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| **Date** | Wednesday 20 October 2021 | **Meeting No** | 34 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 8.45am |
| **Location** | Zoom | **Minutes** | Mathew Collum |

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| **Members and attendees** |  |  |
| *Present** Jeni Coutts [**Chair**]
* Karen Baynes, Domain Hill
* Petra Glare, Albert Road Clinic
* John Bartels, City of Port Phillip
* Neil Hutchinson, City of Melbourne
* Fraser Read-Smith, G12+
* Andrea Coote, The Domain
* Jan Swinburne, local resident
* Colin Stuckey, Melbourne Grammar School
* Kate Blackwood, Yarra Trams
* Trevor Sutherland, Hallmark Apartments
* Greg Gilmour, Shrine of Remembrance
* Gary Buck, The Botanica Apartments
 | *Present** Rob Mair, CYP
* Jordan Turner, CYP
* James Hamilton, CYP
* Sarah Robins, CYP
* Andreas Mindt, CYP
* John Goding, CYP
* Michael McClean, MRPV
* Sarah Duncan, MPRV
* Lindsay Smith, MRPV
* Paula Williams, RPV
* Sebastian Immaraj, RPV
* Rethi Scaife, RPV
* Karen Simons, RPV
* Martin Alvarez, RPV
* Toph Papasidero, RPV
* Stephanie Rayner, RPV
* Tim Fullerton, RPV
* Grace Rayner, RPV
* Mathew Collum, RPV [Secretariat]
 | *Apologies** Christian Lawless, Melbourne Girls Grammar School
* Toni Meath, Mac Robertson Girls High School
* Sarah Potter, Entrecote
* Jamie McBride, Domain Road Traders
* Clare Hart, Royal Botanic Gardens
* Dean Nightingale, G12+
* Andrew Bennett, South Yarra Residents Association
* Clifford Samson, local resident
* Marilyn Wane, G12+
* Phil Lukies, Melbourne South Yarra Residents Group
* Sara Parmar, Yarra Trams
* Lili Rosic, City of Port Philip
* Gary Brennan, Bike Network Victoria
* David MacGowan, Royal Domain Tower
* Michael Butcher, Melbourne South Yarra Residents Group
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| 1. | Introduction and Welcome  |
|  | Matters arising:* Jeni Coutts welcomed members to the meeting of the Community Reference Group (CRG).
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| 2. | Outstanding actions and issues register |
|  | Matters arising: * The CRG discussed the Outstanding Actions and Issues Register, including:
* In relation to D24-1, CYP and RPV provided an update on the consultation phase for the Domain Development Plan Amendment at meeting 33 and the action was closed. CYP thanked CRG members for their contributions to the submissions. CYP advised that the planning and design teams were now working through the feedback and preparing responses. The Development Plan Amendment will then go to the Development Plan Review Committee (DPRC), before going the Minister for Planning in November / December 2021. Fraser Read-Smith asked who the members are that make up the Development Plan Review Committee. RPV agreed to follow up and confirm member organisations. Post meeting note: The nominated members of the DPRC are from the following organisations:
	+ Department of Environment, Land, Water and Planning (Chair)
	+ Department of Treasury and Finance
	+ Department of Jobs, Precincts and Regions
	+ Heritage Victoria
	+ Department of Transport (VicRoads)
	+ Office of the Victorian Government Architect
* In relation to D32-1, Major Road Projects Victoria (MPRV) will present an update on St Kilda Road Bike Lanes Project at today’s meeting.
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| 3. | Presentation from project contractors |
|  | Presentation by John Goding (CYP) on the COVID-19 Construction Shutdown. Presentation by John Goding (CYP) on the 2021 Look Ahead.Presentation by Andreas Mindt (CYP) on tunnelling and construction update. Presentation by John Goding (CYP) on Anzac Station works update.Presentation by Sarah Robins (CYP) on the Creative Program. Matters arising: * Karen Baynes asked if any of the known positive COVID-19 cases from the Domain site had visited local businesses within the precinct. CYP advised that the Department of Health and Human Services (DHHS) has undertaken its track and trace process and any close contacts should have been notified. Karen raised the risk of people not checking-in via QR codes when visiting cafes and shops. CYP advised that it is satisfied that its own internal procedures were effective in response to the positive COVID-19 cases on site and the decision to shut the site was appropriate.
* Andrea Coote asked whether it is mandatory for all site workers and subcontractors to be double vaccinated against COVID-19 and will rapid antigen testing be implemented on site. CYP advised that workers will be required to provide evidence of their COVID-19 vaccination records as per the Victorian Government guidelines for the construction industry. CYP advised that the Incolink nurse team will be visiting the Domain site on 25 October 2021 to provide workers with the opportunity to get vaccinated. CYP is commencing a trial of rapid antigen testing for office-based staff on 22 October 2021, and there are plans to roll it out across the site during the week of 25 October 2021.
* Jeni Coutts asked about the upcoming Christmas shutdown dates for the Domain site. CYP advised that 22 December 2021 will be the last working day of the year on site. Some workers will return to the site on 4 January 2022 for the invert concrete works inside the tunnel, and the majority of the workforce will return to site on 11 January 2022.
* The CRG discussed the location of the new tram lines and tram platform on St Kilda Road in relation to the station entrance and the surrounding residential buildings.
* Colin Stuckey raised the opportunity to arrange a site visit for the CRG. CYP advised that there is currently a visitor policy which restricts site access to only Supervisors, Engineers, Safety Team members and critical operational staff. CYP is keen to arrange a site visit for the CRG members as soon as these COVID-19 restrictions are eased. John Bartels advised that the City of Port Phillip Councillors are also keen to have the opportunity to attend a site visit when possible.
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| 4. | St Kilda Road Bike Lanes Project |
|  | Presentation by Michael McClean (MRPV) and Sarah Duncan (MRPV) on the St Kilda Bike Lanes Project. Matters arising: * Andrea Coote asked whether the St Kilda Bike Lanes Project design would include pedestrian safety components, noting the increased number of pedestrians which the new station will bring to the area. MRPV advised that it is aiming to ensure there is clear separation between each of the modes of transport, particularly between pedestrians and fast-moving traffic. There are also a number of changes at signalised intersections including timing of signals.
* Gary Buck raised the opportunity to consider creating more taxi / rideshare pick-up and drop-off zones along St Kilda Road as part of the project. Gary advised that there are ongoing issues with taxis and ride shares double parking and block traffic or bike lanes. City of Port Phillip (CoPP) advised that St Kilda Road is a Department of Transport (DoT) controlled road, but CoPP would be keen to work with MRPV and DoT to further refine the design and consider parking allocations and commercial vehicle pick-up and drop-off areas.
* John Bartels asked whether there would be any changes to the speed limit on St Kilda Road as part of the project to make it safer for road users and pedestrians. MRPV advised that its design has been developed with the current speed limits, however any decision on reducing speed limits would be made by the DoT and the Council. Andrea Coote asked whether there will be a speed limit for cyclists. MRPV advised that cyclists will have the same speed limit as vehicles and will need to abide to the road rules.
* Trevor Sutherland asked what impact the bike path and separator has had on the boundaries of the carriageways on St Kilda Road. MRPV advised that it has reallocated the existing road space so that there are no impacts on the boundaries of the carriageways.
* Martin Alvarez raised that the 2.8 metres width of the carriageway is lower than the recognised minimum width of 3 metres. MRPV acknowledged that the existing 2.8 metres width of the road is on the lower end of the standards and it will be working with DoT during the next phase of design to consider whether the width can be increased.
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| 5. | General feedback and items for future discussion |
|  | Matters arising: * Trevor Sutherland raised the opportunity to consider using the images from the hoarding on site, which show some of the history of St Kilda Road, within the final design of the new station. CYP and RPV acknowledged the feedback.
* Andrea Coote thanked CoPP for correcting a typo within the Development Plan Amendment in relation to elm trees.
* John Bartels thanked those who have made submissions to CoPP through the Development Plan Amendment consultation process. A report on the Development Plan Amendment will go to a CoPP council meeting seeking formal endorsement of the draft submission on 20 October 2021.
* Neil Hutchinson raised the opportunity for CYP to present on heritage interpretation and the legacy artwork for the stations at a future CRG meeting. CYP confirmed that the Creative Program team does have plans to do a presentation once the information is available.
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| 6. | Meeting Close  |
|  | Matters arising: * Next meeting: Wednesday 1 December 2021 7.30am-9am
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**NEW ACTIONS AND ISSUES**

*Nil.*