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|  **Date** | Wednesday 4 September 2019 | **Meeting No** | 17 |
| **Chair** | Jeni Coutts | **Time** | 7.30am – 9.30am |
| **Location** | Garden Room, Seasons Botanic Gardens | **Minutes** | Alana Clarke |

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| **Members and attendees** |  |  |
| *Present** Jeni Coutts [**Chair**]
* Karen Baynes, Domain Hill,
* Andrea Coote, The Domain
* Suzane Becker, City of Port Phillip
* Jane Pickworth, Albert Road Clinic
* Jan Swinburne, local resident
* Fraser Read-Smith, G12+
* Trevor Sutherland, Hallmark Apartments
* Colin Stuckey, Melbourne Grammar School
* Michael Butcher, Melbourne South Yarra Residents Group
* Dean Lee, Shrine of Remembrance
* Clare Hart, Royal Botanic Gardens
* David MacGowan, Royal Domain Tower
 | *Present** Brian Maddock, Yarra Trams
* Leah Bygraves, Yarra Trams
* Kate Blackwood, Yarra Trams
* David Glossop, CYP
* John Goding, CYP
* Rob Mair, CYP
* Remy Fowler, CYP
* Jordan Turner, CYP
* Paul Ingster, CYP
* Alison Ferrari, CYP
* James Attenborough, CYP
* Shane Brown, RPV
* Raphael Symons, RPV
* Vanessa Williams, RPV
* Elliott Searle, RPV
* Alana Clarke [**Secretariat**]
 | *Apologies** Bernadene Voss, City of Port Phillip
* Gary Buck, The Botanica Apartments
* Christian Lawless, Melbourne Girls Grammar School
* Toni Meath, Mac Robertson Girls High School
* Sarah Potter, Entrecote
* Jamie McBride, Domain Road Traders
* Andrew Bennett, South Yarra Residents Association
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| 1. | Welcome  |
|  | Matters arising:* The Community Reference Group (CRG) discussed the Outstanding Actions and Issues Register.
* CYP confirmed the pole in front of the Domain Hill apartments will be removed.
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| 2. | Presentation from Cross Yarra Partnership |
|  | Presentation by John Goding (CYP) on current and upcoming works.Presentation by Paul Ingster (CYP) on traffic changes and the St Kilda Road Realignment.Presentation by David Glossop (CYP) on environment.Presentation by James Attenborough (CYP) on acoustic shed construction.Presentation by Rob Mair (CYP) on creative program.Matters arising:* Fraser Read-Smith queried why there are two layers of struts in the void on site, whereas the North Melbourne site has three layers. CYP confirmed the roof slab at Domain was built earlier in the works sequence than at North Melbourne and confirmed the slab acts as another strut. CYP confirmed the ground conditions at Domain are firmer and more supported than those at North Melbourne and require fewer supports.
* Colin Stuckey raised truck movements through site. CYP confirmed it has reinstated the in-site spoil access route, which will reduce the number of truck movements on Domain Road.
* The CRG discussed the station vents currently under construction. CYP confirmed these vents will protrude approximately 4-5m above ground. CYP confirmed these vents are standard infrastructure for underground stations and do not produce noticeable noise when operating.
* Andrea Coote raised that it is difficult for cars to see the pedestrian crossing on Albert Road due to the placement of construction equipment by the crossing. CYP agreed to investigate including more on-road signage during the upcoming occupation and to look into moving some equipment to increase visibility.
* Fraser Read-Smith raised removal of car parks on Albert Road South. CYP confirmed the indicated car parks will be removed in coming weeks. CYP clarified that once Albert Road South is closed to St Kilda Road there may be opportunities to place additional parking. CYP agreed to investigate this possibility and provide an update to the CRG.
* Michael Butcher raised middle box construction and queried whether this phase would interfere with truck movements on St Kilda Road West. CYP confirmed trucks will not be rerouted and confirmed it has ensured truck movements are independent of middle box construction.
* The CRG discussed the Melbourne Marathon traffic management planning. CYP confirmed it is in contact with coordinators to manage its interface with the event. CYP agreed to confirm details of the traffic management plan and share this with the CRG, and also offered to connect interested CRG members with event organisers to discuss if required.
* Trevor Sutherland raised the Albert Road and St Kilda Road slip road configuration. CYP confirmed this area will be returned to its origination configuration after the October 2019 occupation.
* Andrea Coote queried whether drivers of the vibratory rollers are impacted by the machines’ vibrations. CYP confirmed most of the vibration from the rollers is dispersed through the ground, and confirmed drivers have hydraulic seats to offer additional protection from vibration.
* Trevor Sutherland commented that tram cable works in previous occupations have involved noisy exchanges among site workers. Yarra Trams confirmed this is likely to be less prominent in the upcoming tram works due to the site configuration.
* Fraser Read-Smith queried whether traffic will be able to turn into Albert Road north from St Kilda Road during the upcoming occupation. CYP confirmed this turn will not be available for the duration of the occupation.
* Andrea Coote requested CYP remind truck drivers to be sensitive of resident movements around site. CYP agreed to pass the feedback on.
* Trevor Sutherland raised that Albert Road Reserve has not been included on recently circulated maps. CYP thanked Trevor for the feedback and confirmed the omission is not intentional.
* The CRG discussed acoustic shed construction. CYP confirmed the shed will be clad with Speedpanel, which allows for quicker and more flexible installation than alternatives. CYP confirmed Speedpanel offers the same acoustic and fire protection ratings as Colorbond, which has been used on other sheds in the project. All cladding has a noise rating and the shed has an approximate one-metre void to dampen noise.
* Jane Pickworth queried whether the site sheds outside the Albert Road Clinic would be removed to restore a sightline to the park. CYP confirmed that while the size of the site infrastructure may be reduced, it would not be enough to provide a direct line of site between Albert Rd Clinic and the park.
* Suzane Becker queried when construction on the Domain Road pop-up park is scheduled to begin. CYP confirmed it is targeting construction to begin in October 2019, but is contingent on approval from Heritage Victoria.
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| D17-1 | Investigate options for increasing visibility of pedestrian crossing on Albert Road, including on-road signage and relocation of equipment. |
| D17-2 | Provide more information on the parking configuration at the end of Albert Road post-closure. |
| D17-3 | Confirm the Melbourne Marathon traffic management plan for the Domain precinct and circulate to the CRG. |
| 3. | Presentation from Yarra Trams |
|  | Presentation by Leah Bygraves (Yarra Trams) on the October 2019 tram occupation.Matters arising: Nil. |
| 4. | General feedback and items for future discussion |
|  | Matters arising:* Fraser Read-Smith raised a question on behalf of the Royal Domain Plaza. The Royal Domain Plaza has requested the row of sheds in front of the building be hidden with plastic sheeting like the sheds at Edmund Herring Oval. CYP confirmed the ground conditions of the road under the sheds in front of Domain Plaza will not accommodate the plastic sheeting used at Edmund Herring Oval. CYP agreed to consider other options such as temporary fencing.
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| **D17-4** | Investigate shielding options for sheds opposite Royal Domain Plaza.  |
| 7. | Meeting Close  |
|  | Matters arising: * The next meeting of the CRG is scheduled for 7.30am-9.30am, Wednesday 16 October 2019, in the Garden Room at the Seasons Botanic Gardens.
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**OUTSTANDING ACTIONS AND ISSUES REGISTER**

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| # | ACTION | OWNER | STATUS |
| D17-1 | Investigate options for increasing visibility of pedestrian crossing on Albert Road, including on-road signage and relocation of equipment. | CYP | Open |
| D17-2 | Provide more information on the parking configuration at the end of Albert Road post-closure. | CYP | Open |
| D17-3 | Confirm the Melbourne Marathon traffic management plan for the Domain precinct and circulate to the CRG. | CYP | Open |
| D17-4 | Investigate shielding options for sheds opposite Royal Domain Plaza. | CYP | Open |