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| **Date** | Wednesday 26 June 2019 | **Meeting No** | 15 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.30am |
| **Location** | Garden Room, Seasons Botanic Gardens | **Minutes** | Alana Clarke |

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| **Members and attendees** |  |  |
| *Present*   * Jeni Coutts [**Chair**] * Karen Baynes, Domain Hill, * Gary Buck, The Botanica Apartments * Lili Rosic, City of Port Phillip * Andrea Coote, The Domain * Jane Pickworth, Albert Road Clinic * Jan Swinburne * Fraser Read-Smith, G12+ * Trevor Sutherland, Hallmark Apartments * Colin Stuckey, Melbourne Grammar School | *Present*   * Andrew Bennett, South Yarra Residents Association * Neil Hutchinson, City of Melbourne * Dean Lee, Shrine of Remembrance * David Glossop, CYP * John Goding, CYP * Rob Mair, CYP * Mary Parker, CYP * Brett Robinson. CYP * Shane Brown, RPV * Vanessa Williams, RPV * Paula Williams, RPV * Alana Clarke [**Secretariat**] | *Apologies*   * Christopher Cole, Royal Botanic Gardens * Michael Butcher, Melbourne South Yarra Residents Group * John Phillips, Melbourne Grammar School * Bernadene Voss, City of Port Phillip * Christian Lawless, Melbourne Girls Grammar School * Toni Meath, Mac Robertson Girls High School * Sarah Potter, Entrecote * Jamie McBride, Domain Road Traders |

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| 1. | Welcome |
|  | Matters arising:   * The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register. * In relation to D13-2, the Chair confirmed that Suzane Becker and Cr Bernadene Voss are the best contacts for project-related matters at the City of Port Phillip and confirmed Neil Hutchinson is the best contact at the City of Melbourne. |
| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by John Goding (CYP) on current and upcoming works.  Presentation by Brett Robinson (CYP) on tunnelling.  Presentation by David Glossop (CYP) on environment.  Presentation by Mary Parker (CYP) on creative program and pop up parks.  Matters arising:   * Gary Buck raised truck movements on Bowen Lane. CYP confirmed trucks will continue to use Bowen Lane as required. * Fraser Read-Smith queried the purpose of undertaking extended-hours works. CYP confirmed it is undertaking extended-hours works where possible to compensate for unpredictable winter weather and other extenuating circumstances, enabling key construction milestones to be met, such as the upcoming tram track occupation. * Trevor Sutherland raised the crossing into the Hallmark Apartments on Park Street. CYP agreed to follow up this matter with Trevor. * The CRG discussed mud, including wheel washers and other mitigation measures. CYP confirmed it has received feedback on the amount of mud in the precinct and confirmed it is actively working to develop solutions to reduce mud generation and tracking. Fraser Read-Smith queried why wheel washers have not been installed at the station boxes. CYP confirmed that the limited footprint of the site is too small to accommodate the appropriate type of wheel washer. A wheel washer has been installed at Edmund Herring Oval to reduce the impact of mud from truck movements during the excavation phase. CYP confirmed that reducing mud tracking in the precinct is a priority. * Karen Baynes raised flooding at the Domain Hill apartments. CYP agreed to follow up this matter with Karen. * Fraser Read-Smith raised bentonite use in tunnelling. CYP confirmed bentonite is used to transport soft soils. CYP clarified that water can be used to transport more stable rock. * Andrew Bennett raised truck numbers during spoil removal works. CYP agreed to present on expected numbers and movements at a future CRG. * The CRG discussed Tunnel Boring Machines (TBMs). CYP confirmed the TBMs were purchased from a German manufacturer and confirmed the TBMs will be sold back to the manufacturer when the project is complete. CYP confirmed the TBM arrival is scheduled for December 2019. Construction of both TBMs will take place inside the acoustic shed and is expected to take approximately four months. Dean Lee raised water waste from the TBMs. CYP confirmed water from the TBMs is treated and discharged into the sewers. * The CRG discussed pop up parks. CYP confirmed the Albert Road Reserve park and the Domain Road park are both scheduled to open in August. CYP confirmed the Domain Road park is scheduled to be open for five months and clarified there is an option to have the park open for longer, subject to community feedback. |
| **D15-1** | Present information on expected truck numbers and movements for spoil removal at Edmund Herring Oval. |
| 3. | Underground strata update |
|  | Presentation by Barry McGuren (RPV) on underground strata.  Matters arising:   * Fraser Read-Smith queried why strata was not divested earlier in the project. RPV confirmed that strata divestment was scheduled as close to the final design as possible to ensure the minimum number of landowners would be affected. |
| 4. | Presentation from G12 |
|  | Presentation by Trevor Sutherland (G12) on the G12 objectives for design in the Domain precinct.  Matters arising:   * Karen Baynes commented that the Domain Hill committee supports the current design of the Anzac station canopy. * The CRG discussed central bike lanes. RPV confirmed that the majority of the central bike lanes project is being delivered by Major Road Projects Victoria and is currently in the business case stage. * Andrea Coote raised the St Kilda Road central bike lane project and expressed a need for clarity of responsibility for respective parts of the projects due to the number of agencies involved. |
| D15-2 | Clarify responsibility for the St Kilda Road central bike lane project. |
| 5. | General feedback and items for future discussion |
|  | Matters arising:   * Jan Swinburne raise construction pressures on traffic movement in Bowen Lane. The City of Port Phillip agreed to follow up with Jan. * Fraser Read-Smith raised a typographical error on the hoardings at the South African Soldiers’ Memorial. * Karen Baynes thanked the City of Port Phillip for reinstating the bins on Albert Road. Karen requested that the City of Port Phillip present further on community engagement on the Domain Master Plan. |
| 6. | Meeting Close |
|  | Matters arising:   * The next meeting of the CRG is scheduled for 7.30am-9.30am, Wednesday 24 July 2019, in the Garden Room at the Seasons Botanic Gardens. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| D15-1 | Present information on expected truck numbers and movements for spoil removal at Edmund Herring Oval. | CYP | Open |
| D15-2 | Clarify responsibility for the St Kilda Road central bike lane project. | RPV | Open |