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| **Date** | Monday 11 December 2023 | **Meeting No** | 57 |
| **Chair** | Chris Lovell | **Time** | 4.30 – 5:30pm  |
| **Location** | Hybrid: Westin Hotel / Conference Call | **Minutes** | Mathew Collum |

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| **In attendance** |  |  |
| *Present** Chris Lovell [**Chair**]
* Neil Hutchinson, City of Melbourne
* Maree Klein, City of Melbourne
* Toni Magor
* Robert Seear, Greater Western Water
* Murray Walls, RMIT
* Karen Snyders, City of Melbourne
* Susan Jones, A’Beckett Tower
* Ross Jones, A’Beckett Tower
* Matthew Kwong, Yarra Trams
* Kate Walshe, CYP
* Blythe Chidgey, CYP
* Melinda Kelly, CYP
* Terese Scalise, CYP
* Tim Fullerton, RPV
* Raphael Symons, RPV
* Danielle Koroneos, RPV
* Shane Brown, RPV
* Mathew Collum, RPV [Secretariat]
 | *Apologies** Faruk Delalic, Verve Milano Building
* Barry Mate, Currie and Richards Building
* Louise Mate, Currie and Richards Building
* Anna Manarczyk, Melcorp Strata
* Anthony English, State Library Victoria
* Robert Moore, Brady Hotel
* Kate Blackwood, Yarra Trams
* Yuki Yugarajan, Yarra Trams
* Tony Battaglia, A’Beckett Tower
* Chee Wei, UEM Sunrise
* Jenna Weber, Scape
* Mark Callanan, Melbourne Central

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| 1. | Introductions and welcome |
|  | Matters arising:* Chris Lovell welcomed members to the meeting of the Community Reference Group (CRG).
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| 2. | **Outstanding Actions and Issues Register** |
|  | Matters arising:* In relation to CN56-1, CYP advised that RPV has observed traffic during the La Trobe Street eastbound closure, between Elizabeth and Swanston streets. The traffic has generally been flowing smoothly along the alternative routes and therefore further specific monitoring has not been required. Neil Hutchinson (City of Melbourne (CoM) raised the need for both quantitative and qualitative data from this road closure so that it can been used to inform the impacts of future road closures in 2024. Neil noted that he observed that Franklin Street was struggling with backed up traffic on 8 December 2023 due to the La Trobe Street closure. Chris Lovell requested that the action be closed and CoM and CYP follow up on the matter outside of the CRG meeting.
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| 3.  | Presentation from Cross Yarra Partnership |
|  | Presentation by Kate Walshe (CYP D&C) on the overall project progress. Presentation by Melinda Kelly (CYP D&C) on State Library Station update. Presentation by Terese Scalise (CYP Project Co) on the Creative Program. Matters arising: * CYP advised that the gantry works on Franklin Steet westbound are due to take place in mid-January 2024. Access to Stewart Street from Franklin Street will be closed during these works. Access to carparks will be from A'Beckett Street. The demobilisation at Franklin Street eastbound will commence in March 2024. Ross Jones raised the need for adequate signage on the corner of Swanston Street advising that Franklin Street is closed. CYP confirmed there will be a comprehensive traffic management plan in place for these works.
* Neil Hutchinson (CoM) asked about the plans for the upcoming Greater Western Water sewer works in Elizabeth Street. CYP agreed to follow up and confirm the plans for these works and then update the presentation slides accordingly. CYP advised that as per the current available information from Greater Western Water, the following works are planned:
	+ Works on Elizabeth near A’Beckett Street from early February 2024 to early March 2024
	+ sewer works from 12 February 2024 to 11 March 2024
	+ works in Therry Street from mid-February 2024 to mid-March 2024
	+ works on Elizabeth Street from 22 February 2024.
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| 4. | General feedback and items for future discussion |
|  | Matters arising: * Ross Jones asked about noise and vibration monitoring during dynamic testing. CYP advised that testing at the Parkville precinct has been positive and further testing at other locations, including the CBD precincts, is currently underway. An update will be provided at the next meeting.
* Neil Hutchinson (CoM) requested CYP to provide more information to the CRG on works planned in February / March 2024 prior to the next CRG meeting. CYP confirmed it will communicate any changes to dates of the works to the CRG and community stakeholders as soon as they are available.
* Neil Hutchinson (CoM) advised that CoM has received feedback around a number of issues resulting from the closure of Little La Trobe Street, including the timing of notifications for changing dates. CYP acknowledged the feedback and noted that some of the dates recently changed due to inclement weather.
* Neil Hutchinson (CoM) raised the need to improve the presentation of the CBD North site, in terms of plant and equipment. CYP acknowledged the feedback and confirmed it is having discussion with Council on matters of improving site amenity and a number of steps have taken to address this, including using a graffiti removal team on a daily basis.
* Chris Lovell thanked CYP for arranging the site tour at Town Hall Station on 4 December 2024.
* Chris Lovell advised that CBD North and CBD South CRGs will be merged into one meeting from the next meeting on 5 February 2024. There will be an all in CRG session around late-February / early-March 2024 (exact timing TBC) to provide an update on Dynamic Testing. CRG members will be issued the formal CRG calendar for 2024 prior to the next meeting.
* Chris Lovell advised that Danielle Koroneos (RPV) is going on parental leave for the next 12 months but that Petro Tsalikis will continue to be looking after the CBD precincts for RPV.
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| **5.**  | **Meeting close** |
|  | * Next meeting: 5 February 2024
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | **ACTION / ISSUE** | **OWNER**  |
| **CN57-1** | CYP to provide an update on the Little La Trobe Street closure, and ensure that any changes to dates of the works are communicated to Stakeholders.  | CYP |