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| **Date** | Friday 8 March 2019 | **Meeting No** | 18 |
| **Chair** | Chris Lovell | **Time** | 7.30am – 9.30am |
| **Location** | Chancellor Two RoomHotel Grand Chancellor | **Minutes** | Alana Clarke |

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| **Members** |  |  |
| *Present** Chris Lovell [**Chair**]
* Melanie Ashe, Flinders Quarter
* Emily Kropf, St Paul’s Cathedral
* Murray Walls, RMIT
* Kim Thong, RMIT
* Rob Moore, City of Melbourne
* Simon Pockley, Bible House
* Marg Dennis, Flinders Quarter
* Pin Ng, UniLodge
* Denise Nakis, Dangerfield Building
* Nazzareno Marchionda, Ross House Association
* Graeme Blackman, Westin Owners Corporation
* Robert Moore, Brady Hotel
* Franca Katsaris
* Michael Katsaris
 | * Peter Brown, Manchester House
* Eugénie Austin, UniLodge
* Artur Hadja, Residents 3000

*Apologies** Graham Jephcott, ACMI
* Elizabeth Beal, ACMI
* Paul Kanally, Federation Square
* David Gundy, St Paul’s Cathedral
* Hanh Chau, State Library of Victoria
* Debra Watts, The Westin Melbourne
* Simon Cozens, The Practical Man Scott Alley
* Megan Herring, Young and Jackson Hotel
* Rob Richards, Dangerfield Building
* Alex Romanic, Franklin Lofts
* Bodo Zeschke, Franklin Lofts
 | * Anna Manarczyk, Melcorp Strata
* Brendan Ryan, MBCM City
* Andrew Milward-Bason, Nicholas Building Association
* Don Shipway, ALE Group
* Anushia Bleazby, CityWest Water
* Chee Wei, UEM Sunrise
* Toni Magor, Currie and Richards Building
* Jenna Weber, Scape
* Michael Griffiths, Ross House Association
* Jessica Cerejo, UniLodge
* Paul Jeffries, The Westin Melbourne
* Doug Thomson, RMIT
* Maria Groner, Travellers Aid
* Faruk Delalic, Verve and Milano Residential Buildings
* Sharon Pollard, Federation Square
* Adam Tanner, Victoria Police
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| **In attendance** |  |  |
| *Present** Joan Bulpit, CYP
* Melinda Kelly, CYP
* Kristina Gorman, CYP
* Kate Walshe, CYP
 | * Kate Masters, CYP
* Ben Day, CYP
* Libby Rule, RPV
 | * Jordan di Stefano, RPV
* Shane Brown, RPV
* Alana Clarke [**Secretariat**]
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| 1. | Introductions and Welcome |
|  | Welcome and introductions from Chris Lovell (Chair).Matters arising:* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register.
* The CRG discussed the over site development (OSD) at Flinders Quarter (C17-2) and the impact of the precinct waste management strategy on the placement of escalators. CYP confirmed that OSD escalators are currently proposed to exit west onto Flinders Lane. City of Melbourne confirmed that it supports this design. CYP agreed to present further information on the OSD design. City of Melbourne agreed to present on its broader waste management strategy.
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| C18-1 | Present on the City of Melbourne’s waste management strategy. |
| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by Melinda Kelly (CYP) and Kristina Gorman (CYP) on current and upcoming works. Matters arising:* The CRG discussed tunnelling methodology.
* Michael Katsaris raised piling works at the La Trobe Street site. CYP confirmed that piling works are expected to take place during standard construction hours only (7am to 6pm, Monday to Fridays and 7am to 1pm, Saturdays). Only concrete pours will take place out of hours (between 6pm and 10pm)
* Robert Moore raised out-of-hours deliveries and subsequent works. CYP confirmed that while receiving out-of-hours deliveries is a normal practice, commencing works with delivered materials out-of-hours is not acceptable. CYP acknowledged a recent incident involving the inappropriate commencement of works and confirmed that it has briefed the construction crew to ensure this does not occur again.
* Peter Brown raised the upcoming closure of Flinders Lane. CYP confirmed that there will be a closure of up to 72 hours, between Russell Street and Elizabeth Street, with traffic management in place to enable local traffic access.
* The CRG discussed demolition of the concrete slab at City Square. CYP confirmed that these works are scheduled to begin in May 2019. CYP agreed to provide further information on the timeline for excavation of the concrete slab at City Square.
* The CRG discussed piling preparation works and vibration from machinery. CYP confirmed that these works are expected to be completed in coming weeks. CYP agreed to inform affected stakeholders of which days to expect vibration from machinery
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| C18-2 | Provide further information on the timeline for excavation of the concrete slab at City Square.  |
| 3. | General feedback and items for future discussion |
|  | Matters arising: * Eugenie Austin raised canopies on Flinders Street. CYP confirmed that design works for Flinders Street are underway and agreed to provide an update when available.
* Simon Pockley thanked CYP for its proactivity in providing out of hours notifications and its communication with residents.
* The CRG discussed potential damage to properties near work sites. CYP confirmed that the purpose of the property condition surveys is to enable CYP to take responsibility for any damage caused by their construction works.
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| **C18-3** | Provide an update on Flinders Street design works. |
| 4. | Meeting close  |
|  | Matters arising:* Next meeting 7.30am-9:30am, Friday 5 April 2019 at Hotel Grand Chancellor, 131 Lonsdale Street Melbourne.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| C18-1 | Present on the City of Melbourne’s waste management strategy. | City of Melbourne | Open |
| C18-2 | Provide further information on the timeline for excavation of the concrete slab at City Square.  | CYP | Open |
| C18-3 | Provide an update on Flinders Street design works. | CYP | Open |