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| **Date** | Tuesday 11 February 2020 | **Meeting No** | 9 |
| **Chair** | Vince Haining | **Time** | 8.00am – 9.30am |
| **Location** | Bill Vanina Pavilion | **Minutes** | Alana Clarke |

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| **Members** |  |
| *Present** Vince Haining [**Chair**]
* Karen Snyders, City of Melbourne
* Sally Cunnington, community representative
* Therese Fitzgerald, Kensington Association
* Matt Hammond, Kensington Association
* Sam Hurst, Lloyd Street Business Estate
* Bruce Dickinson, Friends of Newell’s Paddock
* Guilliano Andy, City West Water
 | *Apologies** Clive Gartner, Friends of Newell’s Paddock
* Helaine Stanley, The Venny
* Richard Reilly, Kensington & Flemington Junior Sports Clubs
* Karen Hammarberg, community representative
* Deb Wilson, Unison Housing
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| **In attendance** |  |  |
| *Present** Kim Norton, Cross Yarra Partnership (CYP)
* James Hamilton, CYP
* Adam Gorny, CYP
* Michael Prebeg, Rail Infrastructure Alliance (RIA)
* Jarrod Scurry, RIA
* Scott Brown, RIA
* Daniel Breen, RIA
 | * Rachael Butler, RIA
* Niall Forbes, RIA
* Brenton Shaughnessy, Rail Projects Victoria (RPV)
* Trent Bridgement, RPV
* Courtney Gleeson RPV
* Eli Firestone, RPV
* Alana Clarke, RPV
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| 1. | Introduction and Welcome |
|  | Matters arising: * Welcome by Vince (Chair) and introduction of Community Reference Group (CRG) members.
* Sally Cunnington raised works notifications and asked if more information about the practical implications of works described could be included in these notifications. CYP took the feedback on board and clarified it produces more specific notifications for closely affected residents.
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| 2.  | **Outstanding Actions and Issues Register** |
|  | Matters arising:* The CRG discussed the Outstanding Actions and Issues Register.
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| 3. | RIA Development Plan update |
|  | Presentation by Rachael Butler (RIA) and Daniel Breen (RIA) on the RIA Development Plan update.Matters arising:* Matt Hammond raised the set of maintenance access gates to be installed to the east of South Kensington Station. RIA confirmed these gates are being installed to replace maintenance access removed as part of Metro Tunnel works. RIA confirmed the new access will not change the existing kerb alignment and confirmed the gates are primarily to allow maintenance access vehicles into the rail corridor. Matt raised concern that this will increase the opportunity for night maintenance works to be undertaken closer to residents.
* Matt Hammond raised the Hobsons Road compound. RIA confirmed signalling and communications equipment rooms will be installed within this location. RIA confirmed final designs for the compound are being developed and will be incorporated into the Development Plan update.
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| 4. | Community Update and Discussion Items |
|  | Presentation by Daniel Breen (RIA) on floodwall creative treatment.Presentation by Kim Norton (CYP) on the Intake Substation Development Plan. Presentation by Kim Norton (CYP) and Jarrod Scurry (RIA) on communications and engagement. Matters arising: * Therese Fitzgerald asked about the timing of floodwall creative treatment community workshops. RIA confirmed these are likely to take place in late April and confirmed it will ensure these workshops do not coincide with Easter or school holidays.
* The CRG confirmed it is interested in receiving continuous updates about the intake substation development.
* Vince Haining raised the upcoming Kensington Community Festival. CYP confirmed it is working with the festival organisers to host a creative space and a comprehensive Metro Tunnel information stand at the festival.
* Matt Hammond expressed dissatisfaction with recent instances of unapproved work being conducted on site out of hours, including jackhammering before 7:00am and other works after 10pm. CYP acknowledged Matt’s dissatisfaction and agreed that the community expectation that the rules about work hours are followed is fair. CYP confirmed corrective action has been taken for both instances described.
* The CRG discussed drainage issues in the precinct. City of Melbourne confirmed tests of the water previously ponding in JJ Holland Park revealed nothing harmful for humans or animals. City of Melbourne is working through drainage issues with CYP and RIA and confirmed there has been some improvement to drainage along Childers Street.
* Matt Hammond raised City of Melbourne works on the JJ Holland Park oval and passed on community concern that recent rain events would delay the reopening of the oval until the 2021 football season. City of Melbourne confirmed rain events have had some impact on its oval resurfacing works and agreed to pass community feedback to its project team.
* Sam Hurst thanked City of Melbourne for its drain-clearing efforts. Therese Fitzgerald flagged that debris swept into Ormond Street during recent rain events has not yet been cleared.
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| 5. | Presentation from Project Contractors |
|  | Presentation by Adam Gorny (CYP) Scott Brown (RIA) on current and upcoming works.Presentation by James Hamilton (CYP) on environment management.Presentation by Adam Gorny (CYP) and Kim Norton (CYP) on tunnelling.Presentation by Jarrod Scurry (RIA) on RIA decline structure worksMatters arising:* Vince Haining announced that Scott Brown is leaving the Metro Tunnel Project and thanked Scott for his contributions to the CRG. Scott Brown thanked the community for their passion and input into the project.
* Vince Haining raised upcoming tree works. CYP confirmed these works will be completed in collaboration with the City of Melbourne arborist.
* The CRG discussed noise mitigation measures on site, specifically options to further mitigate the impact of night works.
	+ Matt Hammond asked why the presentation given does not reference any plans to increase acoustically rated protections at site. CYP confirmed it is taking significant action to reduce noise generated on site and confirmed the presentation gives context to the current acoustic treatments and explains the limitations on site that prevent installation of other such measures. CYP confirmed the current noise mitigation measures are the best fit for the constraints of the site and clarified that it cannot install measures such as an acoustic shed due to the site footprint and nature of works to be conducted. The Chair and RPV acknowledged that this issue has been presented in previous CRG meetings and confirmed significant work is undertaken by the contractors to mitigate noise on site and confirmed that noise impacts are modelled, monitored and managed.
	+ Matt raised that there were over 100 nights of night works in the precinct in 2019. Matt asked that, given the frequency and duration of night works, the project to either commit to significantly increasing acoustic treatments on site, or commit to implementing stronger restrictions on approved activities for avoidable overnight works, including restricting percussive works and the use of machinery to daytime hours. Matt explained that, despite having double glazing and shutters installed, he is still able to hear machinery in his home overnight, which he does not see to be in line with the restrictions set out in Environment Performance Requirement NV6. Matt expressed dissatisfaction with previous RPV responses to this request and asked for RPV to provide its position to the CRG. RPV acknowledged Matt’s concerns and request and agreed to provide the Project’s position at the next CRG.
* Therese Fitzgerald commented that vibrations from the Tunnel Boring Machine (TBM) seem to feel more intense in buildings with concrete slabs or footings. CYP confirmed the human experience of vibration can vary depending on building composition and location within a building.
* Vince Haining asked whether the project has received complaints about TBM vibration. CYP confirmed it has received one complaint so far. Therese Fitzgerald confirmed residents have contacted her with anecdotal reports of vibration. CYP confirmed it is making contact with each residence anticipated to be affected by vibration. CYP also confirmed the placement of a vibration monitor at a home on Childers Street to validate modelling previously undertaken.
* Therese Fitzgerald asked if decline structure construction works are expected to be noisy. RIA confirmed it will present additional information on expected noise levels closer to these works.
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| K9-1 | The Project to provide their position on community request for further noise impact mitigation in relation to night works. |
| 6. | General feedback and items for future discussion |
|  | Matters arising:* Sam Hurst raised the Lloyd Street Business Estate gate and confirmed he is discussing options to reinstate the gate with the City of Melbourne. This has included preliminary discussions about the opportunity to create a legacy solution to rat-running on Childers Street after it reopens to the public. This could include installation of height sensors and security cameras to restrict access to delivery trucks. The Lloyd Street Business Estate is seeking input and endorsement from members of the community to back a more detailed submission to City of Melbourne. Sam Hurst asked that anyone who wants to provide input contact him.
* Therese Fitzgerald raised issues with transferring temporary parking permits over the summer break and flagged this as a consideration for the 2020-21 holiday period.
* CYP confirmed it will be participating in Business Clean Up Australia Day and invited community members to suggest any targeted areas in Kensington for clean-up.
* The CRG discussed the flood offset design for Newell’s Paddock. RIA agreed to bring an update to the next meeting.
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| K9-2 | Provide an update on the flood offset design for Newell's Paddock. |
| 7. | Meeting close |
|  | Matters arising:* Next meeting 8.00am-9.30am, Tuesday 24 March 2020 at Bill Vanina Pavilion.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| K9-1 | The Project to provide their position on community request for further noise impact mitigation in relation to night works. | RPV | Open |
| K9-2 | Provide an update on the flood offset design for Newell's Paddock. | CYP | Open |