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| **Date** | Wednesday 7 September 2022 | **Meeting No** | 41 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Zoom | **Minutes** | Grace Rayner |

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| **Members and attendees** |  |  |
| *Present** Jeni Coutts [**Chair**]
* Neil Hutchinson, City of Melbourne
* Greg Gilmour, Shrine of Remembrance
* Karen Baynes, Domain Hill
* Petra Glare, Albert Road Clinic
* Fraser Read-Smith, G12+
* Phil Lukies, Melbourne South Yarra Residents Group
* Colin Stuckey, Melbourne Grammar School
* Gary Buck, The Botanica Apartments
* Jan Swinburne, The Botanica Apartments
* Simon Spain, Hallmark apartments
* Andrea Coote, The Domain
* David Macnish, City of Port Phillip
 | *Present** Rob Mair, CYP
* Christian Green, CYP
* John Goding, CYP
* Lana Matafonov, Yarra Trams
* Paula Williams, RPV
* Meagan Lechucki, RPV
* Tyson Garlick, RPV
* Sebastian Immaraj, RPV
* Tim Fullerton, RPV
* Isobelle Sourivong, RPV
* Martin Alvarez, RPV
* Hannah Francis, RPV
* Grace Rayner, RPV [Secretariat]
 | *Apologies** Christian Lawless, Melbourne Girls Grammar School
* Toni Meath, Mac Robertson Girls High School
* Sarah Potter, Entrecote
* Jamie McBride, Domain Road Traders
* Clare Hart, Royal Botanic Gardens
* Dean Nightingale, G12+
* Andrew Bennett, South Yarra Residents Association
* Clifford Samson, local resident
* Marilyn Wane, G12+
* Gary Brennan, Bike Network Victoria
* David MacGowan, Royal Domain Tower
* Kate Blackwood, Yarra Trams
* Maree Klein, City of Melbourne
* Trevor Sutherland, Hallmark Apartments
* Tom Mason, City of Port Phillip
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| 1. | Introduction and Welcome  |
|  | Matters arising:* Jeni Coutts welcomed members to the meeting of the Domain Community Reference Group (CRG).
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| 2. | Outstanding actions and issues register |
|  | Matters arising: * In relation to D40-1, CYP advised that the design render will be displayed during the meeting.
* In relation to D40-2, CYP advised that this issue will be partially discussed in today’s meeting and further detail will be provided at next month’s CRG meeting.
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| 3. | Presentation from project contractors |
|  | Presentation by Rob Mair (CYP) and John Goding (CYP) on the construction look ahead and the project wide updates.Presentation by Rob Mair (CYP) on the Creative Program. Matters arising:* Andrea Coote raised that the design render of the kiosk is lacking detail, specifically architectural plans and layouts. CYP advised that those details are available within the architectural package of the Development Plan Designs that are available on the website. The link to these files has been circulated to the CRG.
* Fraser Reid-Smith asked when the final road realignment was going to begin. CYP advised that once works are complete on 16 December 2022, the tram tracks will be on their final realignment as well as partial sections of the road. The remaining sections of the road will progressively build out from there. Fraser asked what works are planned for November 2022. CYP advised that the tram realignment works will begin in November 2022. Fraser asked if the glass panels on the canopy are covered in plastic film. CYP advised that it is in the process of removing the plastic film and cleaning the glass panels on the canopy.
* Fraser Reid-Smith asked when the D-wall breakout will be completed. CYP advised that the breakout is substantially complete and will be finished in the coming days.
* Colin Stuckey asked if the works on the footpath in front of the Wadhurst campus were complete. CYP advised that they were scheduled to be completed by now, but the team would check and advise.
* Fraser Reid-Smith asked why the delayed pour strip has not been completed sooner. CYP advised that due to the top-down construction approach, if the roof slab is completely tied down it could crack as the station box was completed, and by delaying the pour strip it allows the roof slab to have flexibility in its movement as the concourse level and base slab were completed. Fraser asked when the construction on the permanent tram platform will begin. CYP advised that in late September 2022, members of the CRG will begin to see the tram platform construction begin.
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| 4. | General feedback and items for future discussion |
|  | Matters arising: * Gary Buck asked what the anticipated timing is on the D-wall breakout nearby the Botanica Building. CYP advised that the delayed pour strip will need to occur first, which CYP anticipates will take a month, and then the D-wall demolition would begin around February 2023. Gary asked if public toilets will be built as part of the works. CYP advised that the tram platform itself will have toilets for tram drivers, however, these would not be accessible to the public. Public toilets will be in the station itself but will be behind the ticketing gates.
* City of Melbourne raised that works will soon begin on the separated bike lanes on St Kilda Road which is being managed by Major Road Projects Victoria.
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|  | Meeting Close  |
|  | Matters arising: * Next meeting: 19 October 2022 at 7.30am - 9am.
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**NEW ACTIONS AND ISSUES**

*No new actions.*