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| **Date** | Tuesday 6 August 2019 | **Meeting No** | 13 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.00am |
| **Location** | Gallery Four, The Olsen | **Minutes** | Alana Clarke |

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| **Members** |  |
| *Present*   * Jeni Coutts [**Chair**] * Malcolm Ninnis, local resident * Jonathan Forbes, local resident * Kathy Dalton, local resident * Joy Manners, local resident * Nadia Ford, City of Stonnington * Nic Thomas, local resident * Graham Hoy, South Yarra Residents Association | *Apologies*   * Tom Howgate, local resident * James Robinson, local resident * Paul Bellette, Café Republic * Christopher Blain, South Yarra Village Residents Group * Ruth Speedy, Toorak Road South Yarra Business Association * Gillian Fraser, local resident * Tennessee Leeuwenburg, local resident |
| **In attendance** |  |
| *Present*   * Steve Denton, CYP * Rob Mair, CYP * Tom Betts, RIA * Dean Valentic, RIA | * Adrian White, RIA * Matilda Tonkin, RPV * Dusk Johnston, RPV * Alana Clarke [**Secretariat**] |

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| 1. | Welcome and introduction from Jeni Coutts (Chair). |
|  | Welcome from Jeni Coutts (Chair).  Matters arising:   * The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register.   + In relation to S12-1, the CRG discussed noise from the recently laid rail tracks on the Sandringham line following the May/June rail shut down period. RIA confirmed new track often produces more noise before it is worn in and confirmed noise levels will improve over time. RIA confirmed it may be able to do work to grind down some areas manually if necessary. * The CRG discussed items raised by Nic Thomas out of session.   + CYP and RIA agreed to provide indicative timeframes to the CRG for works scheduled beyond the next three months, but clarified these dates may be subject to change.   + Nic raised an incident of site workers parking on Osborne Street and Fawkner Street but confirmed he hadn’t witnessed it again since he passed on the complaint to the contractor. RIA and CYP confirmed the importance of not parking on residential streets has been reiterated to sub-contractors and advised those involved have been spoken to directly. The contractors confirmed they are continuing to monitor the situation and thanked Nic for the feedback. |
| 2. | Program |
|  | Presentation by Steve Denton (CYP) and Dean Valentic (RIA) on current and upcoming works.  Presentation by Tom Betts (RIA) on community engagement.  Presentation by Rob Mair (CYP) on broader Metro Tunnel works.  Matters arising:   * Nic Thomas queried whether there would be truck queueing on Toorak Road during the concrete pour for the TBM retrieval shaft roof slab. CYP confirmed trucks will be held back at Domain to avoid queueing on Toorak Road. There is likely to be a local-access only arrangement on Osborne Street, including traffic managers, to assist local resident movements while the pour is taking place. * Jonathan Forbes queried whether the CYP site will be filled back up to street level when construction is complete. CYP confirmed the legacy arrangement of the site will be filled to street level but clarified this will occur in stages. * The CRG discussed the gantry crane slated for installation on Osborne Street. CYP confirmed the gantry crane will be in place for at least two years and clarified that some later uses for the crane are being confirmed. * Graham Hoy raised recent press coverage of project delays. CYP confirmed works in the South Yarra precinct are on track and advised the end date of the project has not changed. * The CRG discussed the reinstatement of the William Street bridge. Community members have expressed dissatisfaction with the current design due to concerns that it won’t successfully integrate into the existing landscape given its height and width dimensions. Community members have requested an opportunity to provide further input into the design process. RIA confirmed it has received the feedback about the design but clarified that the bridge is subject to strict rail safety regulations which need to be integrated into the design. RIA explained that the rail safety regulations apply to all new or upgraded infrastructure being built in the rail corridor. RIA confirmed it is working with City of Stonnington to advocate for a design that is sympathetic to the area. City of Stonnington raised that the design is constrained by factors other than regulation such as load-bearing and locations and requested that further information be presented to the CRG. * Nic Thomas raised the Tunnel Boring Machine (TBM) extraction methodology. CYP confirmed the TBM will be extracted in a pressured environment. The shaft on Osborne Street will be partially flooded to provide this environment. * The CRG discussed de-watering in the precinct to ensure the tunnel entrance is flood proofed during construction. RIA confirmed it does not expect any settlement issues and advised that the de-watering will be closely monitored. RIA agreed to provide more information on the size of the de-watering catchment area. * Joy Manners noted she had observed site tours being run from the Toorak Road bridge. RIA confirmed it does not run official tours for the public and these tours may have been subcontractors or RIA or RPV internal tours. RIA confirmed it can look into arranging pop-up information sessions if there is community interest, and a tour for CRG members |
| S13-1 | Present further information on the William Street bridge design process. |
| S13-2 | Provide further information on the size of the dewatering catchment area. |
| S13-3 | Investigate the possibility of holding a site tour for CRG members. |
| 3. | Traffic and transport |
|  | Presentation by Tom Betts (RIA) and Rob Mair (CYP) and Steve Denton (CYP) on traffic and transport.  Matters arising:   * Kathy Dalton raised recent road closures on Osborne Street and commented that changes are not always clearly communicated, which can be confusing for residents. CYP confirmed that works necessitating the traffic changes on Osborne Street are now complete. CYP apologised for the confusion and thanked Kathy for the feedback. |
| 4. | Environmental Management |
|  | Presentation by Adrian White (RIA) and Rob Mair (CYP) on environmental management.  Matters arising: Nil.   * Nic Thomas raised vibration impacts to residential buildings. RIA confirmed its vibration modelling and monitoring is far below the warning threshold for residential buildings and has not triggered the level for heritage buildings, which is significantly more sensitive than residential. |
| 5. | General feedback and items for future discussion |
|  | Matters arising:   * Jonathan Forbes raised the rolling schedule for hoarding artwork and requested when it would be next updated on Osborne Street. CYP agreed to investigate when the artwork will be changed. * Graham Hoy raised the Arthur Street and Chapel Street tram stop, specifically that the seat accompanying the stop has not been moved to the new stop location. RIA agreed to follow up. * Nic Thomas raised impacts to Osborne Street access from the proposed tram stop upgrade as part of the South Yarra Station Upgrade. City of Stonnington confirmed it is aware of this issue and confirmed it is working with Public Transport Victoria to advocate for residents and traders during the design. |
| **S13-4** | Provide update on hoarding artwork schedule on Osborne Street. |
| **S13-5** | Investigate relocation of Arthur Street tram stop seat following intersection upgrade and tram stop relocation. |
| 6. | Meeting close |
|  | Matters arising:   * Next meeting of the South Yarra CRG is Tuesday 17 September 2019 at The Olsen. |

**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| S13-1 | Present further information on the William Street bridge design. | RIA | Open |
| S13-2 | Provide further information on the size of the de-watering catchment area. | RIA | Open |
| S13-3 | Investigate the possibility of holding a site tour for CRG members | RIA | Open |
| S13-4 | Provide update on hoarding artwork schedule on Osborne Street. | CYP | Open |
| S13-5 | Pass on feedback to Yarra Trams regarding tram stop seat. | RIA | Open |