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| **Date** | Wednesday, 30 May 2018 | **Meeting No** | 7 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.30am |
| **Location** | Garden Room, Seasons Botanic Gardens | **Minutes** | Will McNamara |

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| **Members** |  |  |
| *Present*   * Jeni Coutts, [**Chair**] * James Tonkin, RPV * Charles Williams, City of Melbourne * Andrew Scarlett, City of Port Phillip * Bernadene Voss, City of Port Phillip * Jane Pickworth, Albert Road Clinic * Gary Buck, The Botanica Apartments * Karen Baynes, Domain Hill * Fraser Read-Smith, G12+ * Andrea Coote, The Domain * Karen McLeod Adair, Hallmark Apartments * John Tabart, G12+ | * Kathleen Picone, GusTax Consulting * Michael Butcher, Melbourne South Yarra Residents Group * Colin Stuckey, Melbourne Grammar School * Michelle Land, Yarra Trams * Kate Walshe, CYP * Rob Mair, CYP * David Glossop, CYP * John Goding CYP * Simon Adams, RPV * Lachlan Lee-Archer, RPV * Hannah Martin, RPV * Dave Kristy, RPV * Sharon Campbell, RPV * Barry McGuren, RPV * Will McNamara [**Secretariat**] | *Apologies*   * Eamonn Fennessy, City of Melbourne * Damian Dewar, City of Port Phillip * Daniel Mulqueen, Shrine of Remembrance * Toni Meath, Melbourne Girls Grammar School * Christian Lawless, Melbourne Girls Grammar School * Kalyan Shrestha, VicRoads * Christopher Cole, Royal Botanic Gardens * Gary Brennan, Bicycle Network Victoria * Phil Lukies, Melbourne South Yarra Residents Group * Sarah Potter, Entrecote * Jamie McBride, Domain Road Traders |

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| 1. | Introductions and Welcome |
|  | Welcome from Jeni Coutts (Chair).  Matters arising:   * The Community Reference Group (CRG) noted the Open Actions and Issues Register and where these items would be addressed in Presentations. |
| 2. | Presentation from Rail Projects Victoria (RPV) |
|  | Introduction from James Tonkin on the rebranding of Melbourne Metro Rail Authority to Rail Projects Victoria.  Presentation by Lachlan Lee-Archer (RPV) on St Kilda Road configuration and traffic management.  Matters arising:   * Bernadene Voss queried the possible installation of traffic signals at the Park Street and Wells Street intersection to reduce the number of illegal manoeuvres by traffic approaching St Kilda Road. RPV confirmed that even with the installation of traffic signals these manoeuvres would have to remain banned so as not to block the single lane of through traffic at the tram stop immediately west of Park Street. * Karen Baynes raised concern regarding the potential for compounded disruption to stakeholders with the construction of new developments in the precinct at the same time as the delivery of the Metro Tunnel Project. RPV is aware of the growth in the area and will follow up with the City of Port Phillip to provide additional details. * Michael Butcher queried if curb side bollards could be installed at Fawkner Park tram stop to further separate pedestrians and vehicle traffic. RPV confirmed this isn’t currently used at other similar stops but will follow up and report back to the CRG. * Andrea Coote raised permits for developers who occupy traffic lanes. Bernadene Voss, Mayor, City of Port Phillip clarified that both the City of Yarra and the City of Port Phillip have a permit system for developers that require traffic lanes during construction and that the City of Yarra is currently considering a significant increase to the permit fee. * Kathleen Picone requested additional detail be provided from traffic monitoring data on where delays along St Kilda Road are occurring. RPV agreed to review the data to determine if additional detail can be provided. * John Tabart raised the increased difficulty for vehicles exiting residential buildings fronting Wells Street due to additional traffic and parking in proximity to driveways. RPV acknowledge the matter and confirmed that this was not considered as part of the data presented today. RPV agreed to review the data to determine if additional detail can be provided. |
| **D7-1**  **D7-2**  **D7-3** | Follow up additional details for proposed developments with the City of Port Phillip. (RPV)  Consider the potential use of curb side bollards at Fawkner Park tram stop. (RPV)  Review traffic monitoring data to determine if additional details can be provided for increased traffic on Wells Street and delay points on St Kilda Road. (RPV) |
| 3. | Presentation from Cross Yarra Partnership |
|  | Presentation by Rob Mair (CYP) on upcoming works and hoarding strategy. Presentation by David Glossop (CYP) on tree removal and environmental performance monitoring and reporting.  Matters arising:   * The CRG discussed changed traffic conditions in the precinct. * Gary Buck raised St Kilda Road access via Bowen Crescent. CYP confirmed that access to Bowen Crescent from St Kilda Road will be maintained, that resident access to the Botanica Building will be maintained under traffic management to exit and turn right onto Bowen Lane and that these arrangements will likely be required for the next 12-18months. * The CRG discussed ground anchor removal and the likelihood this would require the removal of some trees adjacent to the station box in Domain. * Michael Butcher raised truck routes. CYP confirmed that trucks will access the site at Domain via St Kilda Road and that stakeholders will be notified if this arrangement is likely to change. * Fraser Read-Smith raised the replanting of trees. CYP confirmed 14 trees had been identified in Edmund Herring Oval for replanting. The final location for these trees is to be finalised. One of the intended locations within the grounds of the Shrine is no longer viable due to underground services. * Jeni Coutts queried the timing and number of trees to be removed in the next month. CYP confirmed 14 trees will be removed from 2 June 2018. * John Tabart asked if the trees can be marked in some way and commented that signs used previously did not provide much detailed information. CYP acknowledged the significance of trees to the local community and agreed that trees to be removed could be better identified in some way. * Andrea Coote queried if security staff are being used during tree removal. CYP acknowledged that the safe removal of trees requires a number of personnel but that these are not security personnel. * Colin Stuckey raised soil contamination. CYP confirmed soil management is determined by soil classification and that contamination levels for St Kilda Road are expected to be low. * The CRG discussed environmental performance monitoring and the use of data collected during works on St Kilda Road to confirm modelling. * Andrea Coote raised Residential Impact Mitigation Guidelines (RIMG). CYP clarified that environmental performance levels identified in the RIMG are for night works and confirmed that data from the April tram works would be circulated. * Fraser Read-Smith commented that a number of buildings in the precinct are currently housing environmental performance monitoring data and queried if this data would be made available to building managers and owners. CYP confirmed that the data could be made available and would be circulated to the CRG prior to meetings. * Gary Buck raised noise envelopes. CYP is considering the most informative way to present this data. * Gary Buck commented on the hoarding strategy and queried if living walls could be incorporated. CYP confirmed the use of a green foliage design on hoardings adjacent to the residential buildings and will follow up the use of alternative hoarding treatments. * The CRG discussed the release of updated station designs. * Bernadene Voss raised legacy bike lane arrangements for St Kilda Road. RPV confirmed that at this stage there is design flexibility for curb side and central bike lane configurations. * Kathleen Picone raised legacy road layout. CYP confirmed this has mostly been finalised through the Development Plan process. |
| **D7-4** | Circulate environmental performance modelling and monitoring data for April tram works, including a comparison to Residential Impact Mitigation Guideline levels for night works. |
| **D7-5**  **D7-6** | Provide environmental performance monitoring data to the CRG prior to meetings.  Follow up the possible use of alternative hoarding treatments. |
| 4. | General feedback and items for future discussion |
|  | Matters arising:   * Gary Buck raised tram squeal and flanging noises on St Kilda Road. RPV, CYP and Yarra Trams acknowledged the issue and are working to together to resolve the matter. A number of possible solutions are being considered and Yarra Trams agreed to present at the next meeting of the CRG. * Karen Baynes raised concern regarding accessibility compliance for pedestrian ramps, the keep clear zone at Albert Road North not being complied with, the use of Park Street and Albert Road parking by construction vehicles, timing of property condition surveys, tram squeal on Park Street, and the perceived increased use of tram gongs. * Fraser Read-Smith raised tram squeal and queried of it was impacted by tram speeds. Yarra Trams confirmed that speed had not been identified as a factor. * Fraser Read-Smith raised environmental performance monitoring. CYP reconfirmed its action for environmental performance monitoring data being collected at host buildings to be provided to the CRG (indicating hourly intervals) one week prior to meetings. * Andrea Coote commented that some of the recent contentious issues have not been resolved quickly enough and that this may begin to impact stakeholder relations. * John Tabart requested a report indicating how stakeholder feedback had been incorporated into changes in design. * Bernadene Voss raised traffic management at the Wells Street and Park Street intersection, and for Little Bank Street. |
| **D7-7**  **D7-8**  **D7-9** | Provide an update on the progress to resolve tram noise in the precinct along St Kilda Road.  Yarra Trams to present at the next meeting of the CRG.  Presentation from City of Port Phillip on integrated transport and parking strategies. |
| 6. | Meeting Close |
|  | Closing remarks from Independent Chair.  Matters arising:   * Next meeting of the Domain Community Reference Group is Wednesday 11 July 2018. |

**ACTIONS**

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| # | ACTION | OWNER | STATUS |
| D7-1 | Follow up additional details for proposed developments with the City of Port Phillip. | RPV | New |
| D7-2 | Consider the potential use of curb side bollards at Fawkner Park tram stop. | RPV | New |
| D7-3 | Review traffic monitoring data to determine if additional details can be provided for increased traffic on Wells Street and delay points on St Kilda Road. | RPV | New |
| D7-4 | Circulate environmental performance modelling and monitoring data for April tram works, including comparison to Residential Impact Mitigation Guideline levels for night works. | CYP | Closed |
| D7-5 | Provide environmental performance monitoring data and raw noise monitoring data from host buildings to the CRG one week prior to meetings. | CYP | New |
| D7-6 | Follow up the possible use of alternative hoarding treatments. | CYP | New |
| D7-7 | Provide an update on the progress to resolve tram noise in the precinct along St Kilda Road. | RPV, CYP, Yarra Trams | Ongoing |
| D7-8 | Yarra Trams to present at the next meeting of the CRG. | Yarra Trams | New |
| D7-9 | Presentation from City of Port Phillip on integrated transport and parking strategies. | City of Port Phillip | New |