving installed at Albert Road South to remove residual dirt. CYP advised it is looking into this.
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| A59-1 | * CYP to provide an update on the matter of cars entering the footpath area from Albert Road South.
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| 3. | Presentations from project contractors |
|  | Presentation by Nick Anagnostou (CYP) and Dan Young (CYP) on the works update.Presentation by Dan Young (CYP) on the Project-wide update.Matters arising:* Petra Glare asked if the barbecues at the South African Soldiers Memorial are functional. CYP confirmed the barbecue not currently fenced off is operational. The barbecue behind fencing is undergoing defect rectification prior to opening for public use. David MacNish (City of Port Phillip (CoPP) advised the barbecues will be maintained via a cleaning schedule.
* Karen Baynes noted pedestrians on the northern side of Anzac Station are walking on bike paths due to a lack of signage. MTPO agreed to explore temporary signage options for pedestrians approaching Albert Road station entrance from the north.
* David MacNish noted soil is being deposited onto adjacent plants during excavation works for installation of the permanent tram fencing. CYP confirmed it is aware of the issue and is in discussions with the relevant contractor in relation to this.
* Fraser Read-Smith requested further information in relation to the Albert Road pavement works. MTPO advised traffic management plans have been submitted to DTP. The intention is to begin works in January 2025 to prevent a pause over Christmas. Petra Glare asked if the pavement will be curbed. David MacNish (CoPP) advised the sharp point will be widened and run parallel to the road as an even width.
* David MacNish (CoPP) asked if temporary fencing plans could be adjusted to maintain the pedestrian walkway through Albert Reserve. CYP noted the request.
* The CRG discussed the maintenance responsibility map:
	+ David MacNish (CoPP) advised CoPP is in discussions with DTP to adjust its maintenance contract. Arrangements on the maintenance map remain in place until any changes are confirmed.
	+ Jan Swinburne asked who will be responsible for trees on the median strip. Dave MacNish (CoPP) advised councils will be responsible for the trees, however the turf and planting are the responsibility of DTP. Jan raised concerns about trees dying. Neil Hutchinson (CoM) noted the planting contractor has experienced a higher rate of failures than usual this season municipal wide. CoM will continue to monitor the situation through summer, noting replacements must occur during planting season.
	+ Simon Spain raised concerns around potential confusion in relation to where various maintenance responsibilities lie. CoM, CYP, and MTPO advised the maintenance boundaries are well understood between all parties. Boundaries are established through the Road Management Act. CYP continues to maintain the spaces during the handover process, and parties will develop regular maintenance routines once it is within their purview.
* Colin Stuckey noted Melbourne Grammar is eager to utilise Edmund Herring Oval, as the location was considered an important part of the school sports program prior to MTP works. Neil Hutchinson (CoM) advised it is important that the grass have time to establish itself prior to use. Neil Hutchinson (CoM) agreed to provide an update on in early 2025.
* Jeni Coutts requested an update on the planned closure at Flinders Street. CYP confirmed the purpose of the closure is to facilitate removal of the acoustic shed. The through lane on Flinders Street (westbound) from St Kilda Road/Flinders Street to Elizabeth Street will be closed. Drivers can continue to turn left onto St Kilda Road from Flinders Street. Drivers travelling northbound on St Kilda Road can continue turning right onto Flinders Street. **Post meeting notes:**
	+ In addition to the removal of the acoustic shed, this closure will also facilitate construction of the station entrance and reinstatement of the community space.
	+ Additional detour information for westbound through traffic: Drivers will need to detour at or before Russell Street and use Collins Street to continue westbound.
* Construction updates will cease as major construction at Anzac Station is now complete.
* The next Domain CRG is planned for February 2025. MTPO to confirm details with attendees. A combined CRG is also planned for the first half of 2025.
* The CRG discussed potential for site tours and test train rides for CRG attendees in 2025.
* Petra Glare asked if MTPO could provide messaging and information about connections and interchange points to reach Anzac Station to share with clients travelling from the broader network. MTPO advised it will roll out resources in relation to this in 2025.
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| A59-2 |  MTPO to explore temporary signage options to prevent pedestrians entering the bike path when approaching Albert Road station entrance from the north. |
| A59-3 | CoM to provide an update on the reopening of Edmund Herring Oval in early 2025. |
| A59-4  | MTPO to confirm details of the February 2025 CRG meeting. |
| 4. | General feedback and items for future discussion |
|  | Matters arising:* Jan Swinburne asked when sprinkler system on Albert Road will be functional. David MacNish (CoPP) advised the sprinklers are expected to be operational for summer. Jan noted dying plants on the western side of Albert Road.
* Jan Swinburne raised traffic controllers on Albert Road are using drop off zones outside 28 Albert Road which are meant for residents and visitors of the building. David MacNish (CoPP) advised this is unrelated to MTP works and agreed to set up a meeting outside the CRG forum.
* Karen Baynes asked for an update on the design of the Albert Road north. CoPP requested an update on the final flood modelling for Albert Road north. CYP advised the 1-in-100 year event was successfully completed. The 1-in-200 year event will be completed soon. MTPO advised no further updates for the implementation timeline.
* Karen Baynes advised a section of pavement outside Domain Hill is being frequented by skateboarders as tactile markers were not installed. CoPP advised it has raised the issue with CYP. CYP advised it is currently reviewing the matter and agreed to provide an update in the next meeting.
* Fraser Read-Smith raised four carparks in front of the Domain building on St Kilda Road which are currently reserved for use by those working on CYP sites. The bollards in use have been extended to the corner of Albert Road south and St Kilda Road and subsequently affect visibility when turning left at the intersection. CYP agreed to look into the issue.
* Fraser Read-Smith requested an update on street lighting at Bowen Crescent near the Botanica. CYP confirmed it is working through the issue with CitiPower, however it does not yet have a clear timeline for the commissioning of the lights.
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| **A59-5** | CYP to provide an update on the review of skateboarders using the pavement outside Domain Hill. |
| **A59-6** |  CYP to investigate use of temporary traffic bollards for defect works outside the Domain building and any subsequent impacts to visibility at the intersection of Albert Road south and St Kilda Road.  |
| 5.  | **Meeting Close**  |
|  | Matters arising: Nil |

**NEW ACTIONS AND ISSUES**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **A59-1** | CYP to provide an update on the matter of cars entering the footpath area at Albert Road South. | CYP |
| **A59-2** |  MTPO to explore temporary signage options to prevent pedestrians entering the bike path when approaching Albert Road station entrance from the north. | MTPO |
| **A59-3** | CoM to provide an update on the reopening of Edmund Herring Oval in early 2025. | CoM |
| **A59-4**  | MTPO to confirm details of the February 2025 CRG meeting. | MTPO |
| **A59-5** | CYP to provide an update on the review of skateboarders using the pavement outside Domain Hill. | CYP |
| **A59-6** | CYP to investigate use of temporary traffic bollards for defect works outside the Domain building and any subsequent impacts to visibility at the intersection of Albert Road south and St Kilda Road.  | CYP |